

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in St. Leonard's Parish Hall on Monday 23rd March 2015 at 8pm

Present: Cllrs Allen, Blomfield, Brown, Joseph, Matthews, Minting and Sanger.

Also present: District Cllr Rose, three members of the public and Mrs Lewis (Clerk).

1686) To receive apologies for absence
County Cllr Birchley.

1687) Matters arising
None.

1688) To receive declarations of interest
None.

1689) Questions from members of the public
There was a description given by Lindsay Griffin, Chair, HCCPS, of the committee's plans for a picnic on the commons, in order that the council could decide what support, if any, could be provided.
District Cllr Rose reported that the planning enforcement enquiry at Woodlands Farm, Shire Lane had been addressed with the owner having been informed of retrospective planning application requirements. Cllr Brown expressed the view of the council that over the past couple of years, the effectiveness of the Planning Enforcement department had lessened and that this may encourage the public to be less observant of planning control requirements. District Cllr Rose replied that budgetary restrictions and staff shortages were to blame but that plans were in place to strengthen the department in the coming months. The Parish Council requested to be kept up to date with progress in this regard.
Cllr Allen asked District Cllr Rose to confirm when the planning matter concerning The White Lion public house would be discussed at Planning Committee and it is expected to be on the agenda for the meeting on 30/4/15.

1690) Questions to the Chairman
None.

1691) To approve the minutes of the Meeting of the Parish Council
It was resolved to approve the minutes from the Meeting of the Parish Council held on 23rd February 2015 (amended to read Bottom Road, not Bottom Lane on the last line of item 1671)).

1692) Reports
(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached) and actions agreed. Cllr Brown is to follow up further regarding the question of funding for local services, post devolution.
(b) *Turpin Charity*: No update.
(c) St. Leonard's Parish Hall: Cllr Joseph reported that there was a new Chairman, Michael Joseph. New works to improve the pointing, guttering, roof and the interior decoration have been agreed and there will be a 'brown sign' located opposite the hall. Remaining funds are to be kept aside in case of improvements needed to the playground following an imminent RoSPA inspection. An electrician is booked to install the defibrillator in its new location outside of the hall.

1693) Finance
(a) Orders for payment were approved for: The Clerk's salary (for March); Cholesbury Village Hall (hall hire Jan-Mar 2015) £21.00; St. Leonard's Parish Hall (hall hire Jun 14 – Mar 15) £68.25; BALC (attendance of clerk on audit course) £26.28.

1694) Planning
(a) *Applications*:
(i) CH/2015/0204/FA - Oaktrees, Jenkins Lane, St Leonards, Buckinghamshire, HP23 6NW, Single storey side/rear extension, insertion of four rooflights to facilitate accommodation in the roofspace, fenestration alterations. The council had no comment.
(ii) CH/2015/0371/FA - Old Bruns Farm, Arrewig Lane, St Leonards, Buckinghamshire, HP23 6NR, Cladding of existing barn with timber boarding. The council had no comment.
(iii) CH/2015/0384/FA - Kiln House, Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA, Two storey front extension, two storey rear extension, single storey side extension, first floor extension to the north west, insertion of three additional roof lights to existing roof, removal of chimney, fenestration alterations. The council had no comment.
(iv) CH/2015/0401/FA; Stone Cottage, Parrotts Lane, Buckland Common, Buckinghamshire, HP23 6NX, Two storey rear extension, conversion of garage to habitable accommodation with link to main house, roof alteration, fenestration alterations. The council had no objections to the application, however, should approval be given, it would request that the garage conversion always be classed as ancillary to the main residence.
(v) CH/2015/0460/FA; 4 Chiltern Cottages, Cholesbury Lane, Buckland Common, Buckinghamshire, HP23 6NQ, Single storey front extension. The council had no comment.
(vi) CH/2015/0364/FA; Land Adjoining Woodlands Farm, The Vale, Hawridge, Buckinghamshire, Change of use from agricultural to dog care and exercise facility. The council agreed to urge the District Council to look in detail at the following matters in respect to the application, namely; the assertion by the applicant that this is not a change of

use of the land to business use; the impact on the local area in terms of an increase in traffic and the suitability of access/parking; that the limitation of dog numbers at 6, not be allowed to increase without a new application being submitted; that the systems proposed for dog waste removal are sufficient; that the 'moveable' structure is actually so.

(b) *Decisions of Chiltern District Council:*

(i) CH/2015/0024/FA: 1&2 Hawridge Vale Cottages, Hawridge Vale, Hawridge, HP5 2UG, Two storey side extensions. Conditional Permission.

CH/2015/0046/FA: Garsyte, Cholesbury Lane, Cholesbury, HP23 6NG, Extensions; Conditional Permission. The clerk will enquire to the planners why the requested condition of the garage conversion being classed as ancillary to the main residence was not included in the decision.

(c) *Notice of Appeals:*

None.

(d) The Certificate of Lawfulness Applications relating to Fox Barn were noted.

(e) To receive an update on Planning Enforcement Matters;

(i) Regarding Woodlands Farm, Shire Lane, see 1689). The matter has been classed as high priority.

(ii) Regarding the erection of field shelters and hard standing on Bottom Road, Buckland Common; the matter has been decided and no action is to be taken.

(iii) Regarding the erection of hoardings and potential blockage of a footpath at The Rose and Crown Public House; further details have been supplied to the enforcement team and Rights of Way Officer, in order to progress the matter.

(iv) Regarding the field adjoining Woodlands Farm, The Vale; an application has now been made.

(v) Regarding the advertising hoardings at The Full Moon; the management has been requested to remove the signs by Cllr Matthews to no effect and therefore the clerk will bring them to the attention of Planning Enforcement.

1695) The Green at Buckland Common

The dead Oak tree is still to be removed.

1696) Springall Hill allotments

No update.

1697) Highways

a) The LAT meeting minutes from 10/3/15 were noted. Cllr Allen is to write to County Cllr Birchley about the need to prioritise the surface dressing of Cholesbury Lane over Oak Lane. The hedge on Bottom Road, which was jutting into the carriageway, is to be cut this week.

1698) To consider a proposal to accept new Standing Orders (dated 13/3/15) (proposed by Cllr Allen and seconded by Cllr Minting) "I propose that this Council accept and adopt the Standing Orders, dated 13/3/15 and that all previous Standing Orders be declared null and void"

The proposal was tabled for acceptance at the April meeting, without change.

1699) To review the Parish Council's Complaints Procedure (originally approved 26/4/2010)

It was agreed to leave the procedure unchanged.

1700) To propose a working party to establish a Parish Council Publication Scheme and an associated Freedom of Information Policy

A working party of Cllrs Allen, Brown and Sanger and the clerk was agreed. It was also agreed that it would be necessary to formulate and action a Transparency Code. This will be included in the training to be attended by the clerk on 29/4/15 and will be addressed the following month.

1701) To propose a Parish Council Press Enquiry Policy; "All enquiries from the press shall be directed to the Chairman of the Council"

This proposal was agreed and it was also agreed that the Clerk would compare this policy to other Parish Council's policies in the coming months.

1702) To discuss Parish Council support of the planned HCCPS picnic

It was agreed that, while many Cllrs would be involved individually on the day, no support was relevant as a Parish Council.

1703) To nominate an internal auditor for 2014-15

It was agreed to appoint IAC, who audited last year.

1704) To discuss the marking of VE day

The council noted the event, but decided not to mark the occasion.

The meeting closed at 9.40pm.

Chairman.....Date.....

Date of next meeting: Monday 27th April 2015 in Cholesbury Village Hall.