

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in Cholesbury Village Hall
on Monday 19th May 2014 at 8pm

Present: Cllrs Allen, Brown, Joseph, Sanger, Matthews and Blomfield.

Also present: Mrs Lewis (Clerk) and one member of the public.

- 1486) To elect a Chairman
Cllr Allen was re-elected as Chairman.
- 1487) To receive the Chairman's Declaration of Office
The Declaration of Office was signed by Cllr Allen and received by the Proper Officer.
- 1488) To receive apologies for absence
Cllr Minting, County Cllr Birchley and District Cllr Rose.
- 1489) To elect a Vice Chairman
Cllr Brown was re-elected as Vice Chairman.
- 1490) To appoint representatives as follows:
Chesham Local Area Forum: Cllr Brown will continue in this post. Rural Policing Group: there is no formal group at the moment, but Cllr Brown will be the point of contact for policing matters. Good Neighbours Scheme: it was noted that this group does not require a representative from the Council. Turpin Charity: Cllr Allen will continue in this post. St Leonards Parish Hall: Cllr Allen will ask John Horn if he is willing to continue in this post.
- 1491) To appoint a Planning Committee
It was agreed that all councillors will be members of the Planning Committee: Cllrs Allen, Blomfield, Brown, Matthews, Minting, Sanger and Joseph.
- 1492) To inspect the deeds in the custody of the Council
The deeds were inspected by Cllr Allen.
- 1493) To approve a list of regular payments which may be made without prior resolution of the Council
It was resolved to approve the following list of payments, which will only need the prior permission of the Chairman and will always be minuted at the following meeting: membership to SLCC, CPRE, Chiltern Society and LLATVCC; the ICO data controller's fee; the external auditor; hall hire (for the purpose of council meetings only); water rates; the Clerk's salary; PAYE tax. It was resolved to approve the Council's insurance premium for 2014-15 (with Zurich) but not to add it to this list of regular payments.
- 1494) To approve the minutes of the Meeting of the Parish Council
It was resolved to approve the minutes from the meeting on 28th April 2014.
- 1495) To receive declarations of interest
None.
- 1496) Questions from members of the public
None.
- 1497) Questions to the Chairman
None.
- 1498) Reports
(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached). The fee of £150 and use of DCK Beavers/IAC as this year's internal auditor was approved, as was the purchase of the Lifebox AED cabinet and defibrillator sign, from Turtle Engineering for a total of £575 plus VAT. Cllrs Sanger, Blomfield and Brown signed the change of signatory form for the NS&I account to replace the previous clerk with the new clerk.
(b) *LAF*: No news. The next meeting is in July.
(c) *RPG*: No news. Cllr Brown will keep in touch with PC Flint.
(d) *Turpin Charity*: Cllr Allen had nothing to report.
(e) *St Leonards Parish Hall*: There was nothing to report.
- 1499) Finance
(a) The Annual Accounts for the year ended 31st March 2014 were circulated and approved.
(b) Section 1 of the Annual Return was approved by the Council and signed by Cllr Allen and the Clerk.
(c) Payments were approved as follows: the Clerk's salary (May).
(e) It was agreed to transfer £500 to the reserve fund for the playground at St Leonards Parish Hall for 2014-15.
- 1500) Planning

(a) *Applications:*

(i) CH/2014/0708/FA: Hither Dennets, Hawridge Common, Hawridge, Buckinghamshire, HP5 2UQ, First floor link extension and alterations to fenestration; the council had no comment.

(b) *Decisions of Chiltern District Council:*

(i) CH/2014/0355/FA: Copas Farm, Unit 7, Woodlands Farm, The Vale, Hawridge; Permitted

(ii) CH/2014/0397/FA: Walnut Tree Cottage, Cholesbury Lane, Cholesbury, HP23 6ND; Permitted

(iii) CH/2014/0395/FA: Old Bruns Farm, Arrewig Lane, St Leonards, Buckinghamshire, HP23 6NR; Refused

(iv) CH/2014/0572/OA J and L Travel Ltd, Mount Pleasant, Taylors Lane, St Leonards, Buckinghamshire, HP23 6LQ; Refused

Cllr Allen attended the meeting and noted that loss of employment was the planner's main concern, which has now been addressed and should no longer be an issue. It was felt that should the plans be resubmitted with fewer, more acceptably placed, houses, then the plans may be approved next time.

(c) *Notice of Appeals:*

None.

1501) The Green at Buckland Common

There were no matters to consider.

1502) Springall Hill allotments

(a) It was agreed to inspect the allotments on Saturday 14th June at 10am.

(b) It was resolved to provide an extra half plot to the recent new holder of half a plot, at their request.

1503) Highways

(a) In response to the report from the LAT meeting the council resolved to once again contact Cllr Birchley about the delay in patching and planing of Cholesbury Lane from the school to Rays Hill and also Oak Lane and, if needs be, to the Council Member for Transportation, Ruth Viggor-Hedersley.

Cllr Brown noted that there is LAF funding available for the kerbing of the triangle at Nut Hazel Cross Farm and gave to the clerk to pass onto the LAT team, details of where roundels need replacing.

1504) To discuss matters relating to Riparian Landowners Responsibilities

Cllr Blomfield explained that in our Parish the land is free draining and therefore the only ditches are those created by the council to drain the roads and therefore the recent issues relating to Farmer's use of ditches do not apply in this area.

1505) To discuss the forthcoming vacancy on the Chiltern's Conservation Board

The clerk will forward details of the vacancy to all Cllrs when available on 28th May 2014.

1506) To discuss HS2 petitioning by the public via CDC

It was noted that this service is only relevant for individuals directly affected by the proposed route.

1507) To review Chiltern Conservation Boards 5 year plan

Cllr Allen commended the plan to the council and suggested they read the Summary document.

1508) To discuss Chiltern Conservation Boards Planning Training and Questionnaire

Cllrs wishing to attend the training should do so through the clerk. The clerk will complete the questionnaire with the assistance of the Cllrs.

1509) To discuss TfB "Working together to limit damage to grass verges"

TfB has a new initiative to fine individuals/companies causing damage to grass verges during construction work or through parking. The council resolved to be observant of such breaches in the Parish.

1510) To discuss the Chiltern's Access Conference

Cllr Allen informed the council of the Chiltern's Access Conference. Cllrs wishing to attend should book through the clerk.

1511) To discuss the use of Manorial Wasteland on Parrots Lane

The Cllrs will inspect the area.

The meeting closed at 9.21pm.

Chairman.....

Date.....

Date of next meeting: Monday 23rd June in Cholesbury Village Hall.