

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in St. Leonards Parish Hall on Monday 22<sup>nd</sup> June 2015 at 8pm

Present: Cllrs Blomfield, Brown, Joseph, Matthews and Sanger.

Also present: Mrs Lewis (Clerk) and one member of the public.

1743) To receive apologies for absence

County Cllr Birchley, District Cllr Rose, Cllr Allen and Cllr Minting.

1744) Matters arising

None.

1745) To receive declarations of interest

None.

1746) Questions from members of the public

None.

1747) Questions to the Chairman

None.

1748) To approve the minutes of the Meeting of the Parish Council

It was resolved to approve the minutes from the Annual Meeting of the Parish Council held on 11<sup>th</sup> May 2015.

1749) Reports

(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached) and actions agreed.

(b) *Turpin Charity*: In Cllr Allen's absence, the clerk reported on his behalf. The planning application to replace the bund with trees has been refused. The surveyors for the two parties are now in the process of agreeing a price for the land.

(c) *Local Area Forum*: Cllr Brown attended a meeting on 4/6/15 at which he was advised that, in addition to the two grass cuts per year budgeted for rural areas, additional vision splay cuts would be available, where necessary. Also, additional funding has been confirmed (via the Good Neighbours Group) for installation of a broadband network to St. Leonards Parish Hall and Cholesbury Village Hall, as well as funding for a signpost opposite St. Leonards Parish Hall. Regarding the previously raised suggestion to apply for funding from the 2016/17 delegated budget to improve the condition of bridleway CY25, Cllr Matthews will speak to the landowners and the clerk with consult with the Rights of Way Officer at the County Council. It was agreed to seek delegated funds to kerb the triangle at the bottom of Church Lane, off Hawridge Hill.

1750) Finance

(a) Orders for payment were approved for: The Clerk's salary (for May and June); IAC Ltd (Internal Audit Fee) £180.00.

(b) Section 1 of the Annual Return was reviewed and approved and signed off by Cllr Brown and the Clerk.

(c) It was agreed that the clerk would advise the Chairman of a sensible amount to transfer from the Lloyd's savings account to the NS&I higher interest account and this will be signed off at the July meeting. There are no limits or fees for transferring or withdrawing from either account.

(d) It was agreed to first request that the County Council address the siding out issue along the narrowed footpath in Jenkins Lane, before any external quotes are considered, and the clerk will action this.

1751) Planning

(a) *Applications*:

(i) CH/2015/1000/FA Pierscourt, Jenkins Lane, St. Leonards, HP23 6NW Single storey front and side extensions. It was agreed to make a comment of "No comment" on this application.

(b) *Decisions of Chiltern District Council*:

(i) CH/2015/0364/FA; Land Adjoining Woodlands Farm, The Vale, Hawridge, Buckinghamshire, Change of use from agricultural to dog care and exercise facility. Conditional Permission.

(ii) CH/2015/0575/FA; George Browns Implements Ltd, The Vale Works, Vale Road, Chesham, Buckinghamshire, HP5 3NZ, Single storey front extension to industrial unit. Conditional Permission.

(iii) CH/2015/0612/SA, 2 Hawridge Vale Cottages, Hawridge Vale, Hawridge, Buckinghamshire, HP5 2UG, Application for a Certificate of Lawfulness for a proposed operation relating to a single storey rear extension. Refused.

CH/2015/0613/SA, 1 Hawridge Vale Cottages, Hawridge Vale, Hawridge, Buckinghamshire, HP5 2UG, Application for a Certificate of Lawfulness for a proposed operation relating to a single storey rear extension. Approved.

CH/2015/0749/FA; Braziers Well, Oak Lane, Braziers End, Buckinghamshire, HP5 2UL, Replacement conservatory to south east elevation of existing dwelling. Conditional Permission.

CH/2015/0595/FA - Tankards Dene Hawridge Vale Hawridge Buckinghamshire HP5 2UG, Erection of storage shed. Conditional Permission.

(c) *Notice of Appeals*:

None.

(d) It is noted that a response of "No Comment" was made to the District Council regarding CH/2015/0834/FA Holly Tree Cottage, Parrots Lane, Buckland Common, HP23 6NX, following a decision by the council not to meet to discuss the matter.

(e) To receive an update on Planning Enforcement Matters;

(i) Hoardings at the Rose and Crown public house – planning enforcement have informed the owner that the hoardings are in breach, however, no immediate action will be taken as the owner is in the early stages of a planning application consultation.

(ii) Woodlands Farm, Shire Lane. As District Cllr Rose was absent from the meeting, the clerk will follow up with him regarding the progress of a retrospective planning application regarding this property.

(iii) The White Lion. District Cllr Rose had advised by email that a Planning Enforcement Notice was served around the 12<sup>th</sup> June 2015.

1752) The Green at Buckland Common

(a) Following an enquiry from a local resident, it was confirmed that the mowing regimen is still unchanged from that agreed at the April meeting this year.

1753) Springall Hill allotments

(a) The annual inspection has been delayed (future date to be determined). A request from a tenant to erect a shed has been noted and Cllr Blomfield will advise as to the maximum size allowed. It was noted that some sheds had been erected without permission being sought from the Parish Council (as required in the tenancy agreement) and this will be addressed in a letter to all allotment tenants, along with other matters, following the inspection.

1754) Highways

a) The next LAT meeting is on 29/6/15. The members congratulated Cllr Allen on his determined, successful petitioning for repairs to The Vale road. It was noted that repairs have been marked out to Bottom Road. Silt clearance from Hawridge Hill and Swan Lane has been delayed.

1755) To complete the Annual Governance Statement of the Annual Return, following review of the internal audit report

The Annual Governance Statement was read out and answered by the members and signed by Cllr Brown and the clerk, following review of the internal audit report. It was agreed, that should a grant be available from the District Council towards the precept for 2016/17, that this will be asked for separately to the precept amount.

1756) To discuss nomination of a councillor for election to the Chiltern Conservation Board

It was agreed to nominate Cllr Allen.

1757) To review services from BMKALC

It was resolved that the clerk would draft a response to BMKALC regarding the limited information available on its website, compared to those of neighbouring associations.

1758) To review website options for the new Parish Council website

It was agreed that the draft website, developed by Cllr Brown using Wordpress, would be given a trial and its current content be reviewed by the members and the clerk. All future content would be under the control of the clerk. It was agreed that a maximum budget of £100 per annum could be spent to host the site.

The meeting closed at 9.25pm.

Chairman.....Date.....

Date of next meeting: Monday 27<sup>th</sup> July 2015 in Cholesbury Village Hall.