

**CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL**

Minutes of the Annual Meeting of the Parish Council held in St. Leonards Parish Hall  
on Monday 11<sup>th</sup> May 2015 at 8pm

Present: Cllrs Allen, Blomfield, Brown, Joseph, Matthews, Minting and Sanger.

Also present: Mrs Lewis (Clerk), District Cllr Rose and one member of the public.

- 1723) To elect a Chairman  
Cllr Allen was re-elected as Chairman.
- 1724) To receive the Chairman's Declaration of Office and those of all other councillors  
The Declaration of Office was signed by Cllrs Allen, Blomfield, Brown, Joseph, Matthews, Minting and Sanger and counter-signed by the Proper Officer.
- 1725) To receive apologies for absence  
County Cllr Birchley.
- 1726) To elect a Vice Chairman  
Cllr Brown was re-elected as Vice Chairman.
- 1727) To appoint representatives as follows:  
Chesham Local Area Forum: Cllr Brown; Rural Policing Group: Cllr Joseph; Good Neighbours Scheme: it was noted that this group does not require a representative from the Council. Turpin Charity: Cllr Allen; St Leonards Parish Hall: Cllr Joseph.
- 1728) To appoint a Planning Committee  
It was agreed that all councillors would be members of the Planning Committee: Cllrs Allen, Blomfield, Brown, Matthews, Minting, Sanger and Joseph.
- 1729) To inspect the deeds in the custody of the Council  
Cllr Allen inspected the deeds.
- 1730) To approve a list of regular payments which may be made without prior resolution of the Council  
It was resolved to approve the following list of payments, which will only need the prior permission of the Chairman and will always be minuted at the following meeting: membership to SLCC, CPRE, Chiltern Society and LLATVCC; the ICO data controller's fee; the external auditor; hall hire (for the purpose of council meetings only); water rates; the Clerk's salary; PAYE tax.
- 1731) To approve the minutes of the Meeting of the Parish Council  
It was resolved to approve the minutes from the meeting on 27th April 2015 with the amendment of the date in item 1712) (c) to 2015/16.
- 1732) To receive declarations of interest  
Cllr Matthews declared an interest in planning application CH/2015/0749/FA, as a neighbour.
- 1733) Questions from members of the public  
District Cllr Rose reported that District Cllr Isobel Darby has been elected as Council Leader. Also, that the Select Committee Visit to a local HS2 site, planned for 20-22 May, has been postponed. Cllr Allen asked that District Cllr Rose speak to the Waste Department about paying attention to the number of missed collections in the area. District Cllr Rose also noted that he would soon report back on the staffing situation in the Planning Enforcement Department.
- 1734) Questions to the Chairman  
It was noted that the following items listed in Standing Orders for review and approval at this meeting had already been reviewed at earlier meetings, namely; Financial Regulations and Standing Orders, Insurance, Complaints Procedure, Press Handling Procedure, Subscriptions to Societies and Freedom of Information Request Handling. It was agreed that the council would not make plans to be able to exercise a General Power of Competence this coming year.
- 1735) Reports  
(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached).  
(b) *Turpin Charity*: Cllr Allen had nothing to report.
- 1736) Finance  
(a) Section 1 of the Annual Return was approved (in draft) by the Council.
- 1737) Planning  
(a) *Applications*:  
(i) CH/2015/0749/FA, Braziers Well, Oak Lane, Braziers End, Buckinghamshire, HP5 2UL, Replacement conservatory to south east elevation of existing dwelling. The council had no comment on this application.

(ii) CH/2015/0595/FA, Tankards Dene, Hawridge Vale, Buckinghamshire, HP5 2UG, Erection of Storage Outbuilding. The council commented on the bulk and height of the proposed structure in relation to its proposed proximity to a right of way.

(b) *Decisions of Chiltern District Council:*

(i) CH/2014/1748/FA, The White Lion, Jenkins Lane, St Leonards, Buckinghamshire, HP23 6NW, Change of use of Public House with ancillary residential accommodation to a single dwelling house – Refused permission.

(ii) CH/2015/0384/FA, Kiln House, Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA, Two storey front extension, two storey rear extension, single storey side extension, first floor extension to the north-west, insertion of three additional roof lights to existing roof, removal of chimney, fenestration alterations – Conditional Permission.

(iii) CH/2015/0401/FA, Stone Cottage, Parrotts Lane, Buckland Common, Buckinghamshire, HP23 6NX, Two storey rear extension, conversion of garage to habitable accommodation with link to main house, roof alteration, fenestration alterations – Refused permission.

(iv) CH/2015/0460/FA, 4 Chiltern Cottages, Cholesbury Lane, Buckland Common, Buckinghamshire, HP23 6NQ, Single storey front extension – Conditional Permission.

(v) CH/2015/0572/KA, Benton Potts, Hawridge Common, Hawridge, Buckinghamshire, HP5 2UH, Pruning of an oak, an ash and another tree - all within a Conservation Area – No TPO shall be made.

(c) *Notice of Appeals:*

None.

(d) *To review planning enforcement matters:*

(i) The White Lion – District Cllr Rose explained that the decision to refuse the application for change of use to a residential dwelling was in line with the District Council's policy to resist such changes, without exceptional justification. The decision was also in line with the NPP framework, which recommends resisting development within the green belt, to protect the listed status of buildings and to avoid the building of new isolated homes. It was explained that the owners now have leave to appeal and have been given 12 months to either sell the property or run it as a Public House. This time frame was chosen as, in other cases, the Planning Inspectorate has extended shorter time frames on appeal. The time frame may not be absolute, dependent on the progress/outcome of future appeals/applications. District Cllr Rose is investigating why the decision notice had not, at the time of meeting, been posted on the website. He was asked by Cllr Allen about the District Council's plans to ensure that the fabric of the building. District Cllr Rose replied that the Historic Building Officer would oversee this, but was dependent, to some degree, on feedback from the community.

(ii) Woodlands Farm, Shire Lane – District Cllr Rose reported that an application was expected in the near future.

(iii) Schnoodles Dog Day Care – District Cllr Rose is to visit the premises in the near future.

(iv) The Full Moon Public House – The advertising hoardings have been removed.

1738) The Green at Buckland Common

There were no matters to consider.

1739) Springall Hill allotments

(a) It was agreed to inspect the allotments on Saturday 13<sup>th</sup> June at 11am. Cllr Blomfield reported that he had received a complaint about excessive trimming of the paths between plots; thereby reducing their width, and this will be addressed at the inspection.

1740) Highways

(a) The LAT report of 5/5/15 was noted.

(b) It was agreed that Cllr Allen would write again to County Cllr Birchley to inform her that, unless immediate repairs are made to The Vale, that the council will make contact with the Women's Tour of Britain to voice it's concerns about the poor state of repair of the road, which is on it's planned route in June of this year.

(c) Cllr Blomfield has reported on gully locations to Cllr Brown, who will now feedback an updated list to TfB.

1741) To review the draft Publication Scheme

The council adopted the scheme.

1742) To discuss appealing for reinstatement of the Public Footpath across the car park at The Rose and Crown Public House

In the first instance, it was resolved that Cllr Allen and the clerk would draft a letter to the owner of the land to request that the footpath be reinstated as a gift to the community.

The meeting closed at 9.29pm.

Chairman.....

Date.....

Date of next meeting: Monday 22<sup>nd</sup> June in St. Leonard's Parish Hall.