

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in Cholesbury Village Hall on Monday 21st March 2016 at 8pm

Present: Cllrs Allen, Blomfield, Brown and Minting.
Also present: Mrs Lewis (Clerk).

1903) To receive apologies for absence
Cllrs Joseph, Matthews and Sanger.

1904) Matters arising
None.

1905) To receive declarations of interest
Cllr Blomfield declared an interest in Planning Application CH/2016/0292/FA as he is a neighbour of the applicant and Cllr Allen declared an interest in Planning Application CH/2016/0300/FA as he is a friend of the applicant.

1906) Questions from members of the public
None.

1907) Questions to the Chairman
None.

1908) To approve the minutes of the Meetings of the Parish Council
It was resolved to approve the minutes of the meeting of the Parish Council held on 22nd February 2016.

1909) Reports
(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached) and actions agreed.
(b) *Turpin Charity*: All parties have come to an agreement to accept the developer's offer and solicitors have been appointed to proceed with the sale.
(c) *LAF*: Cllr Brown reported that a review over the previous six months of the format and function of the LAF, which was conducted by BCC, has concluded that the forum should continue in its present state. It is felt that the LAF's can provide a valuable platform going forward for future service devolution discussions and there is no real cost saving to be made by closing them as the staff that run them are already employed covering other areas of operation. Cllr Brown noted that, due to the likelihood of further devolution plans being proposed in the future, the workload of being a member of the LAF would likely increase and therefore another Cllr may be needed to join with him before long. The next LAF meeting is in June.

1910) Finance
(a) Orders for payment were approved for: The Clerk's salary (for March); St. Leonards Village Hall (Hall Hire Jan-Mar 2016) £16.25; Cholesbury Village Hall (Hall Hire Jan-Mar 2016) £45.00; St. Leonards Parish Church (Church Room Hire – Neighbourhood Policing Group Hosting) £15.00; Chris Brown (additional padlock for MVAS pole/machine) £11.24; Thames Water (Allotments, Dec 2015-Mar 2016) £4.84.
(b) Agreement of the Clerk's salary increase from April 2016 was agreed, based on current pay scales, to increase by one scale point. An increase in national pay scales is still under review and any increase will be adopted.
(c) Insurance cover for the Beacon Lighting of £54.75 (Zurich Insurance) was agreed as was an approximate fee of £100 for St. John's Ambulance cover.

1911) Planning
(a) To deal with any planning applications, including those received after the date of the agenda;
(i) CH/2016/0305/FA and CH/2016/0306/HB The Black Horse Public House, The Vale, Hawridge, Buckinghamshire, HP5 3NS, Demolition of western annexe replacement single storey extension, single storey extension to north with glass linked walkway, creation of new access to south, associated hardstanding and landscaping. The Parish Council resolved to support this application.
(ii) CH/2016/0251/FA Kiln House, Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA, Two storey rear extension, removal of chimney, flat to pitched replacement garage roof, replacement roofs with slate, exterior rendering to brickwork (amendments to planning permission CH/2015/0384/FA). The Parish Council had no comment on this application.
(iii) CH/2016/0300/FA Home Farm Cottage, Cholesbury Lane, Cholesbury, Buckinghamshire, HP23 6ND, Single storey rear extension. The Parish Council had no comment on this application.
(iv) CH/2016/0292/FA Old School House, Swan Lane, St Leonards, Buckinghamshire, HP23 6NP, Removal of conservatory and construction of single storey rear extension, replacement of existing garage with enlarged garage block with accommodation above, retaining wall. The Parish Council had no objection to the proposed alterations to the main dwelling but was resolved in its opinion that the overall size and height of the proposed garage is too dominant in relation to the neighbouring properties.
(b) To receive decisions of Chiltern District Council.
(i) CH/2015/2303/FA/CH/2015/2313/HB The Full Moon Public House, Hawridge Common, Hawridge, Buckinghamshire, HP5 2UH, Replacement of existing outbuildings with new ancillary accommodation. Conditional Permission granted.

(ii) CH/2015/2409/HB The Windmill, Rays Hill, Braziers End, Chesham, Buckinghamshire, HP5 2UJ, Replacement windows and glazed doors for cottage adjoining windmill. Conditional Consent granted.

(iii) CH/2016/0045/FA Beechwood Farm, Little Twye Road, Buckland Common, Buckinghamshire, HP23 6PB, Replacement storage shed to incorporate two stables, tack room, field shelter and hay, feed, equipment and machinery store. Conditional Permission granted.

(iv) CH/2016/0162/FA The Kiln, 3 Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA, Detached four bay garage with storage above, extended vehicular drive. Permission refused.

(v) CH/2016/0113/FA The Great House, Parrotts Lane, Buckland Common, Buckinghamshire, HP23 6NX, Alterations to existing double garage to include new pitched roof and extension to rear of garage to create storage area. Conditional Permission granted.

(c) To receive notice of appeals.

None.

(d) To receive an update on enforcement cases.

Cllr Allen will contact District Cllr Rose to receive an update on applications relating to the site at Woodlands Farm, Shire Lane. It is understood that applications have been made, but they are in the process of being checked for completeness by the Planning Department.

1912) The Green at Buckland Common

There were no matters to discuss.

1913) Springall Hill allotments

There were no matters to discuss.

1914) Highways

The clerk will contact TfB to notify them of two damaged road signs on The Vale, by MT Loos and twisted signs (probably in Dacorum) at the junction with Heath End and the Wiggington Road.

1915) To consider amendment of the Financial Regulations to incorporate recent changes suggested by NALC

A resolution was made to incorporate the recent changes suggested by NALC into the current Financial Regulations, including changes to items 1.6, 6.4 and section 11.

1916) To receive an update on the arrangements for the celebration of the Queen's 90th Birthday with a Beacon Lighting on Cholesbury Common 21/4/16

Cllr Matthews will construct the bonfire and Cllrs were requested to assist with erecting barriers on the day. Cllr Minting will organise stewards and reflective tabards for the event. The Clerk has submitted details of the event to the Safety Advisory Group (SAG) at CDC (including completion of a Risk Assessment) and arranged insurance cover and the attendance of St. John's Ambulance first aiders. Cllr Allen has made The Full Moon aware of the event.

1917) To receive a Devolution Contract Update and discuss a forthcoming schedule of works

It was agreed that Cllr Brown would attend a Safety Briefing on 1/4/16. A meeting shall be arranged with members of Chartridge PC and Chesham Town Council to discuss possible areas of co-operation. Once these meetings have concluded it was resolved to begin a process to tender for a contractor to undertake sign cleaning in the parish.

1918) To agree dates for the Exercise of Electors' Rights for Accounting Year 2015-16

It was resolved that the date for the period of the Exercise of Electors' Rights would begin on the 28th June 2016.

The meeting closed at 9.14pm

Chairman.....Date.....

Date of next meeting: Monday 25th April 2016 at St. Leonards Parish Hall.