

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in St. Leonards Parish Hall  
on Monday 22<sup>nd</sup> May 2017 at 8pm

Present: Cllrs Allen, Brown, Joseph, Matthews, Minting and Sanger. Also present: Mrs Lewis (Clerk), County Cllr Birchley and District Cllr Rose and four members of the public.

2097) To elect a Chairman

Cllr Allen was re-elected as Chairman.

2098) To receive the Chairman's Declaration of Office

The Declaration of Office was signed by Cllr Allen and counter-signed by the Proper Officer.

2099) To receive apologies for absence

Cllr Blomfield.

3000) To elect a Vice Chairman

Cllr Brown was re-elected as Vice Chairman.

3001) To appoint representatives as follows:

Chesham Local Area Forum: Cllr Brown; Rural Policing Group: Cllr Joseph; Turpin Charity: Cllr Allen; St Leonards Parish Hall: Cllr Joseph.

3002) To appoint a Planning Committee

It was agreed that all councillors would be members of the Planning Committee: Cllrs Allen, Blomfield, Brown, Matthews, Minting, Sanger and Joseph.

3003) To inspect the deeds in the custody of the Council

Cllr Blomfield inspected the deeds.

3004) To approve a list of regular payments which may be made without prior resolution of the Council

It was resolved to approve the following list of payments, which will only need the prior permission of the Chairman and will always be minuted at the following meeting: membership to SLCC, CPRE, Chiltern Society and LLATVCC; the ICO data controller's fee; the external auditor; hall hire (for the purpose of council meetings only); water rates; the Clerk's salary; PAYE tax.

3005) To approve the minutes of the Meeting of the Parish Council and deal with matters arising

It was resolved to approve the minutes from the meeting on 24<sup>th</sup> April 2017. There were no matters arising.

3006) To receive declarations of interest

None.

3007) Questions from members of the public

Miss Weedon (Hawridge and Cholesbury School PSA Chairman) and Mrs Phillips (Hawridge and Cholesbury School Headteacher) explained the proposed changes to the school infrastructure in relation to their current planning application. County Cllr Birchley was congratulated on becoming Chairman of Buckinghamshire County Council. In that role, County Cllr Birchley explained that she would be championing mental health and would be holding receptions throughout the year in Chesham, Aylesbury, Burnham and Buckingham Day Centres to meet the public and hear their concerns. As follow-up to the Annual Parish Meeting from which County Cllr Birchley had to leave early, it was reported that BCC came in under budget last year. New council members were now in place in transport, education and as Chief Executive, with a temporary appointment in place for social care. The consultation on Heathrow was responded to by BCC with consideration given to the possible detrimental effect on the AONB. Issues facing BCC in the coming year include the proliferation of housing around Aylesbury and potentially the East-West rail link and in the future at RAF Halton and also the initiation of works on HS2. Costs continue to be managed by sharing of services with neighbouring councils, such as joint trading standards work with Oxfordshire County Council and of legal work with Harrow London Borough Council. District Cllr Rose had no further updates from his contribution to the Annual Parish Meeting. The Clerk asked whether there had been any action agreed on removal of the grit on Hawridge Hill and it was replied that there had not. Cllr Brown expressed concern about reports that taxi drivers had been working within Chiltern without the proper licences and District Cllr Rose agreed to look into the matter and report back.

Bill Ingram, a parishioner, spoke to the meeting about his concerns regarding the current airport and airspace consultations and their potential negative effect on the surrounding area. Mr Ingram had several suggestions for feedback and it was agreed that he would work with both County Cllr Birchley and District Cllr Rose on disseminating his ideas to the appropriate authorities.

3008) Questions to the Chairman

None.

3009) Reports

(a) *Clerk's Report*: The report was received from Mrs Lewis (see attached).

(b) *Rural Policing Group*: The neighbourhood police officer reported that an individual giving concern to parishioners for roaming the area in his car was in fact a pizza delivery man and of no concern. Parishioners were advised to mark all

property and there was to be a tack marking session held locally. Advertising of holiday absences on social media were advised against. There is to be a Community Forum established, aimed at the public, not at local government representatives. A traffic speeding group is also to be established, but the Parish Council felt that this is not relevant in this Parish. The new organisational structure within Thames Valley Police will come into effect on 1<sup>st</sup> June 2017 and will retain officers within their area of expertise without diverting them to other areas.

(c) *Internal Audit Report*: The report was received by the members. There were no findings and no comments.

### 3010) Finance

(a) Orders were approved for payment including: The Clerk's salary and expenses (for May); ALCC £10.00 (Annual Subscription 2017-18); IAC £180.00 (Internal Audit Fee).

(b) Annual Return: Section 1 (Governance Statement) and Section 2 (finance statement) were completed and approved for sending to the external auditor.

(c) It was resolved to accept the quote from Zurich Municipal for the annual insurance to the value of £293.47.

(d) There was no update received from the cricket club with regard to funding for the cricket nets.

### 3011) Planning

(a) *Applications*:

(i) CH/2017/0662/FA - Bower Farm The Vale Hawridge Chesham Buckinghamshire HP5 3NS, Alterations to existing outbuilding including fenestration changes and replacement roof tiles and cladding. It was resolved to make no comment.

(ii) CH/2017/0558/FA - Hawridge and Cholesbury Church Of England School Hawridge Common Hawridge Buckinghamshire HP5 2UQ, External canopy extension, new doors and additional play areas. It was resolved to register support for the application, which would improve safety, outdoor learning opportunities and access for pupils.

(iii) CH/2017/0573/OA - Land Adjacent To The Pines Bottom Road Buckland Common Buckinghamshire HP23 6NU, Application for outline permission with all matters reserved for the construction of a new dwelling on land adjacent to The Pines. It was resolved to object to this application as this proposed development amounts to infilling in the green belt and AONB, which is against planning policy and would have a negative impact on the outlook of the area and neighbouring dwellings.

(iv) CH/2017/0668/SA - The Kiln, 3 Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA Application for a Certificate of Lawfulness for a proposed operation relating to the removal of shed and construction of four bay garage. It was resolved to object to this application on consideration of the size of the proposed outbuilding with respect to the dwelling and other development on site. The content of this application appears to be exactly the same as that of CH/2017/0228/SA to which the PC objected on the same grounds and for which consent was recently refused.

(v) CH/2017/0783/FA Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND, Single storey side extension, single storey front porch extensions with additional front entrance, fenestration alterations, replacement two storey garage with first floor accommodation. It was resolved that there was no objection to the proposed extension to the house, however, it was not felt that the council could comment on the proposed garage as there was insufficient information provided as to its location on the site and its dimensions.

(vi) CH/2017/082/FA Woodview House Farm, The Vale, Hawridge, Buckinghamshire, HP5 3NT, Part open part closed single storey front extension and steps, part single part two storey side rear extension, demolition of outbuildings, hard landscaping to close off existing field entrance at the front of the property and form a new replacement to the rear of garden, relocation of driveway to the farm buildings at rear to provide access to barn. It was resolved to make no comment.

(vii) CH/2017/0819/FA 3-4 Cherry Tree Cottage, Cherry Tree Lane, Buckland Common, HP23 6NZ, Two storey side and single storey rear extensions, fenestration alterations. It was resolved that the council was of the opinion that the proposed extension is proportionately too large to the current size of the property and in relation to the existing landscape.

(b) *Decision Notices*:

(i) CH/2017/0285/FA - Holly View, The Vale, Hawridge, Chesham, Buckinghamshire, HP5 3NS, Replacement Dwelling. Conditional Permission.

(ii) CH/2017/0228/SA - The Kiln, 3 Shire Lane, Cholesbury, Buckinghamshire, HP23 6NA, Application for a Certificate of Lawfulness for a proposed operation relating to the erection of a four-bay garage. Refused.

(iii) CH/2017/0356/KA - Milton Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UH, Crown reduction of four ash trees and reduction of two hollies to hedge height - all within a Conservation Area. No TPO.

(iv) CH/2017/0350/FA - Greenacre The Vale Hawridge Buckinghamshire HP5 3NT, Erection of detached storage building on land adjacent to main property, access track across field to existing field gate. Refused.

(c) *Notice of Appeals*: None.

(d) *To receive an update on enforcement matters*: District Cllr Rose was asked to illicit an update on the open case at Little Pressmore Farm.

### 3012) The Green at Buckland Common

(a) It was agreed to inspect the Common on 8<sup>th</sup> July at 10am.

### 3013) Springall Hill allotments

(a) It was agreed to inspect the allotments on 8<sup>th</sup> July at 10am.

### 3014) To consider matters relating to devolved responsibilities

There were no matters to discuss.

3015) Highways

Cllr Allen has written to Mark Averill to ask for an update on progress following attendance by Mr Averill and Mr Dando to the April meeting of the council.

3016) To conduct an annual review of documentation including Standing Orders; Code of Conduct; Financial Regulations; Complaints Procedure; Publication Scheme; Risk Assessment and Asset Register.

All of the above-mentioned documents were reviewed and it was resolved by the Council that no changes were currently required.

3017) To receive a review of recent MVAS data following location on the corner of Jenkins Lane and Chapel Lane

The data showed that, on average, drivers passed the sign at slower speeds than the last time the device was located there and that drivers passed the sign on or about the speed limit. There was a very small number of drivers significantly exceeding the speed limit and these were either very late at night, or very early in the morning.

Chairman..... Date.....

The meeting closed at 9.27pm. Date of next meeting: Monday 26<sup>th</sup> June in Cholesbury Village Hall.