

CHOLESBURY-CUM-ST. LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in St Leonards Village Hall 29th April 2019 at 8.00pm

Present: Cllrs Allen, Brown, Matthews, Brackley, Blomfield, and Sanger,

Also present: Cllrs Birchley and Rose, Mrs Farrelly (Clerk) and two members of the public

5145) To receive apologies for absence

Cllr Ingram

5146) Appointment of New Clerk

Mrs Hayley Farrelly had been interviewed by Cllrs Brown, Sanger and Ingram. Cllrs unanimously approved the appointment and Mrs Farrelly would start with effect from 29th April 2019.

5147) Matters arising

Minute 5143 – Emergency Vehicles/Hawridge & Cholesbury School Meeting with Cllr Birchley, Mrs Philips Headteacher H&C School and Cllr Brown took place. Chesham Police Sergeant is supporting the school with regard to the traffic incident that took place on the 6th March.

5148) To receive declarations of interest

None

5149) Questions from members of the public

- Two members of the public expressed their concerns about Planning Application PL/19/0592/FA below.
- Cllrs Birchley and Rose expressed thanks to Cllr Allen for his hardwork on the Parish Council.
- Cllr Rose confirmed Local Plan is being sent out for public consultation. Website is the best place for residents/Councillors to make comment.
- Cllr Rose confirmed there is no requirement to notify neighbours in relation to planning applications. However, a proposal that there should be is being tabled for discussion at the next Planning Policy Advisory Group.

5150) Questions to the Chairman

None.

5151) To approve the minutes of the Meetings of the Parish Council

It was resolved to approve the minutes of the meeting of the Parish Council held on 25th March 2019.

5152) Reports

(a) Clerk's Report – nothing to report.

5153) Finance

(a) Payments were authorised for:

- (i) The Clerk's salary for April
- (ii) Castle Water - £1.77
- (iii) CDC Dog Waste Bins - £289.33
- (iv) SLCC Annual Membership Fee - £40.00

(b) To receive and review the Q4 Statement

- Received. Minor amendments to be made highlighted in Cllr Brown's email.

- (c) To approve the draft annual return for submission to the internal auditor on 19/06/2019 and to certify the certificate of exemption.
 - Approved and signed
- (d) To consider the insurance renewal for 2019/20
 - To be considered at May meeting – renewal is 1st June 2019
- (e) Review of Risk Assessment.
 - Reviewed. Amendments to be made include:
 1. Document to be renumbered
 2. Point 6 – reference to GDPR policy
 3. Point 15 – reference to electronic banking to be added
- (f) Review of Standing Orders & Financial Regulations
 - Both documents reviewed by Cllr Brown. Standing Orders - No changes. required Financial Regulations - Revised draft circulated to Councillors in advanced was approved.
- (g) The Council approved process on Internet Banking drafted by Cllr Ingram with minor amendments and would aim to approve authorised signatories and activation with Lloyds Bank at next Council meeting

5154) Planning

- (a) To deal with any planning applications, including those received after the date of this notice:
 - (i) **PL/19/0592/FA (Amendment Application)** Full Planning Permission,, Cherry Orchards, Cholesbury Road, Cholesbury, Buckinghamshire, HP23 6ND, Erection of two-storey side extension following demolition of existing extension. Comments to be submitted - The Parish Council objects to the amended application notwithstanding minor reductions in the roof height. It remains an inappropriate development all as described in the Council’s comments upon the original application.
- (b) To receive notice of appeals.
 - None
- (c) To receive decisions of Chiltern District Council
 - (i) **PL/19/0055/FA** Full Planning Permission Holly Lodge, Parrotts Lane, Buckland Common, Buckinghamshire, HP23 6NX, Two storey front and side extension with new external finishes and alterations to fenestration - CDC Conditional Permission
 - (ii) **PL/19/0398/VRC** Removal or variation of a condition following grant of planning permission Former Site Of Units 7 and 8 Woodlands Farm , The Vale, Hawridge, Buckinghamshire, HP5 3NS, Variation of condition 13 of planning application CH/2017/2234/FA (Demolition of existing Class B8 warehouses and redevelopment to provide 4 x 3 bedroom semi-detached dwellings and 1 x 4 bedroom detached dwelling, served by new and altered accesses) - CDC Conditional Permission.
- (d) Enforcement Matters
 - (i) Little Pressmore Farm – Cllr Allen is meeting Mark Jaggard, Chief Planning Officer and Cllr Rose on 15 May 2019.

5155) The Green at Buckland Common None.

5156) Springall Hill allotments Nothing to report

5157) To consider matters relating to Highways

- (i) Replacement sign yet to be fixed – no further update
- (ii) Re-dressing greenway to Rays Hill – no further update as to timings
- (iii) Kissing gates – Cllrs Brown and Blomfield reported on correspondence received. Agreed that Clerk to write to Rights of Way Officer regarding the previous halting of kissing gates installation. Parish Hall deeds to be looked at to confirm ownership of right-hand hedge by Cllr Brackley.

5158) Chesham Waste Disposal Centre – delays/fly-tipping

Changes to waste disposal centre causing concern. Cllr Allen to write to Cllr Birchley regarding issue.

5159) Data Protection Registration Fee

Direct Debit payment arrangements to be discussed at next meeting

5160) Resignation of Cllr Allen from Council and appointment of Councillor

Fellow Councillors paid tribute to Cllr Allen’s significant contribution to the work of the Parish Council and for the local community, including serving as Chairman since 2010.

- Cllrs presented Cllr Allen with a small gift of appreciation of his many years of service to the Council.
- A new Chairman will be elected at the next meeting.
- The Clerk to write a piece in the next newsletter regarding seeking an additional Councillor.
- Cllr Allen to be removed from the bank account.

The meeting closed at 9.15pm

Chairman.....

Date.....

Date of next meeting: Monday 20th May 2019 at Cholesbury Village Hall