

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in St Leonards Parish Hall on Monday, 22<sup>nd</sup> July 2019 at 8.00pm

Present: Cllrs Brown, Matthews, Brackley and Sanger

Also Present: District Councillor N, Rose, County Councillor P. Birchley, Mrs Farrelly (Clerk) and one member of the public

	ACTION
5199) <u>To receive apologies for absence</u> Apologies received from Cllr Ingram and Cllr Blomfield	
5200) <u>To approve the minutes of the Meeting of the Parish Council held on 24<sup>th</sup> June 2019 and attend to matters arising not raised elsewhere on the agenda</u> Approved and signed by the Chairman	
5201) <u>To receive declarations of interest</u> Cllr Matthews with regard to planning application for The Full Moon Public House	
5202) <u>Reports from County and District Councillors</u> County Cllr Birchley requested councillors to report any problems to her in the area (eg. Mobile signal, broadband) and these will be investigated further. Cllr Matthews asked County Cllr Birchley to investigate further the use by emergency services of 'What Three Words' app. This app pinpoints your location to within a 3m x 3m area. County Cllr Birchley agreed to look into this further.	PT
5203) <u>To suspend standing orders and invite questions from members of the public</u> No comments from the public	
5204) <u>Update on Local Plan Response</u> The consultation period for the Local Plan has been extended to the 23 <sup>rd</sup> August 2019. The Chairman would circulate a draft response to councillors for consideration.	CB
5205) Reports (a) <u>Chairman's Report and Questions to the Chairman</u> See item 5206 There were no questions to the Chairman  (b) <u>Clerk's Report</u> The post box in St Leonards has now been replaced, although not commissioned yet. The Notice of Public Rights and Publication of Annual Governance and Accountability Return had been set for 1 <sup>st</sup> July – 19 <sup>th</sup> August and documents posted on notice boards and website.  (c) <u>Local Area Forum (Cllr Brown)</u> At the recent LAF meeting on the 3 <sup>rd</sup> July a new PC Jill Gillespie for the Chesham Police Area were introduced. PC McVeigh and PC Gillespie with jointly be overseeing the parish and other rural police areas.	
5206) <u>Bucks Shadow Authority Update</u> The selection of the Chief Executive of the Unitary Authority is currently taking place. The Chairman had attended a workshop on 2 <sup>th</sup> July on the proposed Community Boards. He had expressed some strong concerns about a proposal to have a single Board for both Chesham and Amersham towns and rural parish council areas.	
5207) <u>Finance</u> (a) <u>To note the following regular orders of payments</u> (i) Clerk's salary for July (ii) Clerk's salary for August (b) <u>To approve the following orders for payment and any others arriving after this notice</u> (i) Clerk's expenses for June and July (£39.19 and £23.75) - Approved (ii) Cholesbury Village Hall Hire - £90.00 - Approved (iii) Cllr Brown travelling expenses - £11.70 - Approved (c) <u>Online banking – to receive an update</u>	

**Hayley Farrelly – Clerk to the Parish Council**

Cllr Ingram and the Clerk are due to meet in August to submit the online application to Lloyds. A delay to the process had been incurred due to the change of address on the account.

BI /  
Clerk

(d) Internal Audit

The Clerk reported the internal audit report was received on the 17<sup>th</sup> July. Noted no significant issues to be addressed. A copy will be published on the website.

(e) Q1 Statement

The Clerk talked through a new design of Q1 Statement and asked for feedback. The statement was reviewed and noted. A summary of the Q1 statement will be published on the website.

5208) Planning

(a) To deal with any planning applications, including those received after the date of this notice

(i)., PL/19/2343/KA April Cottage Cholesbury Lane – Revised application to reduce height and repair trees – **No Comment.**

(ii). PL/19/2161/VRC 3 - 4 Cherry Tree Cottage, Cherry Tree Lane – Variation to previous application - fenestration and cladding alterations - **No Comment.**

(iii). PL/19/2295/FA Windyridge Jenkins Lane – Demolition of existing outbuildings, erection of garage to front.- **Resolved to object due to bulk and location of garage.**

(iv). PL/19/2292/FA - Willow Tree Cottage Hawridge Vale - Front extension, roof alterations incorporating new dormer windows front and side, enlargement of existing rear dormer window, new porch canopy, installation of flue, decking to rear – **No Comment.**

(v). PL/19/2267/HB The Full Moon Public House Hawridge Common – Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase - **No Comment**

(b) To receive decisions from Chiltern District Council

Decisions received were noted. (See schedule).

PL/18/4413/FA The Rose and Crown Hawridge Common - The Chairman reported on his presentation to the Planning Committee on 18 July -.Approval had been deferred pending negotiated with CDC by Applicant. It was agreed the Council would write to Cllr. Rose with its views.

CB

(c) To receive notice of appeals

None..(See schedule for ongoing appeals)

(d) To receive an update on enforcement matters

(See schedule)

EN/19/0315 – 7-Acre Field Heath End Hawridge - The Council received a report from Cllr. Rose on progress of enforcement action to prevent unpermitted development activity.

5209) To consider matters relating to Highways and Rights of Way

(a) To note results of MVAS survey - 1st July and 19th July

The report has not yet been received from Chesham Town Council.

(b) Kissing Gates

Cllr reported all parties involved in the installation of two kissing gates have agreed a way forward with the Parish Hall Management Committee funding one gate and the Rights of Way Officer who has been in contact with landowners approving the other.

(c) Grass Cutting of Verges

Chairman advised he had complained to TfB regarding the delays and variable quality of grass verges cutting.

(d) Flooding at Swan Lane

This issue has been raised and will be included in the next Local Area Technician (LAT) inspection due to be carried out.

CB

- (e) Other Highway matters
  - (i) The Buckland Common village entry sign was scheduled for replacement in August 2019
  - (ii) Chairman has chased the scheduled white line / roundels painting with LAT
  - (iii) Chairman reported cast iron stopcocks have been identified in the grass verges outside of the Rose and Crown which pose a potential hazard. They have been reported to Thames Valley Water with a view to them being removed or sunk into the ground.

5210) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments

- (a) Inspection of The Green and Springall Hill Allotments

This will take place on Saturday, 27<sup>th</sup> July 2019

- (b) To review and consider updates to Allotment Contracts

Chairman reported the allotment contract had been updated. Cllr's approved the new contract and agreed that new allotment holders will be issued with the new contract whilst existing tenants will continue with the previous contract. The Clerk will issue tenancy renewal letters to allotment holders in September with the annual rental remaining at £25.00.

Clerk

5211) To consider matters relating to devolved responsibilities

Nothing to consider at present

5112) May 2020 Bank Holiday

To note a change of date to Friday 8<sup>th</sup> .May 2020 to commemorate the 75<sup>th</sup> Anniversary of VE Day

The meeting closed at 9.25pm

Chairman.....

Date.....

Date of next meeting: Monday 23<sup>rd</sup> September 2019 at St Leonards Parish Hall

**CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL**

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**Item 5208 - Planning Schedule**

**Planning Applications**

<b>Status</b>	<b>App No</b>	<b>Address</b>	<b>Description of Proposal</b>	<b>Date Submitted</b>	<b>Parish Council Response</b>	<b>Notes</b>
Determined	PL/19/1501/FA	April Cottage Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Replacement garage/workshop	May 2019	23 <sup>rd</sup> May No Comment	Approved
Determined	PL/18/4413/FA	The Rose and Crown Public House Hawridge Common Hawridge Buckinghamshire HP5 2ZD	Demolition of former public house and erection of three terraced dwellings and a cafe with associated hardstanding and landscaping	November 2018	21 Dec 2018 Some Concerns expressed 10 July 2019 PC responded to revisions	Approval deferred pending further negotiation
Outstanding	PL/19/0592/FA	Cherry Orchards Cholesbury Road Cholesbury HP23 6ND	Erection of two-storey side extension following demolition of existing extension	February 2019	26 Mar 2019 30 April 2019 Objections submitted	
New	PL/19/2343/KA	April Cottage Cholesbury Lane Cholesbury,HP23 6ND	Revision to PL/19/1660/KA Conifer (T1) Reduce height and tidy repairs following snow damage. Ash (T2) Reduction of canopy by 50% (Cholesbury and Hawridge Conservation Area)	5 July 2019	No Comment	
New	PL/19/2161/VRC	3 - 4 Cherry Tree Cottage, Cherry Tree Lane, Buckland Common, HP23 6NZ,	Variation of condition 2 of planning permission CH/2017/0819/ fenestration alterations) to allow cladding of part of the extension in black wood	8 <sup>th</sup> July 2019	No Comment	
New	PL/19/2295/FA	Windyridge Jenkins Lane St Leonards HP23 6NW	Demolition of existing outbuildings, erection of garage to front.	3 <sup>rd</sup> July 2019	Objections to be notified to CDC	
New	PL/19/2292/FA	Willow Tree Cottage Hawridge Vale Hawridge Chesham HP5 2UG	Front extension, roof alterations incorporating new dormer windows to front and side, enlargement of existing rear dormer window, new porch canopy, installation of flue, decking to rear	2 <sup>nd</sup> July 2019	No Comments	
New	PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 <sup>nd</sup> July 2019	No Comments	

**Hayley Farrelly – Clerk to the Parish Council**

## Appeals

Ref Number	Address	Application details	Start Date	Parish Council Response	Current Status
PL/18/4808/FA	Old Britannia Bottom Road Buckland Common Buckinghamshire HP23 6NU	Construction of five dwellings with associated hardstanding and landscaping. Provision of garages and vehicular access.	Dec 2018	4 January 2019 Strong Objection Detailed Response	April 2019 Appeal Lodged APP/X0415/W/19/3225983 4 June 2019 Parish Council Submission to Planning Inspectorate

## Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Awaiting submission of Planning Application
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 <sup>th</sup> June 2019	1 <sup>st</sup> July PC letter sent to CDC re swift investigation / resolution