

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in St Leonards Parish Hall on Monday, 23rd September 2019 at 8.00pm

Present: Cllrs Brown, Ingram, Matthews, Brackley and Sanger
Also Present: District Councillors N Rose and V Martin, Mrs Farrelly (Clerk)

	ACTION
5215) <u>To receive apologies for absence</u> Apologies received from County Councillor Birchley and Cllr Blomfield	
5216) <u>To approve the minutes of the Meeting of the Parish Council held on 22nd July 2019 and attend to matters arising not raised elsewhere on the agenda</u> Approved and signed by the Chairman	
5217) <u>To approve the minutes of the Planning Meeting of the Parish Council held on 19th August 2019 and attend to matters arising not raised elsewhere on the agenda</u> Approved and signed by the Chairman	
5218) <u>To receive declarations of interest</u> None	
5219) <u>Reports from County and District Councillors</u> See 5221 and 5225/d for reports from Cllr Rose on the Local Plan and enforcement cases in the parish. <i>Cllrs Rose and Martin left the meeting at 8.30pm</i>	
5220) <u>To suspend standing orders and invite questions from members of the public</u> No comments from the public	
5221) <u>Update on Local Plan Response</u> The consultation period for the Local Plan closed on the 23 rd August 2019. District Cllr Rose reported that the next step would be for the Local Plan to be subject to public examination by an Inspector hopefully later in the year, a date is yet to be confirmed.	
5222) Reports	
(a) <u>Chairman's Report and Questions to the Chairman</u> Cllr Brown attended a site meeting with Joe Saunders, Local Area Technician (LAT) to discuss Highways issues. See minute 5226 for further information. Cllr Brown also attended the recent Police Local Community Forum.	
(b) <u>Clerk's Report</u> Following the workshops held with town and parish councils throughout June views are being sought from local councils on how Community Boards could work to help the new council understand local needs and respond to them more effectively. The public consultation closes on Monday, 30 th September 2019. See 5223 for more information.	
(c) <u>Local Area Forum (Cllr Brown)</u> Next meeting on October 3 rd .	
(d) <u>HS2 (Cllr Ingram)</u> Cllr Ingram attended an HS2 Public Engagement meeting held on 10 th September. Of particular interest to the parish was a potential increase in traffic being redirected, due to road closures at Great Missenden, through the parish and concerns that the Wendover viaduct will not have sufficient noise barriers to protect the parish from noise pollution. Dame Cheryl Gillan has invited questions from parishes on the Oakervee review. Councillors agreed for Cllr Ingram to draft a response.	BI
5223) <u>To update on the community board consultations</u> Cllrs received information regarding the Shadow Buckinghamshire Authority's community board consultation prior to the meeting. Following discussion Cllr Brown agreed to draft and send a response incorporating comments from Councillors to the consultation team..	CB

5224)	<p><u>Finance</u></p> <p>(a) <u>To note the following regular orders of payments</u> (i) Clerk's salary for September (ii) Castle Water</p> <p>(b) <u>To approve the following orders for payment and any others arriving after this notice</u> (i) Clerk's expenses for August and September - £32.58 - Approved (ii) Internal Audit - £180.00 - Approved</p> <p>(c) <u>Online banking – to receive an update</u> Work continues in setting up the online banking service with Lloyds Bank. It was noted the bank had mislaid details of the Council's bank mandate so to rectify matters Cllr Brown suggested a standard resolution be agreed as a precaution.</p> <p>(d) <u>To pass a resolution to add/vary/remove names to the bank mandate</u> At a meeting of the Council on the 23rd September 2019 it was resolved in accordance with the standing orders, regulation 5, of the Council that the following be the bank signatories for the business account held with Lloyds Bank</p> <ul style="list-style-type: none"> • Chris Brown • Bill Ingram • Frances Sanger • Diane Brackley • Nigel Blomfield • Philip Matthews <p>(e) <u>To discuss change to investment arrangements</u> Cllr Brown recently attended a BMKALC meeting and heard information about CCLA, a company which manages investments for charities, religious organisations and the public sector. Cllr Brown agreed to circulate information to Councillors for consideration at the next meeting of the Council. .</p> <p>(f) <u>Budget Forecast</u> Cllr Brown and the Clerk agreed to draft a revised budget forecast for the 2019-20. Budget headings will be reviewed to demonstrate with more clarity income and expenditure in different reporting lines.</p>	BI / Clerk
5225)	<p><u>Planning</u></p> <p>(a) <u>To deal with any planning applications, including those received after the date of this notice</u> (i) PL/19/3174/TP - St Leonards Church Jenkins Lane St Leonards Buckinghamshire – No comment</p> <p>(b) <u>To receive decisions from Chiltern District Council</u> Decisions received were noted. (See schedule).</p> <p>(c) <u>To receive notice of appeals</u> None.</p> <p>(d) <u>To receive an update on enforcement matters</u> (See schedule)</p> <ul style="list-style-type: none"> • EN/19/0315 – 7-Acre Field Heath End Hawridge - The Council received a report from Cllr. Rose on progress of enforcement action to prevent unpermitted development activity. Cllr Brown reported that storage containers and materials have yet to be removed from the site and Cllr Rose advised enforcement officers are aware of this. • 2016/00270/AB - Little Pressmore Farm, The Vale, Chesham, HP5 3NS – Cllr Rose advised this enforcement case is now closed. • Woodlands Farm, Shire Lane – Cllr Rose agreed to look into concerns raised and report back. <p>Cllr Brown will write with outstanding concerns relating to these enforcement matters to Cllr Rose who agreed to follow up with the Enforcement Team</p>	CB
5226)	<p><u>To consider matters relating to Highways and Rights of Way</u></p> <p>(a) <u>To note results of MVAS survey - 1st July and 19th July</u> The report has been received and noted.</p>	CB/HF
NR		
CB		

- (b) Flooding at Swan Lane
Cllrs Brown, Blomfield and the Local Area Technician (LAT) inspected the flooding issues and the LAT agreed that an order will be raised for improved drainage from the road.
- (c) Other Highway matters
 - (i) The Buckland Common village entry sign has now been replaced
 - (ii) Some of the white lines have been painted. Cllr Brown has raised the outstanding white- line painting with LAT.
 - (iii) The cast iron stopcocks outside of the Rose and Crown which pose a potential hazard have been reported to Thames Water with a view to them being removed or sunk into the ground.
 - (iv) Flooding at Dorriens Farm and at Bottom Road was also discussed with the LAT who will investigate
 - (v) Horseblock Lane – LAT has agreed to raise an order to fill in damaged road edges with 'planings; and soil

5227) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments
Inspection of The Green and Springall Hill Allotments
Cllr Blomfield and Cllr Sanger inspected the allotments in the summer and had no comments to raise.
Councillors agreed for Cllr Matthews to cut the allotments hedges and the Buckland Common side of the hedge bordering Cherry Tree Lane.
The Clerk advised that allotment tenancy renewal letters have been sent out..

PM

5228) To consider matters relating to devolved responsibilities - Extension to TfB devolution arrangements to 2022
Information regarding the extension of the current devolution of TfB responsibilities to the parish until March 2022 was advised to Councillors. It was agreed to approve the extension of devolved responsibilities subject to the receipt of the formal contractual documentation from TfB and the Clerk would advise Bucks CC accordingly.

HF

5229) Changes to Council meeting dates
Revised Council meeting dates of Monday 28th October and Monday 21st January were noted.

The meeting closed at 9.45pm

Chairman.....

Date.....

Date of next meeting: Monday, 28th October 2019 at Cholesbury Village Hall

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Item 5225 - Planning Schedule

Planning Applications

Status	App No	Address	Description of Proposal	Date Submitted	Parish Council Response	Status / Comments
Determined	PL/18/4413/FA	The Rose and Crown Public House Hawridge Common Hawridge Buckinghamshire HP5 2ZD	Demolition of former public house and erection of three terraced dwellings and a cafe with associated hardstanding and landscaping	Nov 2018	21 Dec 2018 Some Concerns expressed 10 July 2019 PC responded to revisions	Decided 2 nd August
Determined	PL/19/2343/KA	April Cottage Cholesbury Lane Cholesbury, HP23 6ND	Revision to PL/19/1660/KA Conifer (T1) Reduce height and tidy repairs following snow damage. Ash (T2) Reduction of canopy by 50% (Cholesbury and Hawridge Conservation Area)	5 July 2019	Previous version 23 rd May No Comment	Decided 9 th Aug. Tree preservation order shall not be made
Determined	PL/19/2161/VRC	3 - 4 Cherry Tree Cottage, Cherry Tree Lane, Buckland Common, HP23 6NZ,	Variation of condition 2 of planning permission CH/2017/0819/ fenestration alterations) to allow cladding of part of the extension in black wood	8 th July 2019	No comment	Decided 12 th Sept Conditional Permission
Determined	PL/19/2292/FA	Willow Tree Cottage Hawridge Vale Hawridge Chesham HP5 2UG	Front extension, roof alterations incorporating new dormer windows to front and side, enlargement of existing	2 nd July 2019	No comment	Decided 27 th Aug Conditional Permission

Hayley Farrelly – Clerk to the Parish Council

			rear dormer window, new porch canopy, installation of flue, decking to rear			
Determined	PL/19/0592/FA	Cherry Orchards Cholesbury Road Cholesbury HP23 6ND	Erection of two-storey side extension following demolition of existing extension	Feb 2019	26 Mar 2019 30 April 2019 Objections submitted	12 th Sept Given permission subject to minor discrepancies being addressed on planning application
Outstanding	PL/19/2295/FA	Windyridge Jenkins Lane St Leonards HP23 6NW	Demolition of existing outbuildings, erection of garage to front.	3 rd July 2019	Objections submitted	No decision yet
Outstanding	PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 nd July 2019	No comment	No decision yet
Outstanding	PL/19/2491/FA	St Marys Barn, Hawridge Vale, Hawridge, Chesham, Buckinghamshire, HP5 2UG	Conversion of existing building to form detached dwelling house	19 th Aug 2019	No comment	No decision yet
Determined	PL/19/1673/KA	Rock House, Rays Hill, Braziers End, Buckinghamshire, HP5 2UJ	Felling of a silver birch and pruning of a beech within a Conservation Area	19 th Aug 2019	No comment	Decided 4 th Sept Tree preservation order shall not be made
Determined	PL/19/2652/KA	Kingston Cottage, Hawridge Common, Hawridge, Buckinghamshire, HP5 2UQ	Height reduction of three cypress trees - (Cholesbury and Hawridge Conservation Area)	19 th Aug 2019	No comment	Decided 4 th Sept Tree preservation order shall not be made
New	PL/19/3174/TP	St Leonards Church Jenkins Lane St Leonards Buckinghamshire	Crown reduction of an ash protected by a Tree Preservation Order	23 rd Sept 2019	No comment	No decision yet

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Case now closed
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	1 st July PC letter sent to CDC re swift investigation / resolution