

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

Minutes of a Meeting of the Council held in Cholesbury Village Hall on Monday, 25<sup>th</sup> November 2019 at 8.00pm

Present: Cllrs Brown, Ingram, Matthews, Brackley and Blomfield

Also Present: Mrs Farrelly (Clerk)

- 5243) To receive apologies for absence  
Apologies received from Cllr Sanger, Cllr Matthews, Cllr Birchley, Cllr Rose
- 5244) To approve the minutes of the Meeting of the Parish Council held on 28<sup>th</sup> October 2019 and attend to matters arising not raised elsewhere on the agenda  
Approved and signed by the Chairman
- Matters Arising  
Item 5242 The extended contract for the devolution grant from TfB Bucks CC is due to be received by the Parish Council. Councillors confirmed having previously agreed to the extended contract for the Chairman and Clerk to sign the contract when it is received.
- 5245) To receive declarations of interest  
None
- 5246) Reports from County and District Councillors  
No reports given as District Cllr Rose and County Cllr Birchley had sent their apologies
- 5247) To suspend standing orders and invite questions from members of the public  
None
- 5248) Reports  
(a) Chairman's Report and Questions to the Chairman  
The Chairman had nothing additional to report  
(b) Clerk's Report  
The Clerk's report circulated prior to the meeting with revised meeting dates for 2020-21 was noted
- 5249) Confirmation of completion of Clerk's probation period  
Cllr Brown confirmed that the Clerk had successfully completed her probation period and councillors were pleased to confirm Mrs Farrelly's appointment as Clerk to the Parish Council.
- 5250) Finance  
(a) To note the following regular orders of payments  
(i) Clerk's salary for November and December  
(ii) Castle Water  
(b) To approve the following orders for payment and any others arriving after this notice  
(i) Clerk's expenses for November - £23.21  
(ii) Dog Waste Bin Collection - £294.73  
(iii) Refurbishment of noticeboards - £125.00  
(c) To consider a draft budget for 2020-21  
A draft budget for 2020-21 had been circulated to councillors prior to the meeting and was noted. Cllr Brown requested councillors to consider each line of the budget and to report back on any proposed revisions before the January 2020 meeting at which the budget will be set ahead of agreeing the precept for 2020-21.  
(d) To consider requests for grants  
A number of requests for grants had been received. Councillors noted that provision for grants had been made for Cholesbury Village Hall and St Leonards Parish Hall in the budget of £800.00 each. These payments were approved.  
(e) Online banking – to receive a update  
Cllr Ingram and the Clerk have made some progress towards online banking and hope to have this in place for January 2020. Cllr Brown reported following a complaint to Lloyds his access had been completed and the Council awarded £100 compensation.

- 5251) To agree the Parish Council approach to VE Day 2020 commemoration  
Councillors agreed to contact all local organisations to discuss plans to celebrate VE Day on the 8<sup>th</sup> May 2020. Cllr Brown and Cllr Matthews will co-ordinate with interested parties to discuss matters further.
- 5252) Planning
- (a) To deal with any planning applications, including those received after the date of this notice  
PL/19/3803/FA - Home Farm, , Cholesbury, Bucks, HP23 6ND – No Comment  
PL/19/3804/FA - Home Farm, (listed consent) Cholesbury, Bucks, HP23 6ND – No Comment  
PL/19/3715/CONDA – White Lion Pub St Leonards HP23 6NW - noted
  - (b) To receive decisions from Chiltern District Council and note outstanding cases  
See schedule
  - (c) To receive notice of appeals  
None
  - (d) To receive an update on enforcement matters  
Nothing further to report.
- 5253) To consider matters relating to Highways and Rights of Way
- (i) Flooding at Swan Lane/Jenkins Lane junction – an order has been raised to create a reactive gully and for gullies and kerb weirs to be cleared.
  - (ii) Flooding at bottom of Gilberts Hill, St Leonards – an order is yet to be raised.
  - (iii) Flooding issues and drainage options at Dorriens Farm – being investigated.
  - (iv) Deployment of road planings/soil at road edges on Horseblock Lane – to be completed before the end of the year.
  - (v) Councillors noted the recent MVAS report for Hawridge from 28<sup>th</sup> October to 18<sup>th</sup> November 2019
- 5254) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments  
Cllr Matthews had recently cut and cleared the Common as well as attending to the allotment hedges.
- Letters for the annual rent for allotment holders had been sent out – a follow-up letter will be issued to those allotment holders that had not yet made payment.
- 5255) To confirm meeting dates for 2020-2021  
Meeting dates had been circulated in the Clerk's Report and will be published on the noticeboards and on the website.

### Meeting Dates

- Monday, 20th January 2020 - Cholesbury Village Hall
- Monday, 24th February 2020 - St Leonards Parish Hall
- Monday, 23rd March 2020 – Cholesbury Village Hall
- Monday, 27th April 2020 - St Leonards Parish Hall
- Monday, 18th May 2020 – Parish Council Annual Meeting - Cholesbury Village Hall
- Monday, 1st June 2020 – Annual Meeting of the Parish - St Leonards Parish Hall
- Monday, 29th June 2020 - Cholesbury Village Hall
- Monday, 27th July 2020 - St Leonards Parish Hall
- Monday, 28th September 2020 - Cholesbury Village Hall
- Monday, 26th October 2020 - St Leonards Parish Hall
- Monday, 30th November 2020 - Cholesbury Village Hall
- Monday, 18th January 2021 - St Leonards Parish Hall
- Monday, 22nd February 2021 - Cholesbury Village Hall
- Monday, 29th March 2021 - St Leonards Parish Hall

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**Item 5252 - Planning Schedule**

**Planning Applications**

<b>Status</b>	<b>Application No</b>	<b>Address</b>	<b>Description of Proposal</b>	<b>Date Submitted</b>	<b>Parish Council Response</b>	<b>Status / Comments</b>
Determined	PL/19/3443/NMA	Oaktrees Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Non-material amendment to planning permission PL/18/2040/FA (First floor rear extension) to allow flat roof to pitched. Add two rooflights. Pitched roof to flat over rear windows.	10 <sup>th</sup> October	No Comment	Refused
Determined	PL/19/3174/TP	St Leonards Church Jenkins Lane St Leonards	Crown reduction of an ash protected by a Tree Preservation Order	23 Sept	No Comment	Conditional permission
Outstanding	PL/19/2295/FA	Windyridge Jenkins Lane St Leonards HP23 6NW	Demolition of existing outbuildings, erection of garage to front.	3 <sup>rd</sup> July 2019	Objections submitted	No decision yet
Outstanding	PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 <sup>nd</sup> July 2019	No comment	No decision yet
Determined	PL/19/2491/FA	St Marys Barn, Hawridge Vale, Hawridge, Chesham, Buckinghamshire, HP5 2UG	Conversion of existing building to form detached dwelling house	19 <sup>th</sup> Aug 2019	No comment	Conditional Permission
Outstanding	PL/19/3504/FA	The Land Known as The Brickyard, Shire Lane, Cholesbury, Bucks, HP23 6NA	Demolition of existing building and construction of workshop/office	11 <sup>th</sup> October 2019	No objections but highlighted observations	No decision yet
Outstanding	PL/19/3584/KA	Quiet Corner, Cholesbury Lane, Cholesbury, Buckinghamshire, HP23 6ND	Felling of a conifer within a Conservation Area	18 <sup>th</sup> October 2019	No comment	No decision yet
Outstanding	PL/19/3250/FA	OS Field 4800, Cholesbury Lane, Buckland Common, Buckinghamshire	Erection of stable block and associated hardstanding	30 <sup>th</sup> September 2019	Objections	No decision yet
Outstanding	PL/19/3437/FA	The Firs, Bottom Road, Buckland Common, Buckinghamshire, HP23 6NU	Extension of an existing outbuilding to ancillary habitable accommodation	7 <sup>th</sup> October 2019	No comment	No decision yet
Outstanding	PL/19/3336/EU	Woodlands Bungalow, The Vale, Hawridge, Bucks, HP5 3NS	Application for a Certificate of Lawfulness	3 <sup>rd</sup> October 2019	N/A	No decision yet
New	PL/19/3803/FA	Home Farm, Cholesbury Lane, Cholesbury, Bucks, HP23 6ND	Installation of an air source heat pump	8 <sup>th</sup> November 2019	For discussion at PC meeting 25 <sup>th</sup> Nov 2019	No comment
New	PL/19/3804/FA	Home Farm, Cholesbury Lane, Cholesbury, Bucks, HP23 6ND	Listed Building Consent for installation of air source pump	8 <sup>th</sup> November 2019	For discussion at PC mtg 25 <sup>th</sup> Nov.2019	No comment