

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place using video conferencing on Monday, 28<sup>th</sup> September at 5pm

**Present:** Cllrs Brown (Chairman), Ingram, Blomfield and Brackley

**Also Present:** Mrs Farrelly (Clerk), Buckinghamshire Council Cllr Mrs J MacBean and Cllr A Bacon

### **The Chairman confirmed the meeting was being held under The Local Authorities (Coronavirus) (Meetings) Regulations 2020**

- 5329) To receive apologies for absence  
Apologies received from Cllr Sanger, Cllr Matthews and Buckinghamshire Council Cllr Birchley.
- 5330) To approve the minutes of the Meeting of the Parish Council held on 27<sup>th</sup> July 2020 and attend to matters arising not raised elsewhere on the agenda  
Approved and signed.
- 5331) To approve the minutes of the Planning Meeting of the Parish Council held on 10<sup>th</sup> August 2020 and attend to matters arising not raised elsewhere on the agenda  
Approved and signed
- 5332) To receive declarations of interest  
None
- 5333) Reports from Buckinghamshire Councillors  
Cllr MacBean updated the PC on progress of the Chesham and Villages Community Board scheduled to have its second meeting later in the week.
- 5334) To suspend standing orders and invite questions from members of the public  
There were no members of the public present.
- 5335) Reports  
(a) Chairman's Report and Questions to the Chairman  
Cllr Brown had met with Cllrs Birchley and MacBean, and Chairpersons from local village parish councils as a pre-meeting to discuss village priorities before the Community Board meeting. The focus of the meeting was for 6 parish councils to consolidate views and priorities, such as, neighbourhood planning and to work together on collective issues such as, better access to and responsiveness from Buckinghamshire Council especially on roads and planning. Cllr Brown also attended the Transport for Bucks conference and the Community Forum meeting with the local police. 3 priorities police and community are encouraged to prioritise for next three months were speeding, residential burglary and anti-social behaviour.  
(b) Clerk's Report  
The clerks report was circulated prior to the meeting. It was also noted that the Planning Committee meeting on 10<sup>th</sup> August welcomed over 50 members of the public. Subsequently, the Parish Council received a significant number of objection letters with regard to one planning application, which it had been agreed by Buck Council could be submitted by the Parish Council on behalf of residents. The Parish Council submitted 158 objection letters to the Buckinghamshire Council Chiltern Area Planning Department. 28 letters received were from 'out of area' and were returned and redirected to the contributor to submit via the planning portal. The Chairman thanked the Clerk on behalf of the Council and residents for her hard work on this project.
- 5336) Governance Policies  
(a) To review and if agreed approve a revised Risk Register  
The risk register had been updated and an additional section on preparing and responding to national or regional emergencies has been added. It was approved by the Council  
(b) To receive an update on the Website Accessibility Requirements  
Cllr Brown updated Councillors who had received a first draft of an Accessibility Statement and noted that an updated version published on the website had met the deadline date of the 23<sup>rd</sup> September 2020. Cllr Brown has been working with a website designer who has carried out an audit of the website and identified it would shortly be almost fully compliant with the statement and legislation. Additional website tracking data will be added to the website so the Parish Council will shortly consider and approve an updated Data Privacy Policy including a Cookie Statement

- 5337) To consider BT's proposed removal of the payphone on Cholesbury Common  
Councillors noted that the BT payphone in Cholesbury Common was scheduled to be removed. The Parish Council have the option to purchase the payphone kiosk for £1 but agreed not to pursue this.
- 5338) Finance
- (a) To note the following regular orders of payments
    - (i) Clerk's net salary for September - noted
    - (ii) HMRC – £112.99 - noted
  - (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
    - (i) Clerk's net salary for August - noted
    - (ii) HMRC August - £98.20 noted
  - (c) To approve the following orders for payment and any other arriving after this notice
    - (i) Clerk's Expenses - £22.50 - noted
  - (d) To confirm the 2020-21 Clerk's salary arrangements  
The NJC pay scales have been recently published with an increase in hourly pay of 2.75%. Councillors noted that back pay would be issued to the Clerk, as well as an HMRC payment which is accounted for in the sum noted under Item 5338(a) (ii)
- 53339) Planning (see planning schedule)
- (a) To deal with any planning applications, including those received after the date of this notice
    - (i) PL/20/2235/FA - The Kiln 3 Shire Lane Cholesbury HP23 6NA – no comment.
    - (ii) PL/20/2961/FA - Long Mayling The Vale Hawridge Chesham HP5 3NS – no comment
  - (b) To note the planning applications dealt with by email  
See planning schedule
  - (c) To receive decisions from Buckinghamshire Council  
Councillors noted the decisions taken, including PL/20/1835/FA Cholesbury Lane (OS Field 4800) Cholesbury Lane for which permission was refused see planning schedule.
  - (d) To receive notice of appeals  
Councillors noted formal notification was still awaited of an appeal lodged against Enforcement Notice EN/20/230 Field on Cholesbury Lane.
  - (e) To receive an update on enforcement matters  
See planning schedule for current enforcement matters
- 5340) To consider matters relating to Highways and Rights of Way
- (a) Update on cutting of verges  
Cllr Brown had contacted TfB as there had been no verge cutting in 2020 which was actioned in late August.
  - (b) Update on abandoned vehicle Taylors Lane  
Cllr MacBean confirmed that enforcement was at last in progress over the abandoned vehicle in Taylor's Lane
  - (c) Update on road maintenance issues and to deal with any new maintenance issues
    - i) Flooding on Jenkins Lane – Cllr Blomfield reported a shallow bund has been tarmacked in front of the Hermitage and the flooding issue has, for the time being, now been resolved.
    - ii) Flooding at Dorriens Farm – Cllr Blomfield reported that silt has been removed from the bore hole and is now working satisfactory though reboring of the bore hole will probably be required..
    - iii) Cast Iron Signpost – Cllr Brown advised a new arm should be delivered for installation in the next few weeks or so
    - iv) White line issues are still outstanding. Cllr MacBean has agreed to chase this.
    - v) Advisory sign Hawridge Lane - issue is still outstanding. It has been reported to TfB and now the Rights of Way Team, but there has been no response to date.
- 5341) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments
- (a) To review the annual allotment contract and lease fee  
Councillors decided the annual allotment fee would remain at £25 for the year 2021-22. An additional point has been added regarding compost bins and compost in hedges.  
To note the cutting of The Green
  - (b) The Green was given its last cut in August. Councillors thanked Cllr. Matthews for a thorough job.
- 5342) To confirm the time and date of the next meeting
- (a) 5pm on Monday 26<sup>th</sup> October 2020 by video conference

**1. Planning Applications**

<b>Application No</b>	<b>Address</b>	<b>Description of Proposal</b>	<b>Date Submitted</b>	<b>Expiry Date</b>	<b>Parish Council Response</b>	<b>Status / Additional Comments</b>
<b>Determined</b>						
PL/19/3726/HB	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Listed Building Consent for minor variations to existing consented works to resolve issues identified on site: additional timber support for flitch ridge beams, additional lintel support detail for cranked steel ridge beam, removal and replacement of 4 No. rafters to permit construction of new dormers	26 Nov 2019		Dealt with by email No Comment	Conditional Consent
PL/20/1546/FA	Vale Farm House Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG	Conversion of existing building to form detached dwelling house.	29 May 2020	30 June	Dealt with by email No Comment	Refuse Permission
PL/20/1899/FA	Mount Pleasant Taylors Lane St Leonards Buckinghamshire HP23 6LQ	Addition of three velux rooflights to existing garage together with Open Lean-to-Bin Storage (Retrospective)	03 Jul 2020	3 Aug		Conditional Permission
PL/20/2280/KA	The Old Mission Hall Hawridge Common Hawridge Bucks HP5 2UQ	Hornbeam -reduce height of crown down to where the tree trunk branches into two. (Cholesbury & Hawridge Conservation Area)	17 July	12 Aug		TPO shall not be made
PL/20/2413/KA	Kingston Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Felling of a pear tree (Cholesbury & Hawridge Conservation Area )	29 <sup>th</sup> July 2020	25 <sup>th</sup> Aug 2020	Dealt with by email No Comment	TPO shall not be made
PL/20/2479/KA	1 Post Office Cottages Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 Ash - reduce height by approx. 5 meters and spread by 2 meters, T2 Beech - Laterally reduce over garden by 2 meters (Conservation Area Cholesbury & Hawridge)	3 <sup>rd</sup> Aug 2020		Dealt with by email No Comment	TPO shall not be made
PL/20/2191/AGN...	PL/20/2191/AGN - OS Field 3831 Hawridge Common	Notification of agricultural or forestry development under Schedule 2, Part 6 of the Town and Country Planning (General	25 <sup>th</sup> Aug 20	21 <sup>st</sup> Sept		Prior approval not required

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
	Hawridge Buckinghamshire	Permitted Development) (England) Order 2015 for: Side extension to barn				
PL/20/2643/KA	Home Paddock Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 Willow - clean up storm damaged limb and ring ivy; T2 Ash - fell or reduce in height; T3 Chestnut - fell; T4 Hawthorn - fell, T5 Cherry - fell, T6 - Cherry fell (Cholesbury & Hawridge Conservation Area)	13 <sup>th</sup> Aug 2020	8 <sup>th</sup> Sept 20	Dealt with by email No Comment	Approved
PL/20/1835/FA	Land Adjacent To Cholesbury Lane (OS Field 4800) Cholesbury Lane Buckland Common Buckinghamshire HP23 6ND	Change of use of land to residential for members of the Traveller community. Site to contain Static and Touring Caravans, Parking, Water Treatment Plant, and associated infrastructure. New vehicular access.	28 <sup>th</sup> July 20		Comments submitted	23 <sup>rd</sup> Sept Refused Permission
PL/20/2643/KA	Home Paddock Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Clean up storm damaged limb of T1 Willow and felling of T2 Ash, T3 Chestnut, T4 Hawthorn, T5 Cherry and T6 Cherry (Cholesbury & Hawridge Conservation Area)	13 <sup>th</sup> August			TPO shall not be made
<b>Outstanding</b>						
PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 July 2019	Not available	22 July No Comment	
PL/19/3715/CONDA	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Application for approval of details reserved by condition 3 on planning permission PL/18/4522/HB. ( Repair, renew or reinstate various timbers in the 17th century end gable wall including replacement of principal tie beam. To repair identified sections of the entire wall plate to the front of the building and second purloins in rear bedroom.)	29 Oct 2019		Dealt with by email No Comment	
PL/19/0007/CONDA	The White Lion Public House Jenkins Lane St Leonards	Application for approval of details reserved by condition 4 on planning permission CH/2018/0811/HB . (Single storey rear extension following the demolition of existing extension, ground floor internal alterations	2 Jan 2019		No Comment	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
	Buckinghamshire HP23 6NW	and reconfiguration of first floor to create living accommodation.)				
PL/20/1015/FA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS	Retention of outbuilding and alterations to roof, windows and doors	9 Apr 2020		Supported retrospective proposals Submitted 1 May	Considered at Meeting 24 April 2020
PL/20/2190/CONDA	Hawridge Vale Cottages Hawridge Vale Hawridge Buckinghamshire	Application for approval of details reserved by conditions 2, 3, 6, 7, 9 & 10 on planning permission PL/18/4377.FA. (Demolition of existing dwellings and erection of 2 semi-detached two storey dwellings.)	10 July		No comment	
PL/20/2015/EU	4 Bridle Way Shire Lane Cholesbury Buckinghamshire HP23 6LZ	Application for a Certificate of Lawfulness for existing: Occupation of the application site by a person not covered by any of the provisions set out in Condition 3 of planning approval (May 1964) AM/277/64 - Pair of Houses and Garages for Agricultural Workers.	26 Jun	04 Aug	No comment	
PL/20/2539/KA	Bowmore Farm Hawridge Common Hawridge Buckinghamshire HP5 2UH	Height reduction of Scots Pines and Fir Trees on boundary (Conservation Area Cholesbury & Hawridge)	4 <sup>th</sup> Aug 2020		Dealt with by email No Comment	
PL/20/2379/FA	Woodlands Oak Lane St Leonards Buckinghamshire HP23 6NN	Addition of Gates	24 <sup>th</sup> July 2020	4 <sup>th</sup> Sept 20	No comment	
PL/20/2094/FA	Beechwood House Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Construction contemporary freestanding timber clad garden building	20 <sup>th</sup> Aug 2020	16 <sup>th</sup> Sept 20	Dealt with by email No Comment	
PL/20/2505/VRC	Cherry Orchards Cholesbury Road Cholesbury Buckinghamshire HP23 6ND	Variation of conditions 6 and 9 of planning permission PL/19/0592/FA (Erection of two-storey side extension following demolition of existing extension) to allow changes to windows and doors	1 <sup>st</sup> Sept 2020	29 <sup>th</sup> Sept 20	Dealt with by email No Comment	
<b>New Applications</b>						

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/20/2235/FA	The Kiln 3 Shire Lane Cholesbury Buckinghamshire HP23 6NA	Demolition of existing shed and construction of detached 2 car garage with storage above. Extend existing gravel drive.	7 <sup>th</sup> Sept 20		No comment	
PL/20/3110/CONDA	The Rose and Crown Public House Cholesbury Lane Hawridge Buckinghamshire	Application for approval of details reserved by conditions 2, 3, 4, 5 & 7 on planning permission PL/20/1176/VRC. (Variation of condition 14 of planning permission PL/19/3949/FA (to allow changes to layout and design.)	17 Sept		Noted	
PL/20/2961/FA	Long Mayling The Vale Hawridge Chesham Buckinghamshire HP5 3NS	Demolition of existing stables/storage building and erection of detached stables/garage	1 Sept	tba	No comment	

## 2. Appeals

Application No	Address	Description of Proposal	Date of Planning App	Parish Council Response	Status / Comments

## 3. Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Awaiting submission of Planning Application email to Cllr Rose 31 <sup>st</sup> July 2019 Nov meeting NR advises Planning App will be expected to regularise use of buildings for commercial use. July 2020 Awaiting update
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 <sup>th</sup> June 2019	1 <sup>st</sup> July PC letter re swift investigation / resolution email to Cllr Rose 1 <sup>st</sup> Sept 2019 July 2020 Awaiting update
APP/X0415/C/17/3189588 CH/2017/2099/FA	Woodlands Farm, Shire Lane	a) a. Change of use of Shepherds Hut to residential b. Change of use to Forge	6 <sup>th</sup> November 2017	No activity to convert to forge July 2020 Awaiting update
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	b) Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	July 2020 Awaiting update Sept 2020 Landowner has appealed against Enforcement and Stop Orders