

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place using video conferencing on Monday, 30th November 2020 at 5pm

Present: Cllrs Brown (Chairman), Ingram, Blomfield, Sanger and Matthews

Also Present: Mrs Farrelly (Clerk), one member of the public, Buckinghamshire Council Cllr Mrs P Birchley, Mr Bacon and Mrs J MacBean

The Chairman confirmed the meeting was being held under The Local Authorities (Coronavirus) (Meetings) Regulations 2020

- 5355) To receive apologies for absence
Cllr Brackley and Buckinghamshire Councillor Mr N Rose sent their apologies
- 5356) To approve the minutes of the meeting of the Parish Council held on 26th October 2020 and attend to matters arising not raised elsewhere on the agenda
Approved and signed.

Matters Arising

(a) Update on Gigabyte Broadband Project. Cllr Ingram to report

Cllr Ingram reported a provisional submission was made to Openreach on 11th November. As three other submissions related to the Cholesbury Exchange by communities outside this parish have also been made it is hoped this will maximise the cost saving and viability achievable under the Government's Rural Gigabit Voucher Scheme. Participation in the parish to date had reached 56% of eligible properties. Once provisional cost estimates per household are received a quick appeal for further registrations is to be made, a finalised residences list will be submitted.

- 5357) To receive declarations of interest
Cllr Brown and Cllr Matthews declared an interest in planning application PL/20/3618/FA and withdrew from discussion on minute 5362a/(i) relating to this application. Cllr Ingram took the chair position for this item.
- 5358) Reports from Buckinghamshire Councillors
Cllr Birchley reported the funding sub-group of the Chesham and Villages Community Board have awarded a grant following the application by Hawridge and Cholesbury Cricket Club, sponsored by the Parish Council for funds toward equipment costs to expand community sport and exercise participation.
- 5359) To suspend standing orders and invite questions from members of the public
There were no questions asked by members of the public.
- 5360) Reports
- (a) Chairman's Report and Questions to the Chairman
Cllr Brown reported on the Villages Forum meeting in October discussions over neighbourhood plans in the light of the withdrawal of the draft Chiltern Local Plan and development of a Buckinghamshire-wide Local plan. Also, that fly-tipping has increased in the surrounding parishes, particularly in The Lee and Pednor. Some common sites which are used for fly-tipping are being considered for CCTV. Cllr Brown asked Councillors to advise of any locations with fly-tipping problems.
- (b) Clerk's Report
The reimbursement for the purchase of the replacement arm for the Swan Lane cast iron signpost has now been submitted to Buckinghamshire Council as previously agreed.
All allotment holders have been sent their annual allotment rental notice letter with a copy of the updated terms & conditions, which included guidance on the disposal of green waste and the use of compost bins. The clerk reported that 2.5 plots have become available at the allotments.
- 5361) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's net salary for November - approved
- (ii) HMRC – £100.80 - approved

- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
(i) Orbit Press - £58.00 (HTV leaflets) - noted
- (c) To approve the following orders for payment and any other arriving after this notice
(i) Clerk's Expenses - £12.15 - approved
(ii) P Matthews Agricultural Contractors - £81.00 (For hedge cutting) – approved
(iii) Orbit Press - £90.00 (HTV leaflets/2nd drop) – approved
(iv) Chris Brown Expenses (HTV expenses) - £12.92 - approved
- (d) To consider a draft budget for 2021-22
A proposed budget for 2021-22 circulated to councillors prior to the meeting was noted and approved.
- (e) To consider the precept for 2021-22
Having reviewed and approved the budget, and considered income and expenditure, councillors approved a precept of £10,500.00. The clerk would notify Buckinghamshire Council of the approved precept
- (f) Donations
Councillors discussed giving a donation to the Hilltop News to thank the HTN distribution team for supporting the parish council with Covid support leaflet distribution over the past year. Councillors approved a payment of £75.00.

5362) Planning (see planning schedule)

- (a) To deal with any planning applications, including those received after the date of this notice
(i) PL/20/3618/FA - Dellwick Cottage Rays Hill Braziers End Bucks HP5 2UJ – no comment
(ii) PL/20/3538/FA - 6 Wood View Cottages The Vale Hawridge Bucks HP5 3NT – no comment
(iii) PL/20/3539/FA - Church Barn Church Lane Hawridge Bucks HP5 2UQ – no comment
(iv) PL/20/3540/HB - Church Barn Church Lane Hawridge Bucks HP5 2UQ – no comment
- (b) To receive decisions from Buckinghamshire Council
Decisions were noted - See planning schedule
- (c) To receive notice of appeals
None received - See planning schedule
- (d) To receive an update on enforcement matters
Feedback on the status of outstanding cases is awaited from Cllr Jane MacBean - See planning schedule
- (e) To review long outstanding planning applications and agree any actions -See Planning Schedule.
A number of planning applications have remained undetermined for a considerable amount of time. These issues have been raised with Cllr Jane MacBean who will report back to the Parish Council on their status and the issues causing delays.

5363) Policy Update – Data Privacy Policy v2– Revised version for review and approval.

Councillors received the reviewed data privacy policy and subject to a few minor amendments, were happy to approve. The revised policy will be published to the Parish Council's website.

5364) To consider matters relating to Highways and Rights of Way

- (a) Cast Iron Sign Swan Lane - Cllr Blomfield was thanked by colleagues for installing the refurbished sign arm and cleaning / repainting the rest of the sign.
- (b) Councillors reviewed highway and rights of way issues set out in the Highways and Rights of Way Schedule - November 2020 in Appendix 2.

5365) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments

- (a) Hedge cutting on Cherry Tree Lane, Buckland Common
The hedge is scheduled to be cut week commencing the 7th December 2020
- (b) Cllr MacBean provided an update on the abandoned vehicle in St Leonards. Cllr Brown expressed concern that there had been no further progress.
- (c) Chiltern Society have requested assistance regarding a well-established path not recorded on the definitive map. Councillors agreed to establish whether this path was on private or public land. Cllr Brown agreed to investigate this further with the Rights of Way Officer.

5366) To confirm the time and date of the next meeting

- (a) 5pm on Monday, 18th January 2021 by video conference

1. Planning Applications

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Determined						
PL/20/3238/HB	Barncroft Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Listed building consent for replacement of existing oil heating tank.	29 Sept 20			Withdrawn
PL/19/3715/CONDA	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Application for approval of details reserved by condition 3 on planning permission PL/18/4522/HB. (Repair, renew or reinstate various timbers in the 17th century end gable wall including replacement of principal tie beam. To repair identified sections of the entire wall plate to the front of the building and second purloins in rear bedroom.)	29 Oct 2019		Dealt with by email No Comment	Condition Accepted 6 Nov 2020
PL/20/2190/CONDA	Hawridge Vale Cottages Hawridge Vale Hawridge Buckinghamshire	Application for approval of details reserved by conditions 2, 3, 6, 7, 9 & 10 on planning permission PL/18/4377.FA. (Demolition of existing dwellings and erection of 2 semi-detached two storey dwellings.)	10 July		No comment	Condition Accepted 20 Nov 2020
PL/20/2235/FA	The Kiln 3 Shire Lane Cholesbury Buckinghamshire HP23 6NA	Demolition of existing shed and construction of detached 2 car garage with storage above. Extend existing gravel drive.	7 th Sept 20		No comment	Conditional Permission 26 Oct 2020
PL/20/2961/FA	Long Mayling The Vale Hawridge Chesham Buckinghamshire HP5 3NS	Demolition of existing stables/storage building and erection of detached stables/garage	1 Sept 20		No comment	Conditional Permission 12 Nov 2020
PL/20/3293/KA	The Old Rectory Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Ash - fell (Cholesbury & Hawridge Conservation Area)	05 Oct		No comment by email	TPO shall not be made 16 Nov 2020
PL/20/3492/NMA	Holly Lodge Parrotts Lane Buckland	Non Material Amendment to planning permission PL/19/0055/FA (Two storey front	22 nd Oct		No comment	Accepted 19 Nov 2020

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
	Common Buckinghamshire HP23 6NX	and side extension with new external finishes and alterations to fenestration) to allow for changes to front windows				
PL/20/3445/KA	Gateways Hawridge Common Hawridge Buckinghamshire HP5 2UQ	2 x Ash - 30% reduction (Cholesbury and Hawridge Conservation Area)	15 Oct 20		No Comment	TPO shall not be made 24 Nov 2020
Long Outstanding						
PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Bucks HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 July 2019	Not available	22 July No Comment	Reviewed status 30 Nov 2020
PL/19/0007/CONDA	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Application for approval of details reserved by condition 4 on planning permission CH/2018/0811/HB (Single storey rear extension following the demolition of existing extension, ground floor internal alterations and reconfiguration of first floor to create living accommodation.)	2 Jan 2019		No Comment	Reviewed status 30 Nov 2020
PL/20/1015/FA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS	Retention of outbuilding and alterations to roof, windows and doors	9 Apr 2020		Supported retrospective proposals Submitted 1 May	Considered at Meeting 24 April 2020 reviewed status 30 Nov 2020
Outstanding						
PL/20/2379/FA	Woodlands Oak Lane St Leonards Buckinghamshire HP23 6NN	Addition of Gates	24 th July 2020	4 th Sept 20	No comment	
PL/20/2094/FA	Beechwood House Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Construction contemporary freestanding timber clad garden building	20 th Aug 2020	16 th Sept 20	Dealt with by email No Comment	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/20/2505/VRC	Cherry Orchards Cholesbury Road Cholesbury Buckinghamshire HP23 6ND	Variation of conditions 6 and 9 of planning permission PL/19/0592/FA (Erection of two-storey side extension following demolition of existing extension) to allow changes to windows and doors	1 st Sept 2020	29 th Sept 20	Dealt with by email No Comment	
PL/20/3110/CONDA	The Rose and Crown Public House Cholesbury Lane Hawridge Buckinghamshire	Application for approval of details reserved by conditions 2, 3, 4, 5 & 7 on planning permission PL/20/1176/VRC. (Variation of condition 14 of planning permission PL/19/3949/FA (to allow changes to layout and design.)	17 Sept 20		Noted	
PL/20/3196/FA	Holly Tree Cottage Parrotts Lane Buckland Common Bucks HP23 6NX	Single storey rear extension, first floor extension above existing single storey extension and relocation of oil tank.	12 Oct 20		No Comment	
New Applications						
PL/20/3618/FA	Dellwick Cottage Rays Hill Braziers End Buckinghamshire HP5 2UJ	Demolition of conservatory and erection of single storey rear extension, new rear patio with steps to garden	12 th Nov 2020		No Comment	
PL/20/3538/FA	6 Wood View Cottages The Vale Hawridge Buckinghamshire HP5 3NT	Single storey side/rear extension, raising roof height to existing rear single outshot section, side porch canopy, new window and modification to window	2 nd Nov 2020		No Comment	
PL/20/3539/FA	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Insertion of window to north east elevation	4 th Nov 2020		No Comment	
PL/20/3540/HB	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Listed Building Consent to: Insert window to north east elevation	4 th Nov 2020		No Comment	

Hayley Farrelly – Clerk to the Parish Council

2. Appeals

Application No	Address	Description of Proposal	Date of Planning App	Parish Council Response	Status / Comments
PL/20/1835/FA	Field A4800 Cholesbury Lane, Buckland Common	Change of Use from Agricultural to Travellers Caravan Park	28 Jul2020	Awaiting Notification of Appeal	Application Refused - 23 Sept 2020 Notification of Appeal O/S

3. Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Awaiting submission of Planning Application email to Cllr Rose 31 st July 2019 Nov meeting NR advises Planning App will be expected to regularise use of buildings for commercial use. July 2020 Awaiting update
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	1 st July PC letter re swift investigation / resolution email to Cllr Rose 1 st Sept 2019 Chased up July 2020 Requested further update November 2020
APP/X0415/C/17/3189588 CH/2017/2099/FA	Woodlands Farm, Shire Lane	a. Change of use of Shepherds Hut to residential b. Change of use to Forge	6 th November 2017	No activity to convert to forge July 2020 Awaiting update
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	July 2020 Awaiting update Sept 2020 Landowner has appealed against Enforcement /and Stop Orders - See Section 2 Above

Highways and Rights of Way Schedule - November 2020

APPENDIX 2

Issue	Ref	Location	First Raised	Reported date and Status
Flooding on Roads	01 / 20	Swan Lane / Jenkins Lane – StL	2019 – 07 BCC	Remedial work undertaken at The Hermitage. Sept 2020 To be monitored to determine if permanent solution required
	02 / 20	Dorriens Farm, Cholesbury Lane - BC	Ongoing BCC	Pipe under road repaired, bore hole requires inspection / repair. Report again to TfB
	03 / 20	Sandpit Hill - Ch	Ongoing BCC	Inspection plate has been fixed but road floods regularly after rain – Monitor
	04 / 20	1 Cherry Tree Cottage Cholesbury Rd -Ch	2020 – 08 BC	Flooding on road drain / pipe blocked – reported to TfB by Fix My Street (FMS)
Abandoned Vehicle	05 / 20	Taylors Lane St Leonards	2020 – 02 CDC	Derelict Mercedes Campervan – CDC / BC repeatedly failed to take any action raised as Complaint via Cllr. JM.- Awaiting progress (Nov 2020)
Signage	06 /20	Taylors Lane St L	2020 - 04 BC	De-limit/40mph sign pole leaning. – Chased up via Cllr MacBean and reported again to FMS.- No Action yet taken (Nov 2020).
	07 /20	Hawridge Lane – Junction with Hawridge Common	2020 - 03 BCC	'No Motorised Vehicles' blue advisory sign missing. Reported to LAT and Rights of Way Officer. Order since raised by LAT to reinstate (Nov 2020)
	08 / 20	Swan Lane - Cast Iron Sign St L	2020- 01 BCC	Devolution Project – Replacement of stolen arm – installed in November 2020 – manufacturing cost to be recovered from BC (November 2020)
	09 / 20	Whole Parish	2020 – 10	Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs – data gathering for Spring 2021
Road Markings	10 / 20	Whole Parish	Ongoing BCC	Repainting of Road signs – mid line/ junctions / roundels/ warning- junction signage completed midline and roundels outstanding - 2020 -10 Reported to Amersham Depot Manager by Cllr MacBean.

StL=St Leonards BC=Buckland Common Ch=Cholesbury H=Hawridge

Hayley Farrelly – Clerk to the Parish Council