

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place using video conferencing on Monday, 18th January 2021 at 5pm

Present: Cllrs Brown (Chairman), Ingram and Blomfield

Also Present: Mrs Farrelly (Clerk), two members of the public, Buckinghamshire Council Cllr Mrs P Birchley, Mr A Bacon and Mrs J MacBean

The Chairman confirmed the meeting was being held under The Local Authorities (Coronavirus) (Meetings) Regulations 2020

- 5367) To receive apologies for absence
Cllr Matthews, Cllr Brackley, Cllr Sanger and Buckinghamshire Councillor Mr N Rose sent their apologies
- 5368) To approve the minutes of the meeting of the Parish Council held on 30th November 2020 and attend to matters arising not raised elsewhere on the agenda
Approved and signed.
Matters Arising
(a) Update on Gigabyte Broadband Project.
Cllr Ingram reported that the original project which the Parish Council was co-ordinating has been expanded by Openreach to include Asheridge and nearby Hertfordshire. Openreach are due to verify the final list of properties to be included and submit shortly for DCMS to confirm property eligibility for the Rural Gigabit Voucher Scheme subsidies. Approval is anticipated by mid-February, followed by a marketing campaign to achieve sufficient pledging of funding vouchers by residents so Openreach can fund the cost of the infrastructure.
- 5369) To receive declarations of interest
None
- 5370) Reports from Buckinghamshire Councillors
Cllr MacBean updated the parish council on specific enforcement cases which are recorded under minute 5374 below.

Cllr MacBean advised that several long-outstanding highways issues at the request of the parish council have been raised with TfB. This included an inspection of the bore hole at Sandpit Hill, Cholesbury Lane. Reports have also been chased to inspect the flooding issues in Cholesbury Road which needed gully clearing and on Vale Road near the Black Horse where there was a build-up of concreted material on the road.

Cllr Brown highlighted that once a highways issue is reported to TfB via the 'Fix My Street' portal, there does not seem to be a process to report back that the issue is being actioned or has been completed or the case closed. This issue of communication has been raised with TfB, regularly without success. Cllr MacBean agreed this was a problem with 'Fix My Street' but it is a national database and therefore it is important to give feedback to the area technician. Cllr Brown asked for further discussion to take place at the next Chesham Villages Community Board meeting and undertook to contact the other local parish council Chairman.

Cllr Birchley reported on the recent letter of complaint made by Martin Tett to the Chairman of the House of Commons Transport Select Committee about the lack of monitoring of HS2 works, contractors and traffic and the lack of communication and reporting to local residents. A letter has been sent to HS2 by Cllr Nick Naylor, Cabinet Member for Transportation and a further meeting is being arranged to discuss this further including that, as expected, the A413 is struggling to support the extra construction traffic.

Councillors discussed the rollout of the vaccination programme in Buckinghamshire and the various sites and local hubs that are delivering the service on behalf of the NHS. Cllr Brown said information on Buckinghamshire-wide vaccination performance was unavailable to residents Cllr MacBean explained how vaccination numbers are communicated to Buckinghamshire Council by the NHS and agreed to look at this further with Cllr Birchley.
- 5371) To suspend standing orders and invite questions from members of the public
A member of the public raised concerns of continued flooding at Sandpit Hill and the slow response from TfB to address the problems. The member of the public also raised issues with the gravel on the road at the Black Horse and a fallen gate on footpath CY12. Cllr Brown said that in this instance the gate was the responsibility of the landowner to address and Buckinghamshire Council had advised it could not take any further action regarding this matter.
- 5372) Reports
(a) Chairman's Report and Questions to the Chairman
The Chairman had not attended any meetings since November 2020 to be report on.
(b) Clerk's Report

The Clerk's Report highlighted the following not reported elsewhere:

- The reimbursement for the purchase of the replacement arm for the Swan Lane cast iron signpost has now been received from Buckinghamshire Council as previously agreed
- Allotment holders have been reminded of any outstanding rental fees that are due. Currently there are 2.5 plots available, although there is some interest to rent from someone living in a nearby parish.

5373) Finance

- (a) To note the following regular orders of payments
(i) Clerk's net salary for January 2021 - noted
(ii) HMRC – £100.80 - noted
- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
(i) Clerk's net salary for December 2020 - noted
(ii) HMRC - £100.80 - noted
- (c) To approve the following orders for payment and any other arriving after this notice
(i) Clerk's Expenses - £33.87 - approved
- (d) Q3 Statement – to review and note
Councillors reviewed the Q3 Statement of Accounts and were content to approve them
- (e) To note the precept for 2021-22 has been submitted
Councillors noted that the precept for 2021-22 has been submitted to Buckinghamshire Council.
- (f) BC Grant jointly sponsored by Cricket Club and Parish Council
Cllr Brown reported the Chesham and Villages Community Board has approved a grant to Hawridge & Cholesbury Cricket Club co-sponsored by the Parish Council of £7,500 for equipment to improve the grounds and expand participation by the community. Cllr Brown asked Cllrs Birchley and MacBean to assist with the arrangements for administering the grant payment.

5374) Planning (see planning schedule)

- (a) To deal with any planning applications, including those received after the date of this notice
(i) PL/20/3988/FA - Russet Barn Little Twye Road Buckland Common Buckinghamshire HP23 6PB – no objection but comment that the development be deemed ancillary to the main residence.
(ii) PL/20/4317/KA - Oakdene Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
(iii) PL/20/4344/FA - Windyridge Jenkins Lane St Leonards Buckinghamshire HP23 6NW – no comment
- (b) To receive decisions from Buckinghamshire Council
Decisions were noted - See planning schedule
- (c) To receive notice of appeals
Report back on appeal status from Councillor Macbean on the PC
EN/20/230 Cllr MacBean updated the parish council on the enforcement order and on the appeal raised from the unsuccessful planning application PL/20/1835/FA. Councillors noted that no appeal date has yet been received from the Planning Inspectorate due to delays caused by Covid-19
- (d) To receive an update on enforcement matters
EN/19/0315 - 7-Acre Field, Heath End - Cllr MacBean updated the Parish Council on the actions recently taken by the Planning Enforcement Team - It was noted that a Planning Contravention Notice has been issued in January against the illegal use of the field in which the landowner has 21 days to comply. Cllr Brown will provide further information to Cllr MacBean.
- (e) To review long outstanding planning applications and agree any actions -See Planning Schedule.
The Clerk will be writing to the planning department for an update on the two long outstanding planning applications and will report at the next meeting.

5375) To consider matters relating to Highways and Rights of Way

Councillors reviewed other highways and rights of way issues not already discussed under item 5370 above, set out in the Highways and Rights of Way Schedule – January 2021 in Appendix 2. Flooding in three locations on Oak Lane - at Braziers End, outside Dundridge Manor and near Junction with Jenkins Lane will be reported and added to the schedule.

5376) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments

- (a) Arrangements for new allotment tenants.
Councillors agreed to review the terms and conditions of the allotments and this will be presented at the next meeting for consideration.

5377) To confirm the time and date of the next meeting

- (a) 5pm on Monday, 22nd February 2021 by video conference

5378) To confirm meetings for April 2021 to March 2022

The dates of meeting for the financial year 2021- 2022 were confirmed as below.

Meeting Dates for 2021-2022

- Monday, 22nd February 2021
- Monday, 29th March 2021

- Monday, 19th April 2021
- Monday, 17th May 2021
- Monday, 28th June 2021
- Monday, 26th July 2021
- Monday, 27th September 2021
- Monday, 25th October 2021
- Monday, 29th November 2021
- Monday, 24th January 2022
- Monday, 28th February 2022
- Monday, 28th March 2022

1. Planning Applications

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Determined						
PL/19/0007/CONDA	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Application for approval of details reserved by condition 4 on planning permission CH/2018/0811/HB . (Single storey rear extension following the demolition of existing extension, ground floor internal alterations and reconfiguration of first floor to create living accommodation.)	2 Jan 2019		No Comment	Condition Accepted
PL/20/2505/VRC	Cherry Orchards Cholesbury Road Cholesbury Buckinghamshire HP23 6ND	Variation of conditions 6 and 9 of planning permission PL/19/0592/FA (Erection of two-storey side extension following demolition of existing extension) to allow changes to windows and doors	1 st Sept 2020	29 th Sept 20	Dealt with by email No Comment	Conditional Permission
PL/20/3110/CONDA	The Rose and Crown Public House Cholesbury Lane Hawridge Buckinghamshire	Application for approval of details reserved by conditions 2, 3, 4, 5 & 7 on planning permission PL/20/1176/VRC. (Variation of condition 14 of planning permission PL/19/3949/FA (to allow changes to layout and design.)	17 Sept 20		Noted	Condition Accepted
						TPO shall not be made
PL/20/3196/FA	Holly Tree Cottage Parrotts Lane Buckland Common Bucks HP23 6NX	Single storey rear extension, first floor extension above existing single storey extension and relocation of oil tank.	12 Oct 20		No Comment	Conditional Permission
PL/20/3618/FA	Dellwick Cottage Rays Hill Braziers End Buckinghamshire HP5 2UJ	Demolition of conservatory and erection of single storey rear extension, new rear patio with steps to garden	12 th Nov 2020		No Comment	Conditional Permission
PL/20/3538/FA	6 Wood View Cottages The Vale Hawridge Buckinghamshire HP5 3NT	Single storey side/rear extension, raising roof height to existing rear single outshot section, side porch canopy, new window and modification to window	2 nd Nov 2020		No Comment	Conditional Permission
PL/20/2094/FA	Beechwood House Hawridge Vale Hawridge	Construction contemporary freestanding timber clad garden building	20 th Aug 2020	16 th Sept 20	Dealt with by email No Comment	Conditional Permission

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
	Buckinghamshire HP5 2UG					
Long Outstanding						
PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 July 2019	Not available	22 July No Comment	Clerk to check status with Planning Team
PL/20/1015/FA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS	Retention of outbuilding and alterations to roof, windows and doors	9 Apr 2020		Supported retrospective proposals Submitted 1 May	Clerk to check status with Planning Team
Outstanding						
PL/20/2379/FA	Woodlands Oak Lane St Leonards Buckinghamshire HP23 6NN	Addition of Gates	24 th July 2020	4 th Sept 20	No comment	
PL/20/3539/FA	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Insertion of window to north east elevation	4 th Nov 2020		No Comment	
PL/20/3540/HB	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Listed Building Consent to: Insert window to north east elevation	4 th Nov 2020		No Comment	
New Applications						
PL/20/3988/FA	Russet Barn Little Twe Road Buckland Common Buckinghamshire HP23 6PB	Side extension and conversion of stables into residential annexe	8 th Dec 2020		No objection comment but needs to be ancillary to the main residence.	
PL/20/4317/KA	Oakdene Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Hawthorn, Holly, Yew trees - cut the trees back to a hedge, lowering the height and cutting back the depth of trunks - Cholesbury and Hawridge Conservation Area.	17 th Dec 2020		No comment	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/20/4344/FA	Windyridge Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Extension of loft, including front and rear dormers.	21 st Dec 2020		No comment	

2. Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	tba	Awaiting notification of appeal etc	Application Refused - 23 Sept 2020 Awaiting notification of Planning Appeal against refusal and planning enforcement

3. Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Review Feb 2021
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	Jan 2021 PCN issued awaiting further update
APP/X0415/C/17/3189588	Woodlands Farm, Shire Lane	a) a. Change of use of Shepherds Hut to residential b. Change of use to Forge	6 th November 2017	No activity to convert to forge Review Feb 2021
CH/2017/2099/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Jan 2021 Data of Appeal Hearing still awaited

Highways and Rights of Way Schedule - January 2021

APPENDIX 2

(Additional Items / updates since last report in **Bold**)

Issue	Ref	Location StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street Reporting tool RoW = Rights of Way Officer
Closed				
Cast Iron Sign	08 / 20	Swan Lane - StL	2020- 01 BCC	Devolution Project – Replacement of stolen arm – installed in November 2020 – costs recovered from BC (December 2020)
Abandoned Vehicle	05 / 20	Taylor's Lane - St L	2020 – 02 CDC	Derelict Mercedes Campervan – CDC / BC repeatedly failed to take any action raised as Complaint via Cllr. JM.- Vehicle removed (4 January 2021)
Open				
Flooding on Roads	01 / 20	Swan Lane / Jenkins Lane – StL	2019 – 07 BCC	Remedial work undertaken at The Hermitage. Sept 2020 To be monitored to determine if permanent solution required
	02 / 20	Dorriens Farm, Cholesbury Lane - BC	Ongoing BCC	Pipe under road repaired, bore hole requires inspection / repair. Appears to have been resolved propose close down
	03 / 20	Sandpit Hill - Ch	Ongoing BCC	Inspection plate has been fixed but road floods regularly after rain – Bore Hole believed blocked reported to TFB Dec 2020 – LAT chased - monitor
	04 / 20	1 Cherry Tree Cottage Cholesbury Rd - Ch	2020 – 08 BC	Flooding on road drain / pipe blocked – reported to TfB by (FMS) chased LAT again Jan '21 awaiting response – monitor
	15 / 21	Oak Lane – Braziers End	2020 – 12 BC	Flooding onto road from field – raised via FMS and discussed with landowner,
	16 / 21	Oak Lane (2 locations) – StL	2021 – 01 BC	Flooding 2 adjacent locations reported to FMS: (i) by Dundridge Manor, (ii) near junction with Jenkins Lane also to be discussed with landowner
Highway Maintenance	12 / 20	Gravel Bank on Vale Road – H	2020 – 11 BC	Build-up of gravel and detritus on road edge adjacent to Black Horse Inn Reported for second time to TfB via FMS
	13 / 20	Arrewig Lane – St L	2020 – 11 BC	Pot holes and worn road surface throughout length reported via FMS and to Cllr Birchley

Issue	Ref	Location StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street Reporting tool RoW = Rights of Way Officer
	14 / 21	Oak Lane - C	2021 – 01 BC	Road edge damaged opposite field entrance where horse manure was being dumped reported again to TfB via FMS
Signage	06 / 20	Taylor's Lane St L	2020 - 04 BC	De-limit/40mph sign pole leaning. – Chased up via Cllr MacBean and reported again to FMS.- No Action yet taken (Nov 2020).
	07 / 20	Hawridge Lane – Junction with Hawridge Common	2020 - 03 BCC	'No Motorised Vehicles' blue advisory sign missing. Reported to LAT and Rights of Way Officer. Order since raised by LAT to reinstate (Nov 2020)
	09 / 20	Whole Parish	2020 – 10	Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs – data gathering for Spring 2021
Road Markings	10 / 20	Whole Parish	Ongoing BCC	Repainting of Road signs – mid line/ junctions / roundels/ warning- junction signage completed midline and roundels outstanding - 2020 -10 Reported to Amersham Depot Manager by Cllr MacBean.
Rights of Way Issues	11 / 20	Rerouting of footpath CSL 48/A1 Hawridge Common - H	2020 – 10 BC	Rerouting of footpath CSL at the former site of the Rose and Crown Pub Hawridge Common. October 2020 RoW Officer has inspected and is progressing
	12 / 20	Undefined Path between Sandpit Hill and Parrotts Lane – Ch	2020 – 12 BC	Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020