

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council will take place using video conferencing on Monday, 22nd February 2021 at 5pm

Present: Cllrs Brown (Chairman), Blomfield Brackley Ingram, Matthews, and Sanger

Also Present: Mrs Farrelly (Clerk), Buckinghamshire Council Cllr Mrs P Birchley,
Cllr Mr A Bacon, Cllr Mrs J MacBean and Caroline Green (CVCB Co-ordinator)

**The Chairman confirmed the meeting was being held under
The Local Authorities (Coronavirus) (Meetings) Regulations 2020**

AGENDA

5378) To receive apologies for absence
Councillor Mr N Rose sent his apologies

5379) To approve the minutes of the meeting of the Parish Council held on 18th January 2021 and attend to matters arising not raised elsewhere on the agenda
Approved and signed

(a) Update on Gigabyte Broadband Project (Cllr Ingram to report)

Cllr Ingram advised that notification from Openreach that the DCMS had approved the Scheme covering the majority of the parish was still awaited despite regular chasing. Once notified all eligible residents would be notified by leaflet prepared jointly by Openreach and the Council.

5380) To receive declarations of interest
None

5381) Reports from Buckinghamshire Councillors
Cllr Birchley reported:

- Buckinghamshire Council have agreed additional funding to work on drainage issues and have an extra £2M capital budget and £2M revenue budget which may help some of the issues around the County.
- The Village Forum meets on Thursday, 25th February 2021 and Rosie Tannard from TfB will be attending to discuss roads and road maintenance.
- HS2 continue to be questioned regarding the number of vehicles being reported around the County. Councillors believe the numbers reported are too low and discussions continue.
- Bucks economy continues to be strong and reported to be worth £14.6billion with £3.8billion in export and £1.7K in services. 45% of residents in Bucks are educated to degree standard or better, 34,400 business in the county and 281,000 jobs

Councillors had a discussion on outstanding road maintenance problems and the problems with the TfB process in place to address issues.

An HS2 mitigation fund has been made available to communities. Overall, £3.94million will be administered by BC but signed off by HS2. This amount was set at the beginning of the project and the fund has not been reviewed as the cost of the project has increased. Only £1 million is being released this year and now there is an argument ensuing as to what is mitigation or safety between HS2 and Buckinghamshire Council.

5382) To suspend standing orders and invite questions from members of the public
None

5383) Reports

(a) Chairman's Report and Questions to the Chairman
Nothing to report.

(b) Clerk's Report including:

(i) Briefing on the arrangements for the Town and Parish Council elections in May 2021

Councillors noted that confirmation has been received that the Town and Parish Council elections will take place on the 6th May 2021

5384) To note the draft Parish and Town Council Charter

The draft Parish and Town Council Charter was circulated to Councillors and were invited to send any comments or questions to the Chairman..

Hayley Farrelly – Clerk to the Parish Council

5385) Finance

- (a) To note the following regular orders of payments
(i) Clerk's net salary for February 2021 - noted
(ii) HMRC – £100.80 - noted
- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
None
- (c) To approve the following orders for payment and any other arriving after this notice
(i) Clerk's Expenses - £17.10 – approved
- (d) To review the operation of the NS&I Account
Councillors agreed to update the signatories on the account. Councillors agreed to the following resolution as required by NS&I to amend the account:

We, the undersigned members of the Cholesbury-cum-St Leonards Parish Council give notice that at a properly convened meeting of the said members held via Go to Meeting (virtual platform) on the 22nd day of February 2021 the following resolution was carried by the requisite majority of votes:

That Christopher Brown, Francis Sanger and William Ingram be signatories of the said NS&I Investment Account 138072438 and we request that the account of the Investment Account for Cholesbury-cum-St Leonards Parish Council with National Savings and Investments be changed accordingly.

The undersigned members were Cllr Brackley, Cllr Blomfield and Cllr Matthews. The Clerk will circulate the NS&I forms for signature.

- (e) To approve the payment and administrative arrangement for the BC Grant jointly sponsored by H&C Cricket Club and Parish Council
Subject to the receipt of the confirmation letter of the grant from Buckinghamshire Council, the parish council approved the payment of the invoice from George Browns for the equipment on behalf of the H&C Cricket Club. In due course, the grant money will be re-imbursed by Buckinghamshire Council to the Parish Council. Councillors noted that the VAT payment element of invoice will be recovered through the annual VAT126 return.

5386) Planning (see planning schedule)

- (a) To deal with any planning applications, including those received after the date of this notice
(i) PL/21/0307/FA - The Barn Vale Farmhouse Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG – no comment
(ii) PL/21/0368/FA - OS Field 3831 Hawridge Common Hawridge Buckinghamshire – Councillors discussed the design and location and agreed for Cllr Brown and Sanger to draft a response to the planning department, which will be circulated to the rest of the parish council for information.
(iii) PL/20/1015/FA - The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS – no comment
(iv) PL/21/0406/KA - Home Paddock Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND – no comment
(v) PL/21/0174/FA – Barncroft Hawridge Vale Hawridge Buckinghamshire HP5 2UG – no comment
(vi) PL/21/0390/FA - 7 Little Twye Cottages Little Twye Road Buckland Common Buckinghamshire HP23 6PB – Councillors discussed the design and height of the proposed development and comments on concerns to be submitted
- (b) To receive decisions from Buckinghamshire Council
See planning schedule (Appendix 1)
- (c) To receive notice of appeals
(i) PL/20/1835/FA - Land Adjacent To Cholesbury Lane (OS Field 4800) Cholesbury Lane Buckland Common Buckinghamshire HP23 6ND - noted
(ii) To agree a process to respond to an appeal
Councillors discussed the response to the appeal. Councillors agreed to send a follow-up letter drawing attention to the continued impact on the community.
- (d) To receive an update on enforcement matter
(i) Consultation on appeal against enforcement notice
Cllr Macbean has passed on the information from the Chairman regarding EN/19/0315 7-Acre Field Heath End and a further update is expected in due course.

- (e) To review long outstanding planning applications and agree any actions -See Planning Schedule.
An email was sent to the planning department raising concerns about the long outstanding planning applications. To date there has been no response received to email sent to the Planning Department raising concerns about the long outstanding planning applications. A follow up email will be sent asking for clarification.
- 5387) To consider matters relating to Highways and Rights of Way
See Highways and Rights of Way Schedule (Appendix 2)
Councillors reviewed the schedule of outstanding highways and 'rights of way' issues. The increased number of highway flooding issues were raised with Buckinghamshire Councillors and how these are not being addressed.
- 5388) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments
(a) To consider deposit arrangements for new allotment tenants.
Councillors discussed and agreed to introduce some changes to the terms and conditions to the allotment tenancy arrangements. The Clerk will update the terms and conditions and circulate to councillors for consideration.
- (b) The Chairman passed on thanks received from a resident to Cllr Matthews for arranging to have the hedge cut at Buckland Common
- 5389) To confirm the time and date of the next meeting
(a) 5pm on Monday, 29th March 2021 by video conference

Planning Applications

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Determined						
PL/20/2379/FA	Woodlands Oak Lane St Leonards Buckinghamshire HP23 6NN	Addition of Gates	24 th July 2020	4 th Sept 20	No comment	Conditional Permission
PL/20/4317/KA	Oakdene Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Hawthorn, Holly, Yew trees - cut the trees back to a hedge, lowering the height and cutting back the depth of trunks - Cholesbury and Hawridge Conservation Area.	17 th Dec 2020		No comment	TPO shall not be made
PL/20/3539/FA	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Insertion of window to north east elevation	4 th Nov 2020		No Comment	Conditional Permission
PL/20/3540/HB	Church Barn Church Lane Hawridge Buckinghamshire HP5 2UQ	Listed Building Consent to: Insert window to north east elevation	4 th Nov 2020		No Comment	Conditional Consent
PL/20/4344/FA	Windyridge Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Extension of loft, including front and rear dormers.	21 st Dec 2020		No comment	Refuse Permission
Long Outstanding						
PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 July 2019	Not available	22 July No Comment	02/21 Email sent enquiring about longevity of outstanding application. No response received yet.
PL/20/1015/FA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS This application has been amended feb 2021	Retention of outbuilding and alterations to roof, windows and doors	9 Apr 2020		Supported retrospective proposals Submitted 1 May	Email sent 02/21 enquiring about longevity of outstanding application. No response received yet.

Outstanding						
PL/20/3988/FA	Russet Barn Little Twye Road Buckland Common Buckinghamshire HP23 6PB	Side extension and conversion of stables into residential annexe	8 th Dec 2020		No objection comment but needs to be ancillary to the main residence.	
New Applications						
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Conversion of existing agricultural building into a residential dwelling	1 st Feb 2021		Comments to be submitted by PC	
PL/21/0307/FA	The Barn Vale Farmhouse Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG	Conversion of existing building to form detached dwelling house, single storey rear extension, 4 rear and 2 side rooflights, changes to windows and doors, new gate and fencing, cycle storage and car charging point and reduction to ground level immediately surrounding part of the existing building (amendment to PL/19/2491/FA)	5 th Feb 2021		No comment	
PL/21/0174/FA	Barncroft Hawridge ValeHawridgeBuckinghamshireHP5 2UG	Installation of replacement oil tank and associated hardstanding	25 th Jan 2021		No comment	
PL/21/0406/KA	Home Paddock Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 - Plum - Fell T2 - Beech - Fell (Cholesbury & Hawridge Conservation Area)	4 th Feb 2021		No comment	
PL/21/0390/FA	7 Little Twye Cottages Little Twye Road Buckland Common Buckinghamshire HP23 6PB	Single storey rear extension and front rooflight to rear outbuilding, erection of pergola and landscaping including relocation of pond	11 th Feb 2021		Comments to be submitted by PC	

Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	tba	Awaiting notification of appeal etc	Application Refused - 23 Sept 2020 Notification of Planning Appeal against refusal and planning enforcement received.

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Review Feb 2021
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	Jan 2021 PCN issued awaiting further update
APP/X0415/C/17/3189588 CH/2017/2099/FA	Woodlands Farm, Shire Lane	a) a. Change of use of Shepherds Hut to residential b. Change of use to Forge	6 th November 2017	No activity to convert to forge Review Feb 2021
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Notice of Appeal Hearing received. see Appeals above

Highways and Rights of Way Schedule – 16 February 2021

*(Additional Items / updates since last report in **Bold**)*

Issue	Ref	Location StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street Reporting tool RoW = Rights of Way Officer
Closed				
Flooding on Roads	01 / 20	Swan Lane / Jenkins Lane – StL	2019 – 07 BCC	Remedial work undertaken at The Hermitage. Sept 2020 To be monitored to determine if permanent solution required
Maintenance	12 / 20	Gravel Bank on Vale Road – H	2020 – 11 BC	Build-up of gravel and detritus on road edge adjacent to Black Horse Inn Reported for second time to TfB via FMS – Cleared Feb 2021
Open				
Flooding on Roads	02 / 20	Dorriens Farm, Cholesbury Lane - BC	Ongoing BCC	Pipe under road repaired, bore hole requires inspection / repair. Chase up with TfB
	03 / 20	Sandpit Hill – Ch	Ongoing BCC	Inspection plate has been fixed but road floods regularly after rain – Bore Hole believed blocked reported to TFB Dec 2020 – LAT chased – Super-sucker drain clearer arranged for 18 February according to roadworks.org
	04 / 20	1 Cherry Tree Cottage Cholesbury Rd – Ch	2020 – 08 BC	Flooding on road drain / pipe blocked – reported to TfB by (FMS) chased LAT again Jan '21 awaiting response from TfB
	15 / 21	Oak Lane – Braziers End	2020 – 12 BC	Flooding onto road from field – raised via FMS and discussed with landowner,
	16 / 21	Oak Lane (2 locations) – StL	2021 – 01 BC	Flooding 2 adjacent locations reported to FMS: (i) by Dundry Manor, (ii) near junction with Jenkins Lane landowner has cleared pipe but problem is caused by run-off and detritus along Jenkins Lane clogging up pipework
Highway Maintenance	13 / 20	Arrewig Lane – St L	2020 – 11 BC	Pot holes and warn road surface throughout length reported via FMS and to Cllr Birchley
	14 / 21	Oak Lane – C	2021 – 01 BC	

Hayley Farrelly – Clerk to the Parish Council

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				Road edge damaged opposite field entrance where horse manure was being dumped reported again to TfB via FMS
Signage	06 /20 07 /20 09 / 20 17 / 21	Taylors Lane St L Hawridge Lane – Junction with Hawridge Common Whole Parish Shire Lane / Cholesbury Rd - C	2020 - 04 BC 2020 - 03 BC 2020 – 10 BC 2021 - 02	De-limit/40mph sign pole leaning. – Chased up via Cllr MacBean and reported again to FMS.- No Action yet taken (Nov 2020). 'No Motorised Vehicles' blue advisory sign missing. Reported to LAT and Rights of Way Officer. Order since raised by LAT to reinstate (Nov 2020) Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs – data gathering for Spring 2021 Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS
Road Markings	10 / 20	Whole Parish	Ongoing BCC	Repainting of Road signs – mid line/ junctions / roundels/ warning- junction signage completed midline and roundels outstanding - 2020 -10 Reported to Amersham Depot Manager by Cllr MacBean.
Rights of Way Issues	11 / 20 12 / 20	Rerouting of footpath CSL 48/A1 Hawridge Common - H Undefined Path between Sandpit Hill and Parrotts Lane – Ch	2020 – 10 BC 2020 – 12 BC	Rerouting of footpath CSL at the former site of the Rose and Crown Pub Hawridge Common. October 2020 RoW Officer has inspected and is progressing Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020 – Registered with Definitive Map Team Feb '21