

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council will take place using video conferencing on Monday, 29th June 2020 at 5pm

Present: Cllrs Brown (Chairman), Ingram, Sanger, Blomfield, Brackley and Matthews

Also Present: Buckinghamshire Council Cllr. Mrs P. Birchley and Cllr. Mrs J. McBean

The Chairman confirmed the meeting was being held under The Local Authorities (Coronavirus) (Meetings) Regulations 2020

- 5302) To receive apologies for absence
Apologies received from Mrs Farrelly (Clerk) and Buckinghamshire Council Cllr N. Rose.
- 5303) To approve the minutes of the Meeting of the Parish Council held on 24th April 2020 and attend to matters arising not raised elsewhere on the agenda
Approved and signed by the Chairman
- 5304) If deemed appropriate to consider any urgent planning matters notified to the Council after the date of this meeting notice
There were no urgent planning matters to discuss under this minute.
- 5305) To receive declarations of interest
Cllr Matthews declared an interest with a current planning matter.
- 5306) Reports from Buckinghamshire Councillors
Cllr Birchley thanked all the volunteers in the parish for the support that has been offered to vulnerable and shielding residents during the lockdown.

Cllr Birchley advised the parish council that ditch digging works have taken place to address the issues in Jenkins Lane and Dorrians Farm. Councillors discussed the fact that these works had not addressed the flooding into Hermitage or Dorrians Farm and Cllr Birchley and Cllr McBean agreed to follow this up with Transport for Bucks.

Chiltern Hills Academy has two planning applications in progress to increase the capacity of the school.

The Chesham and Villages Community Board is scheduled to meet for the first time on the 14th July to set the programme of work programme and priority setting. Cllr Birchley and Cllr McBean are planning on creating a village forum for Chairmen and clerks so that the rural villages can discuss matters relevant to their parishes ahead of future community board meetings. Topics for discussion will include the environment, regeneration of jobs, public health, policing, voluntary organisations, roads, etc.

Cllr Brown asked if there will be training planned for the conduct of the Community Boards, as previously promised, and Cllr Birchley agreed to look into this further and advised the subsequent Community Board meeting is scheduled for the 30th September 2020.

Cllr McBean updated the parish council and answered questions on the activities taking place in a field on Cholesbury Lane Buckland Common and the enforcement and Stop Notices that has now been served.

- 5307) To suspend standing orders and invite questions from members of the public
There were no members of the public attending the meeting.
- 5308) Reports
- (a) Chairman's Report and Questions to the Chairman
The Hilltop Villages Volunteer Group has continued to work hard during lockdown and has completed over 400 errands for the community.
- Concerns remain of the responsiveness of TfB officers to Highway issues. Cllr Birchley and Cllr McBean agreed to raise this again with TfB but also asked councillors to provide details on communications with TfB.
- (b) Clerk's Report
The clerk's report had been circulated prior to the meeting and was noted.

Hayley Farrelly – Clerk to the Parish Council

- 5309) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's salary
- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
- (i) Reimbursement of HTV Volunteer Expenses – resident 1 £32 resident 2 £25
- (ii) Zurich Insurance Parish Council Insurance Annual Premium £299.63
- (iii) Reimbursement for SLCC Membership to Parish Clerk £140
- (iv) Reimbursement for 50% of PO Box Expenses to Parish Clerk £176.25
- (v) Clerk's salary for May
- (vi) Reimbursement to Clerk for Go To Meeting Video Conferencing for 2 months £36 incl. VAT
- (vii) Cholesbury Village Hall Hire £72
- (c) To approve the following orders for payment and any others arriving after this notice
- None
- (d) Internal Audit
- Cllrs noted the Clerk had received the internal audit report on 26 June. It was agreed it would be considered at the next parish council meeting.
- 5310) Planning
- (a) To deal with any planning applications, including those received after the date of this notice
- To note that there have been three planning applications received all dealt with by email as noted in planning schedule attached. .
- (b) To receive decisions from Buckinghamshire Council
- To note the decisions taken - see planning schedule attached
- (c) To receive notice of appeals
- None
- (d) To receive an update on enforcement matters
- See planning schedule for current enforcement cases. .Cllr McBean requested further details on certain enforcement cases so she could follow up on behalf of the Parish Council..
- (e) To note any developments in relation to the Local Plan
- Letter from inspector of the Chiltern / South Bucks Draft Local Plan was noted
- 5311) To consider matters relating to Highways and Rights of Way
- It was noted from discussion under item 5316 above the continued flooding issues at Dorrians Farm and Jenkins Lane will be looked into further by Cllr Birchley and Cllr McBean.
- Councillors noted the highway work scheduled to take place on Swan Lane, Arrewig Lane and The Vale Sandpit Hill – Cllr Blomfield reported an inspection plate is sinking on one side had been reported to Transport for Bucks online (via 'Fix my Street').
- The muck heap on the field near Oak Lane continues to be a cause of concern with a continuing risk of mud on the road and contamination into the pond. Cllr Blomfield agreed to discuss this further with the landowner.
- 5312) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments
- Councillors noted that a number of complaints to the parish council were received by residents following the mowing of Buckland Common. Those having complained have all received an email explaining the earlier than normal mowing had taken place because of the requirement to provide residents who had been under lockdown with sufficient safe space to exercise and for because the recourses available to cut the grass was very limited due to Covid-19.. It is expected to return to the normal schedule of cutting next year.
- Councillors agreed to carry out an allotment inspection on Saturday, 25th July 2020 at 10.30am. Cllr Blomfield reported that some green waste from the allotments was being disposed of in the surrounding hedges. The clerk will contact all allotment holders to to advise they should use individual compost bins on their plots to deal with green waste.
- To confirm the time and date of the next meeting
- 5313) 5pm on Monday 27th July 2020 by video conference

1. Planning Applications

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Determined						
PL/3437/FA.	The Firs, Bottom Road, Buckland Common, Buckinghamshire, HP23 6NU,	Application for approval of details reserved by condition 2 on planning permission (Extension of an existing outbuilding to ancillary habitable accommodation)	27 April 2020		To be noted	1 May 2020
PL/19/2535/FA (Chartridge)	The Blue Ball Public House Asheridge Road Asheridge HP5 2UX	Change of use of land to touring caravan site (Use Class Sui Generis) for up to 20 caravans, creation of an access track, hardstandings and the provision of a service building	22 July 2019	28 Aug	19 August object development inappropriate in GB Noise, traffic, impact on landscape	Adjacent parish Permission refused for multiple reasons 9 th April
PL/20/1271/KA	Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 - hazel - remove - tree within a Conservation Area	20 April 2020		No Comment	1 June 2020
PL/20/1195/TP	Overburnts Cholesbury Lane Cholesbury HP23 6ND	Crown lifting of T1A - oak - tree protected by TPO/1958/002	9 April		No Comment	4 June
Outstanding						
PL/19/2267/HB	The Full Moon Public House Hawridge Common Hawridge Buckinghamshire HP5 2UH	Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase	2 July 2019	Not available	22 July No Comment	
PL/19/3726/HB	The White Lion Public House Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Listed Building Consent for minor variations to existing consented works to resolve issues identified on site: additional timber support for flitch ridge beams, additional lintel support detail for cranked steel ridge beam, removal and replacement of 4 No. rafters to permit construction of new dormers	26 Nov 2019		Dealt with by email No Comment	
PL/19/3715/CONDA	The White Lion Public House Jenkins Lane St	Application for approval of details reserved by condition 3 on planning	29 Oct 2019		Dealt with by email No Comment	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
	Leonards Buckinghamshire HP23 6NW	permission PL/18/4522/HB. (Repair, renew or reinstate various timbers in the 17th century end gable wall including replacement of principal tie beam. To repair identified sections of the entire wall plate to the front of the building and second purloins in rear bedroom.)				
PL/20/0718/FA	Milton Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UH	First floor extension to convert bungalow into two storey dwelling. Ground floor rear bay window and new front porch	20 Mar 2020		Objected on grounds of Bulk and impact on Conservation Area Submitted 27 Apr	Considered at Meeting 24 April 2020
PL/20/1015/FA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS	Retention of outbuilding and alterations to roof, windows and doors	9 Apr 2020		Supported retrospective proposals Submitted 1 May	Considered at Meeting 24 April 2020
PL/20/1176/VRC	The Rose and Crown Public House Cholesbury Lane Hawridge Buckinghamshire	Variation of condition 14 of planning permission PL/19/3949/FA (Demolition of former public house and erection of three terraced dwellings and a cafe with associated hardstanding and landscaping) to allow changes to layout and design	8 April 2020		No comment on Proposed revisions Commented on footpath rerouting and car parking provision being step in right direction	Dealt with by email
New Applications						
PL/20/1572/NMA	Cherry Orchards Cholesbury Road Cholesbury Buckinghamshire HP23 6ND	Non-material amendment to planning permission PL/19/0592/FA (Erection of two-storey side extension following demolition of existing extension) to allow for: Alteration of size and location of windows and doors	21 May 2020		Email sent Objecting on grounds that the proposed changes were not 'non-material'	Withdrawn
PL/20/1546/FA	Vale Farm House Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG	Conversion of existing building to form detached dwelling house.	29 May 2020	30 June	Dealt with by email No Comment	
PL/20/1733/NMA	Mount Pleasant Taylors Lane St Leonards Buckinghamshire HP23 6LQ	Non Material Amendment to planning permission CH/2015/1741/FA (Redevelopment of site including erection of three detached dwellings, garages, and	9 June		Letter sent objecting on grounds that proposed changes	Withdrawn

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
		a new vehicular access with associated hardstanding and landscaping) to allow for installation of replacement roof structure and addition of three rooflights to garage			were not 'non material	

2. Appeals

Application No	Address	Description of Proposal	Date of Planning App	Parish Council Response	Status / Comments
None					

3. Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/20/0236	Mount Pleasant, Taylors La	Unpermitted development	5 June 2020	Investigation completed
EN/20/0230	OS400 Land on Cholesbury Lane	Unlawful change of use and siting of caravans	2 June 2020	Investigation started Stop Notice issued Parish Council has registered its interest in this case with the Enforcement Team.
2016/00270/AB	Little Pressmore Farm, The Vale, Chesham, HP5 3NS	Unpermitted Change of Use of outbuildings for industrial use	Late 2016	Awaiting submission of Planning Application
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	1 st July PC letter re swift investigation / resolution email to Cllr Rose 1 st Sept 2019 Verbal reply from NR 6 Sept that its still on radar
APP/X0415/C/17/3189588 CH/2017/2099/FA	Woodlands Farm, Shire Lane	a. Change of use of Shepherds Hut to residential b. Change of use to Forge	6 th November 2017	No activity to convert to forge Possible use as residential property was investigated. Monitoring situation