

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place using video conferencing on Monday, 29<sup>th</sup> March 2021 at 5pm

**Present:** Cllrs Brown (Chairman), Blomfield and Ingram

**Also Present:** Mrs Farrelly (Clerk), Buckinghamshire Council Cllr Mrs P Birchley, Cllr Mrs J MacBean and one member of the public

### The Chairman confirmed the meeting was being held under The Local Authorities (Coronavirus) (Meetings) Regulations 2020

- 5378) To receive apologies for absence  
Councillor Mr N Rose, Cllr Sanger, Cllr Matthews and Cllr Brackley sent their apologies
- 5379) To approve the minutes of the meeting of the Parish Council held on 22<sup>nd</sup> February 2021 and attend to matters arising not raised elsewhere on the agenda  
Approved and signed
- (a) Update on Gigabyte Broadband Project. Cllr Ingram to report  
Cllr Ingram reported that the Parish Council's Gigabit Voucher Scheme had successfully achieved sufficient residents and business pledges registering to ensure it will proceed to the next stage. The DCMS will in April check to confirm those registering to accept the scheme terms and conditions to fund Openreach's estimated infrastructure costs to install the FTTP network within 12 months.
- 5380) To receive declarations of interest  
None
- 5381) Reports from Buckinghamshire Councillors  
Cllr Birchley had recently spoken to Transport for Bucks to ask them to inspect the roads around the parish as they are in a poor state of repair in some areas.
- Responding to concerns raised previously by the Chairman on behalf of the Parish Council Cllr MacBean reported she had discussed flooding issues with Transport for Bucks at the Swan Lane / Jenkins Lane junction and this has been escalated to flood and drainage managers for further investigation.
- 5382) To suspend standing orders and invite questions from members of the public  
A member of the public raised the issue of damaged/broken stiles on footpaths in the parish. The Chairman explained that issues with stiles can be reported online to the Rights of Way team or if appropriate raised first with the landowner. He asked that the stiles details be forwarded to him.
- 5383) Reports
- (a) Chairman's Report and Questions to the Chairman  
The Chairman attended the recent Chesham and Villages Community Board Meeting and He said it was disappointing that the agenda of the meeting was entirely Chesham focussed and that to be considered worthwhile future agendas for these meetings must include topics relevant to or raised by the rural villages.
- (b) Clerk's Report including:
- (i) Q&A on the arrangements for the Town and Parish Council elections in May 2021  
The Clerk had circulated to Councillors relevant forms and guidance relating to the Town and Parish Council elections. Cllr Brown had circulated some useful information about the election application process. Councillors noted that the deadline date for applications was Thursday, 8<sup>th</sup> April 2021 at 4pm.
- 5384) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's net salary for March 2021 - noted
- (ii) HMRC – £100.80 - noted
- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda  
None
- (c) To approve the following orders for payment and any others arriving after this notice
- (i) Clerk's Expenses - £48.33 - approved

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- (ii) Chairman's Expenses - £19.99 - approved
  - (iii) The Lee Parish Council for 50% Zoom video conferencing - £71.94 – approved
  - (iv) Repayment of overpayment to BC - £180.00 - approved
  - (v) Grant payment to Hawridge & Cholesbury Cricket Club - £1100.00 - approved
- (d) To note the VAT return has been submitted  
Councillors noted that the VAT return was submitted in early March. The refund has not been received yet.
- (e) To note the receipt of the Community Board Grant  
The Community Board Grant had been received and VAT refund paid over to Hawridge and Cholesbury Cricket Club. The Chairman advised that once the Cricket Club re-opens and the grounds permit there will be small ceremony to display the equipment that has been purchased with the community board grant in operation.
- 5385) Planning (see planning schedule)
- (a) To deal with any planning applications, including those received after the date of this notice
    - (i) PL/21/0694/OA - Land Adjacent To 1 The Row Hawridge Common Hawridge Buckinghamshire  
Councillors agreed to submit comments objecting to the planning application. Cllr Brown agreed to draft a response and circulate to Councillors for approval.
  - (b) To receive decisions from Buckinghamshire Council  
See planning schedule (Appendix 1)
  - (c) To receive notice of appeals  
Councillors noted that a response to appeal PL/20/1835/FA EN/20/230 had been submitted to the Planning Inspectorate. However no date had been advised as yet for the hearing
  - (d) To receive an update on enforcement matter  
The lack of progress on the investigation of EN/19/0315 7 Acre Field was noted.
  - (e) To review long outstanding planning applications and agree any actions -See Planning Schedule.  
Councillors noted that there was only one long outstanding planning application now though no response had been received from the Planning Dept. Cllr Macbean confirmed that the discussions have taken place with the Planning Team to resolve this application..
- 5386) To consider matters relating to Highways and Rights of Way  
See Highways and Rights of Way Schedule (Appendix 2)
- 5387) To consider matters relating to the Green at Buckland Common and Springall Hill Allotments  
It was agreed that Buckland Common will be cut at the end of July. Cllr Matthews to be advised
- 5389) To confirm the time and date of the next meeting
- (a) 5pm on Monday, 26<sup>th</sup> April 2021 by video conference

## Planning Applications

| Application No          | Address   | Description of Proposal  | Date Submitted            | Expiry Date   | Parish Council Response   | Status / Additional Comments   |
|-------------------------|---|--|---------------------------|---------------|---|--|
| <b>Determined</b>       |   |  |                           |               |   |  |
| PL/21/0406/KA           | Home Paddock Cholesbury Lane<br>Cholesbury Buckinghamshire HP23 6ND   | T1 - Plum - Fell T2 - Beech - Fell<br>(Cholesbury & Hawridge Conservation Area)  | 4 <sup>th</sup> Feb 2021  |               | No comment  | TPO shall not be made  |
| PL/20/1015/FA           | The Black Horse Public House The Vale<br>Hawridge Buckinghamshire HP5 3NS<br>This application has been amended feb 2021 | Retention of outbuilding and alterations to roof, windows and doors  | 9 Apr 2020                |               | Supported retrospective proposals Submitted 1 May                     | Conditional Permission   |
| PL/21/0174/FA           | Barncroft Hawridge<br>ValeHawridgeBuckinghamshireHP5 2UG  | Installation of replacement oil tank and associated hardstanding   | 25 <sup>th</sup> Jan 2021 |               | No comment  | Conditional Permission   |
| <b>Long Outstanding</b> |   |  |                           |               |   |  |
| PL/19/2267/HB           | The Full Moon Public House<br>Hawridge Common Hawridge<br>Buckinghamshire HP5 2UH                                       | Insertion of two windows at first floor level to front elevation and installation of a new external fire door to side elevation. Alterations to internal staircase | 2 July 2019               | Not available | 22 July 2019<br>No Comment  | 02/21 Email sent enquiring about longevity of outstanding application. No response received yet. |
| <b>Outstanding</b>      |   |  |                           |               |   |  |
| PL/20/3988/FA           | Russet Barn Little Twye Road<br>Buckland Common<br>Buckinghamshire HP23 6PB   | Side extension and conversion of stables into residential annexe   | 8 <sup>th</sup> Dec 2020  |               | No objection comment but needs to be ancillary to the main residence. |  |
| PL/21/0368/FA           | OS Field 3831 Hawridge Common<br>Hawridge Buckinghamshire   | Conversion of existing agricultural building into a residential dwelling   | 1 <sup>st</sup> Feb 2021  |               | Comments submitted by PC 5 <sup>th</sup> March                        |  |
| PL/21/0307/FA           | The Barn Vale Farmhouse<br>Hawridge Vale Hawridge Chesham<br>Buckinghamshire HP5 2UG                                    | Conversion of existing building to form detached dwelling house, single storey rear extension, 4 rear and 2 side rooflights, changes to windows                    | 5 <sup>th</sup> Feb 2021  |               | No comment  |  |

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|-------------------------|--|---|----------------------------|-------------|--|------------------------------|
|                         |  | and doors, new gate and fencing, cycle storage and car charging point and reduction to ground level immediately surrounding part of the existing building |                            |             |  |                              |
| PL/21/0390/FA           | 7 Little Twye Cottages Little Twye Road Buckland Common Buckinghamshire HP23 6PB | Single storey rear extension and front rooflight to rear outbuilding, erection of pergola and landscaping including relocation of pond                    | 11 <sup>th</sup> Feb 2021  |             | Comments submitted by PC 1 <sup>st</sup> March                 |                              |
| <b>New Applications</b> |  |   |                            |             |  |                              |
| PL/21/0694/OA           | Land Adjacent To 1 The Row Hawridge Common Hawridge Buckinghamshire              | Outline application for erection of 2 semidetached dwellings  | 2 <sup>nd</sup> March 2021 |             | Considered 29 <sup>th</sup> March<br>Objection to be submitted |                              |

#### Appeals

| Application No             | Address                                      | Description of Proposal                             | Date of Planning Inspectorate Appeal | Parish Council Response   | Status / Comments  |
|----------------------------|--|---|--------------------------------------|---------------------------|--|
| PL/20/1835/FA<br>EN/20/230 | Field A4800 Cholesbury Lane, Buckland Common | Change of use from agricultural to Travellers' site | tba                                  | PC submission sent 12 Mar | Application Refused - 23 Sept 2020<br>Notification of Planning Appeal against refusal and planning enforcement received. |

#### Enforcement Cases

| Ref Number                                | Address   | Enforcement Issue   | Est'd Infringement Start Date | Current Status   |
|---|---|---|-------------------------------|--|
| 2016/00270/AB                             | Little Pressmore Farm, The Vale, Chesham, HP5 3NS | Unpermitted Change of Use of outbuildings for industrial use                  | Late 2016                     | Review Feb 2021  |
| EN/19/0315                                | 7- Acre Field, Heath End Berkhamsted, HP4 3SU     | Unpermitted Change of Use of field for wedding receptions                     | 8 <sup>th</sup> June 2019     | Jan 2021 PCN issued awaiting further update<br>From Clr MacBean / Enforcement Team |
| APP/X0415/C/17/3189588<br>CH/2017/2099/FA | Woodlands Farm, Shire Lane                        | a. Change of use of Shepherds Hut to residential<br>b. Change of use to Forge | 6 <sup>th</sup> November 2017 | No activity to convert to forge<br><br>Review Feb 2021                             |
| EN/20/230                                 | Field A4800 Cholesbury Lane, Buckland Common      | Enforcement and Stop Notices issued on change of use –                        | 2 June 2020                   | Notice of Appeal Hearing received. see Appeals above                               |

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including surface and occupation by caravans etc

Highways and Rights of Way Schedule – 22 March 2021

(Additional Items / updates since last report **in Bold**)

| Issue                | Ref   | Location<br>StL=St Leonards BC=Buckland Common<br>CH=Cholesbury H=Hawridge  | First Raised   | Reported date and Status<br>TfB = Transport for Buckinghamshire FMS = Fix My Street Reporting tool<br>RoW = Rights of Way Officer  |
|----------------------|---|---|--|--|
| Closed               |   |   |  |  |
| Rights of Way Issues | 12 / 20<br>Pinned   | Undefined Path between Sandpit Hill and Parrotts Lane – Ch  | 2020 – 12  | Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020 – Registered with Definitive Map Team Feb '21  |
| Flooding on Roads    | 03 / 20   | Sandpit Hill – Ch   | Ongoing BCC  | Super-sucker drain clearer deployed 18 February borehole cleared; Council will monitor to check it does not block and road flood again in which case borehole will need reborings  |
| Rights of Way Issues | 11 / 20   | Rerouting of footpath CSL 48/A1 Hawridge Common - H   | 2020 – 10  | Rerouting of footpath CSL at the former site of the Rose and Crown Pub Hawridge Common. October 2020 RoW Officer has authorised rerouting  |
| Highway Maintenance  | 14 / 21   | Oak Lane – C  | 2021 – 01  | Road edge damaged opposite field entrance where horse manure was being dumped reported again to TfB via FMS and has been repaired  |
| Open                 |   |   |  |  |
| Flooding on Roads    | 02 / 20<br><b>04 / 20</b><br>15 / 21<br>16 / 21<br><b>01 / 20</b> | Dorriens Farm, Cholesbury Lane - BC<br><b>1 Cherry Tree Cottage Cholesbury Rd– Ch</b><br>Oak Lane – Braziers End<br>Oak Lane (2 locations) – StL<br><b>Swan Lane / Jenkins Lane – StL</b> | Ongoing BCC<br><b>2020 – 08</b><br>2020 – 12<br><b>2021 – 01</b><br><b>2019 – 07 BCC</b> | Pipe under road repaired, bore hole requires inspection / repair. Monitor<br><b>Flooding on road drain / pipe blocked – reported to TfB by (FMS) chased LAT again Jan '21 no response referred to LAT Manager 22 / 03</b><br>Flooding onto road from field – raised via FMS and discussed with landowner,<br>Flooding 2 adjacent locations reported to FMS: (i) by Dundridge Manor, (ii) near junction with Jenkins Lane landowner has cleared pipe but problem is caused by run-off and detritus along Jenkins Lane clogging up pipework<br><b>Remedial work undertaken at The Hermitage Sept 2020, Monitored remedial work unsuccessful. Permanent solution required raise with Cllr MacBean</b> |
| Highway Maintenance  | 13 / 20   | Arrewig Lane – St L   | 2020 – 11  | Pot holes and worn road surface throughout length reported via FMS and to Cllr Birchley  |

| <b>Issue</b>         | <b>Ref</b> | <b>Location</b><br>StL=St Leonards BC=Buckland Common<br>CH=Cholesbury H=Hawridge | <b>First Raised</b> | <b>Reported date and Status</b><br>TfB = Transport for Buckinghamshire <b>FMS = Fix My Street Reporting tool</b><br>RoW = Rights of Way Officer   |
|----------------------|------------|---|---------------------|---|
|                      | 18 /21     | Hawridge Common HP5 2UQ   | 2021 - 02           | Two Trees in Verge opposite residents leaning into road opposite house previously reported but no action LAT chased Feb 26 – Site visit 1 Mar –Referred to Tree Surgeon for assessment 22/03                                      |
| Signage              | 06 /20     | Taylors Lane St L   | 2020 - 04           | De-limit/40mph sign pole leaning. – Chased up via Cllr MacBean and reported again to FMS.- No Action yet taken (Nov 2020). Chased Jan 21, Chased 22 Mar   |
|                      | 07 /20     | Hawridge Lane – Junction with Hawridge Common                                     | 2020 – 03           | 'No Motorised Vehicles' blue advisory sign missing. Reported to LAT and Rights of Way Officer. Order since raised by LAT to reinstate (Nov 2020) Chased Jan 21 No response – Now referred to Customer Compliance Manager (22 Mar) |
|                      | 09 / 20    | Whole Parish  | 2020– 10            | Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs – data gathering for Spring 2021  |
|                      | 17 / 21    | Shire Lane / Cholesbury Rd - C  | 2021 – 02           | Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS to be chased after 31 Mar   |
| Road Markings        | 10 / 20    | Whole Parish  | Ongoing BCC         | Repainting of Road signs – mid line/ junctions / roundels/ warning- junction signage completed midline and roundels outstanding - 2020 -10 Reported to Amersham Depot Manager by Cllr MacBean.                                    |
| Rights of Way Issues |            |   |                     |   |