

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council will take place on Monday, 25th October 2021 at 6pm

Present: Cllrs Brown (Chairman), Blomfield, Kersting and Ingram

Also Present: Mrs Farrelly (Clerk), Cllr Patricia Birchley, Cllr Jane Macbean and Cllr Mohammed Fayyaz

- 5461) To receive apologies for absence
Cllr Philip Matthew had sent their apologies.
- 5462) To approve the minutes of the meeting of the Parish Council held on 27th September 2021 and deal with any Matters Arising
Approved and signed by the Chairman
- 5463) To receive declarations of interest
None
- 5464) Reports from Buckinghamshire Councillors
Cllr. Birchley reported that
- Funding is available for community projects through the Community Board and councillors were invited to put forward suggestions that would provide a community benefit.
 - Bucks Mind is broadening its services in Buckinghamshire and access for all, working with partner services, has been a focus for the Council.
- The parish council wished to send Martin Tett, Leader of Buckinghamshire Council, their condolences on the sudden passing of his wife.
- 5465) To suspend standing orders and invite questions from members of the public
No members of public present at the meeting.
- 5466) Reports
- (a) Chairman's Report and Questions to the Chairman
Cllr Brown attended the recent Community Board meeting and reported on crime numbers in the area, which appear to be reduced in general.
Update on Gigabyte Broadband Project. Cllr Ingram to report
Openreach has assigned a different project manager to the Buckinghamshire area which has proven to be a helpful change for us. The project scope has been expanded to cover 390 addresses. The important change for us is that a property excluded from the original BT schedule had been reinstated into the project. Openreach has resubmitted the project for certain of the parish addresses served by the Wendover exchange for a final cost estimate. The estimation process will take another month before we can submit the addresses that will pledge their Gigabit Vouchers to Openreach.
- (b) Clerk's Report
Complaint Letter to Thames Water
Following September's meeting, Cllr Brown drafted a letter sent to the Chairman of Thames Water outlining the issues that residents have been experiencing with the burst water main. To date, no response has been received.
- NS&I Savings Account
Cllr Brown and Cllr Ingram have been asked to sign the withdrawal form to authorise the movement of funds from the NS&I account into the Lloyds account. This should be completed by the November meeting.
- 5467) Queen's Platinum Jubilee – June 2022
Councillors noted there will be a year-long Platinum Jubilee celebrations throughout the United Kingdom, the Commonwealth and around the world as communities come together to celebrate The Queen's historic reign. Councillors were invited to consider funding available to support local events at the 2022-23 Budget discussion will take place at the November meeting.
- 5468) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's net salary for October 2021 - noted
 - (ii) HMRC – £100.80 - noted

- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
None
- (c) To approve the following orders for payment and any other arriving after this notice
Clerk's Expenses - £53.20 – approve To Note Qtr2 Finances Report
- (d) Councillors reviewed and noted the Q2 Report
Budget 2022-23 to consider possible demands ahead of finalising in November
- (e) Councillors were asked to consider any expenditure that should be considered as part of the budget for 2022-23 and to notify the clerk. The draft budget will be circulated ahead of the November meeting for consideration before approval.

5469) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting
None
- (b) To deal with any planning applications, including those received after the date of this notice:
 - (i) PL/21/3673/FA - Beechwood Jenkins Lane St Leonards Buckinghamshire HP23 6NW – comments to be submitted
 - (ii) PL/21/3643/FA - Old Orchard Oak Lane Braziers End Buckinghamshire HP5 2UL – no comment
 - (iii) PL/21/3850/FA - Ridge Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
 - (iv) PL/21/3470/FA - Hawridge and Cholesbury Church Of England School Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
- (c) To receive decisions from Buckinghamshire Council
See planning schedule – appendix 1
- (d) To receive notice of appeals
See planning schedule – appendix 1
- (e) To receive an update on enforcement matters
See planning schedule – appendix 1

5470) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule
See Appendix 2.

Cllr Brown highlighted to County Councillors that a scheduled examination in Chiltern Ridges on highways issues was now overdue. Cllr Macbean agreed to look into this further. Cllr Brown agreed to forward a copy of appendix 2 to Cllr Macbean.

The undefined path has been discussed with the Rights of Way officer who have advised that more evidence that the path has been in regular, unblocked use for over 20 years. Cllr Brown would approach identified residents who are known to walk the path to assist.

Other highways matters

The depot manager from Chesham Town Council has collected the MVAS equipment for installation on the 8th November for a period of two weeks.

5471) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and Cholesbury Noticeboard

Allotment renewal letters have been sent to out to plot holders.

The noticeboard at the cricket club needs replacing. The clerk will research options and report back at the next meeting.

5472) To confirm the time and date of the next meeting

- (a) 6pm on Monday, 29th November 2021

Planning Applications Schedule

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Decided						
PL/21/0690/FA	Land Adjacent to Cholesbury Lane (OS Field 4800), Cholesbury Lane, Buckland Common, Buckinghamshire	Change of use of land to residential for members of the Gypsy/Traveller community, comprising the siting of 3 mobile homes and 3 touring caravans, and associated works (Hardstanding, parking, refuse store, vehicular access) for a temporary period of 3 years.	18 th March 2021		Planning meeting on the 20 th April 2021 Objection in Strongest terms	15 th October Declined to Determine
PL/21/2677/FA	Home Paddock Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Demolition of existing dwelling, garage and outbuildings and construction of a replacement dwelling, garage and pool house with new carport and greenhouse, installation of ground mounted solar panels, new front wall and gate and associated landscaping	5 th July 2021		July 21 No Comment but with some queries regarding solar panels	Conditional Permission
PL/21/0307/FA	The Barn Vale Farmhouse Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG	Conversion of existing building to form detached dwelling house, single storey rear extension, 4 rear and 2 side rooflights, changes to windows and doors, new gate and fencing, cycle storage and car charging point and reduction to ground level immediately surrounding part of the existing building	5 th Feb 2021		1 st March No comment	Refuse Permission
PL/21/3029/FA	Bluebell Cottage 1 Hawridge Vale Cottages Hawridge Buckinghamshire HP5 2UG	Single storey rear/side extension and new door and window to side elevation.	29 Jul '21		Sept 2021 No comment	Conditional Permission
Outstanding						
PL/20/3988/FA	Russet Barn Little Twye Road Buckland Common Buckinghamshire HP23 6PB	Side extension and conversion of stables into residential annexe	8 th Dec 2020		21 Jan 2021 No objection comment but needs to be ancillary to the main residence.	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Conversion of existing agricultural building into a residential dwelling	1 st Feb 2021		5 th March Comments submitted by PC	
PL/21/1184/FA	Little Bury Wood Cholesbury Lane HP23 6ND	New garden outbuilding	8 th April 2021		Apr 21 No Comment	
PL/21/3244/FA	Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Construction of an equestrian manege (25m X 60m) with post and rail fencing.	2 nd Sept 2021		Sept '21 No Comment	
PL/21/3295/FA	Mermaid Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UH	Erection of green house	8 th Sept 2021		Sept '21 No Comment	
PL/21/3296/HB	Mermaid Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UH	Listed building consent for erection of green house.	8 th Sept 2021		Sept '21 No Comment	
PL/21/3352/CONDA	The Black Horse Public House The Vale Hawridge Buckinghamshire HP5 3NS	Approval of conditions 2 (materials) and 3 (fenestration materials) of planning permission PL/20/1015/FA (Retention of outbuilding and alterations to roof, windows and doors.)	23 Aug '21		Sept 2021 No comment	
New Applications						
PL/21/3673/FA	Beechwood Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Demolition of garage and erection of single storey side/rear extension, hip to gable rear roof extension with Juliet balcony, front porch, side dormer window and 4 side rooflights, changes to doors and windows	20 Sept '21		October 21	Comments to be submitted
PL/21/3643/FA	Old Orchard Oak Lane Braziers End Buckinghamshire HP5 2UL	Remodelling and extending single storey rear extension, changes to windows and doors, addition of a lap-pool and pool changing building in garden	6 Oct '21		October 21	No comment
PL/21/3850/FA	Ridge Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension.	1 Oct '21		October 21	No comment
PL/21/3470/FA	Hawridge and Cholesbury Church Of England School Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Installation of mobile outbuilding for use as classroom with associated walkway and steps	13 Oct '21		October 21	No comment

Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	tba	PC submission sent 12 Mar	Application Refused - 23 Sept 2020 Notification of Planning Appeal against refusal and planning enforcement received. Date for appeal Dec /2021

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	Jan 2021 PCN issued further update From Clr MacBean / Enforcement Team Aug '21
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Notice of Appeal Hearing received. see Appeals above

Highways and Rights of Way Schedule – 25th October 2021

*(Additional Items / updates since last report **in Bold**)

Issue*	Ref	Location StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street Reporting tool RoW = Rights of Way Officer
Closed				
Verge Maintenance	18 / 21	Hawridge Common HP5 2UQ	2021 - 02	Two Trees in Verge leaning into road opposite house previously reported but no action LAT ref 4014 3170 chased Feb 26 – Site visit 1 Mar –Referred to Tree Surgeon for assessment 22/03 Chased C&Cm 20 May and 07/06 and chased 30 /07 - Inspection carried out and some surgery undertaken.
Pinned				
Rights of Way Issues	12 / 20	Undefined Path between Sandpit Hill and Parrotts Lane – Ch	2020 – 12	Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020 – Registered with Definitive Map Team Feb '21
Flooding on Roads	02 / 20	Dorriens Farm, Cholesbury Lane – BC	Ongoing	Pipe under road repaired, bore hole requires inspection / repair. 09 /21 Awaiting scheduled Drainage inspection
	16 / 21	Oak Lane (2 locations) – StL	2020 – 12	Flooding 2 adjacent locations reported to FMS: (i) by Dundridge Manor, (ii) near junction with Jenkins Lane landowner has cleared pipe but problem is caused by run-off and detritus along Jenkins Lane clogging up pipework
	15 / 21	Oak Lane – Braziers End	2020 – 12	Flooding onto road from field – raised via FMS and discussed with landowner ,to be monitored
	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Cllr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection
Open				
Flooding on Roads	01 / 20	Swan Lane / Jenkins Lane – StL	2019 – 07 BCC	Remedial work undertaken at The Hermitage Sept 2020, Monitored remedial work unsuccessful. Permanent solution required Raised with Cllr MacBean 01/05 who has raised with Drainage Manager to be reviewed at September meeting
	26 / 21	Rays Hill	2021- 09	Runoffs and gullies are block or need resetting leading to flooding at bottom of the Road Reported to FMS 09 /15

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Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub worn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05
	25 / 21	Rays Hill CH	2021 - 09	Road surface is broken up and worn on both hills profile for drainage needs resetting. Reported on FMS 09/15
	27 / 21	Pound Lane H	2021 - 09	Reported to FMS 09/15 road surface broken up / worn on whole length 275m
Verge Maintenance	20 / 21	Jenkins Lane – Top end - Stl	2021 -05	Mowing of grass on wide verge at top end of village – 21/04 referred to Cllr MacBean to discuss with Asset Management Team To be further updated at next meeting
	23 / 21	Verge Cutting	2021 - 07	Vision splay and verge clearance schedule queried with Ops Manager TfB Clearance work eventually completed w/e 20 th August. Quality of cut is poor areas missed and verge not fully cleared of perennial growth. Final cut Oct'21 tba
	29 / 21	Bridleway - Black Horse Lane CSL/51/1	2021 - 09	Bridleway being assessed for drainage work by RoW team
	24 / 21	Oak Lane CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted on FMS 09 /15
Road Signage	17 / 21	Shire Lane / Cholesbury Rd - C	2021 – 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change
	09 / 20	Whole Parish	2020 – 10	Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs – data gathering for Spring 2021