

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 2nd August 2022 at 6pm

Present: Cllrs Brown (Chairman),, Kersting and Maury

Also Present: Mrs Farrelly (Clerk) and one member of the public

- 5562) To receive apologies for absence
Cllr Matthews, Cllr Ingram, Buckinghamshire Council Cllrs: Mrs J MacBean, Cllr P Birchley and Cllr M Fayyaz sent their apologies.
- 5563) To approve the minutes of the meeting of the Parish Council held on 21st June 2022 and deal with any Matters Arising
Approved and signed
- 5564) To receive declarations of interest
None
- 5565) Reports from Buckinghamshire Councillors
No Buckinghamshire Councillors were present at the meeting.
- 5566) To suspend standing orders and invite questions from members of the public
A member of the public raised concerns over the road condition near the Black Horse pub. It was noted despite this issue having been reported to Buckinghamshire Council over a year ago, the road surface still remains unrepaired. Cllr Brown advised the Parish Council had repeatedly raised concerns with Buckinghamshire Council about the hazardous condition of the excess gravel accumulation and underlying road surface and agreed to again pressure on Buckinghamshire Council to remedy the situation.
- A member of the public also raised the concern regarding the last-minute postponement of a planning appeal in the parish. Cllr Brown agreed the communication from the Enforcement team at Buckinghamshire Council on the action they are taking to bring this case to resolution has not been good enough. Cllr Brown will again discuss this with Cllr Jane Macbean.
- 5567) Reports
- (a) Chairman's Report and Questions
The Chairman recently attended the Village Forum Meeting, which comprises the six rural parishes surrounding Chesham. Discussions took place regarding the lack of responsiveness to concerns/issues raised with Buckinghamshire Council and that this was wholly unsatisfactory. The recently issued of a revised Charter on Buckinghamshire Council commitment to Parish and Town Councils had committed to respond in a reasonable time to all communications made to them and to also provide to parish councils a list of key officers. To date these commitments had not been fulfilled and he had subsequently written to Buckinghamshire Council requesting they remedy this.
- Councillors were asked to note that the details of the Local Government Boundary Commission review of wards in Buckinghamshire Council has just been published and the Chairman will circulate this information to the rest of the Councillors. It was pleasing to see the Parish Council's suggestions for Chiltern Ridges Ward had been adopted.
- (b) Clerk's Report
Councillors noted that the internal audit paperwork and notices were published on the noticeboards and website before the 1st July 2022 deadline.
- (c) Update on Broadband Project
On behalf of Cllr Ingram the Chairman reported that Openreach had confirmed More than 85% of the 394 premises in the Cholesbury fibre installation project should go live on or before 15th September. The remaining 50 plus premises will follow within a month or so once two pole replacements have been installed by Openreach.
- 5568) Finance
- (a) To note the following regular orders of payments
- (i) Clerk's net salary for June 2022 - noted
- (ii) HMRC – £102.37 - noted
- (b) To approve the following orders for payment and any other arriving after this notice
- (i) Clerk's Expenses - £7.55 - approved
- (ii) Sign Cleaning - £450.00 - approved
- (iii) P Matthews Agriculture - £102.00 - approved

- (iv) St Leonards Hall Hire - £45.50 - approved
- (v) St Leonards Hall Hire - £11.38 – approved
- (vi) Chesham Town Council (MVAS) - £108.00 - approved
- (c) To note the Q1 statement
Councillors noted the Q1 statement.
There were no questions arising from the statement.
- (d) To report on Buckinghamshire Council jubilee grant of finalisation of award
The parish council has received the award letter for the jubilee grant for £385 (which is amended from the previous amount approved by the parish council due to a slight increase in expenditure).
The clerk will be arranging the necessary paperwork and invoice for Buckinghamshire Council to progress the grant payment.

5569) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting
 - (i) PL/22/2010/FA - Longmead Hawridge Common Hawridge Buckinghamshire HP5 2UH – no comment
- (b) To deal with any planning applications, including those received after the date of this notice:
 - (i) PL/22/2220/FA - The Brickyard Shire Lane Cholesbury, Buckinghamshire – comments to be submitted.
 - (ii) PL/22/2287/NMA - The Barn Vale Farm Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG – no comments
- (c) To receive decisions from Buckinghamshire Council – see schedule
The schedule was noted.
- (d) To receive notice of new appeals and update on current appeals – see schedule
The schedule was noted.
- (e) To receive an update on enforcement matters – see schedule
The outstanding cases were discussed and actions agreed .

5570) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule
The schedule has been updated. Some additional damaged signage in the parish has been identified and reported on Fix my Street.

Cllr Kersting agreed to chase up the reported footpath issues that had been identified in previous months.
- (b) To review the completed sign cleaning across the parish
The parish council arranged to have all the signs cleaned in the parish. Councillors noted that the work has now been completed and been done to high quality and asked Cllr Kersting to pass on the parish councils thanks to the contractor.
- (c) Other highways matters
The Chairman asked Cllr Kersting to pass on the Council's thanks for the excellent quality of the recent sign cleaning.

5571) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters

- (a) Hedge cutting and tree work, Buckland Common
Councillors noted that hedge cutting and tree work on Buckland Common would be scheduled for September.
- (b) Bench refurbishment
Cllr Brown will contact a local handyman recommended by a resident to discuss carrying out the Millennium Bench refurbishment.
- (c) Springall Hill Allotments
- (d) The Clerk and Cllr Kersting agreed to carry out an allotment inspection during August as it appears that a number of allotments, which are rented, are not cultivated. Tenants will be asked if they wish to continue with their allotments if it becomes evident that they are not being maintained.

5572) To note date of the next meeting:

- (i) Tuesday, 27th September 2022 at 6pm

Planning Applications Schedule – August 2022

APPENDIX 1

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Decided						
PL/22/1494/FA	Craven Cottage Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Demolition of existing outbuildings and erection of a single storey rear extension	27 April		May 22 No Comment	Conditional Permission
PL/22/1501/FA	Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Part demolition of existing buildings and erection of replacement equestrian stables/store, ménage and associated infrastructure	27 May		June 22 Comments submitted	Refuse Permission
PL/22/2287/NMA	The Barn Vale Farm Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG	Non-material amendment to planning permissions PL/19/2491/FA and PL/20/2740/NMA (Conversion of existing building to form detached dwelling house) to allow for a change of finish to the flue and amendments to the location of window / doors.	27 June		No comments	Not accepted
Outstanding						
PL/22/0188/FA	Old Bruns Farm Arrewig Lane St Leonards Buckinghamshire HP23 6NR	Erection of shed for storing equipment for orchard use	26 Jan		February 22 No comments	
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/0961/FA	Bracken View Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension, first floor rear extension with additional windows on side elevation.	17 March		April 22 No comments	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/22/1512/FA	1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ	Removal of existing garage and outbuilding and erection of detached garage with storage	20 May		May 22 No Comment	
PL/22/2010/FA	Longmead Hawridge Common Hawridge Buckinghamshire HP5 2UH	Loft conversion to living space, 1 new front and 2 new rear dormer windows and 1 front and 2 side skylights	27 June		June 22 No Comment	
New Applications						
PL/22/2220/FA	The Brickyard Shire Lane Cholesbury Buckinghamshire	Erection of office/workshop in single storey detached building with space in roof	22 June		August 22 Comments submitted	

Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	tba	PC submission sent 12 Mar	Application Refused - 23 Sept 2020 Date for appeal reset for Tuesday 8 th Mar (6 days) Adjourned after day 4 due to illness of advocate, Rescheduled for July '22 cancelled again rescheduled for 29 th Nov 2022!
PL/21/2490/TP	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Appeal against application of TPO		Noted	Appeal to be conducting by exchange of documents

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Enforcement and stop notices still in force see Appeals above
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 th June 2019	Aug '21 / Enforcement Team was again been asked to review accumulation of miscellaneous structures. No action taken. 05/22 noted that a tent was erected for 23 days between April and May. Wigwam tents erected for second event in June '22 which would exceed 28 day limit. Planning Enforcement advised and support to pursue matter provided by Cllr MacBean

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
Closed				
Verge Maintenance	20 / 21	Jenkins Lane – Top end - Stl	2021 - 05	Mowing of grass on wide verge at top end of village – 04/21 referred to Cllr MacBean to discuss with Asset Management Team 05/22 Parish Council to organise cutting for 2022
Road Maintenance	27 / 21	Pound Lane H	2021 - 09	Reported to FMS 09/15 road surface broken up / worn on whole length 275m Nov 2021 Inspection carried out by Bucks Council and Cllr MacBean. Repairs completed July 2022
Road sign maintenance	09 / 20	Whole Parish - H	2020 – 10	Devolution Project- Cleaning of Road Name and Village Entry and Destination Signs Work completed by contractor July '22
Pinned				
Rights of Way Issues	12 / 20	Undefined Path between Sandpit Hill and Parrotts Lane – Ch	2020 – 12	Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020 – Registered with Definitive Map Team Feb '21
Verge maintenance	23 / 21	Verge Cutting	2021 - 07	Quality of cut in 2021 was poor, areas missed and verge not fully cleared of perennial growth. First splay cuts due in mid April – mid May 2022, not completed escalated to TfB Mgt and referred to Cllr Birchley for assistance. Have now been completed vision splay cut and some but not all 1.2 metre cut.
Flooding on Roads	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Clr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this
Highway Issues				
Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub warn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Buckinghamshire Cllrs asked for their support
Road Signage	24 / 21	Oak Lane - CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022
	17 / 21	Shire Lane / Cholesbury Rd - C	2021 – 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
Road Signage	31 / 22	Hill Farm Rd - H	2022 - 01	New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT
	32 / 22	Heath End - H	2022 - 01	Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'
	34 / 22	Hawridge Vale	2202 - 04	Leaning road name sign at end of Hawridge Vale ref: 4019031
	40 / 22	Nut Hazel Cross - H	2022 - 04	Missing/damaged signs - Warning sign 'Double bends ahead' and qualifying sign 'For 1 ½ miles at junction of Vale Road / Hawridge Hill FMS 40191582 25/04 Advised installation approved by TFB May '22
	41/22	Chevron warning sign - StL	2022 - 07	Chevron warning sign loose and damaged reported to FMS 27/07 ref 40198066
	42/22	Destination signage -The Vale	2022 - 07	Destination sign post needs black and white repaired reported to FMS 27/07 ref 40198069
	43/22	Taylors Lane- 40mph / speed delimit sign St L	2022 - 07	Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref 40198068
	44/22	40mph / speed delimit sign - Hawridge	2022 - 07	Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref 40198066 .
	45/22	Destination signage – Church Lane	2022 - 07	Top Fingerpost loose – NB not a Highways authorised sign
	Rights of Way Issues			
Stiles /Gates	30 / 21	Nr Hawridge Court - H	2021 - 11	Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Cllr Kersting reports that no repair undertaken to date.
	33 / 22	Bottom Road - BC	2022 - 01	Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram.

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
	37 / 22	Heath End - H	2022 - 04	Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /heath End ref: 220466878
	36 / 22	Btw Oak Lane and Cholesbury Lane - BC.	2022 - 04	Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748
	38 / 22	Btw the fort & Parrotts Farm - C	2022 - 04	Gate CSL/2226 on path CSL/26/3 - latch part missing from gate. Ref: 220428597
	39 / 22	Behind Parrots Farm - C	2022 - 04	Gate CSL/43454 on path CSL/26/3 - latch part missing on closing post. Ref: 220434511.
Footpath signage	35 / 22	Hawridge Vale - H	2022 - 04	Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966