

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 27th September 2022 at 6pm

Present: Cllrs Ingram (Vice Chairman), Kersting, Matthews and Maury

Also Present: Mrs Farrelly (Clerk), County Councillors Macbean and Birchley and two members of the public

On behalf of Cholesbury-cum-St Leonards Parish Council and the residents, Councillor Bill Ingram expressed deep sadness at the passing earlier in the month of Her Majesty, Queen Elizabeth II following a lifetime of public service to the country.

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| 5573) | <p><u>To receive apologies for absence</u> Cllr Brown and Buckinghamshire Council Cllrs M Fayyaz sent their apologies.</p> <p>The meeting was chaired by Vice Chairman Cllr Ingram.</p> |
| 5574) | <p><u>To approve the minutes of the meeting of the Parish Council held on 2nd August 2022 and deal with any Matters Arising</u> Approved and signed</p> |
| 5575) | <p><u>To receive declarations of interest</u> None</p> |
| 5576) | <p><u>Reports from Buckinghamshire Councillors</u> Cllr Birchley reported:</p> <ul style="list-style-type: none"> • The Safer Buckinghamshire Board is a local Community Safety Partnership that brings together experts from the police, fire service, probation, health and social care services. • The purpose of the Safer Buckinghamshire Board is to develop and implement an action plan to reduce crime, so that Buckinghamshire continues as one the safest places to live, work and do business. The survey is currently open until the 30th October 2022. • From 4th – 13th October, Community Impact Bucks will be running a Fundraising Festival, offering four free interactive sessions which will provide a comprehensive overview of a key area of fundraising income. These sessions act as a great bite size introduction or refresher to a core fundraising option which an organisation should consider. |
| 5577) | <p><u>To suspend standing orders and invite questions from members of the public</u> Two members of the public attended the meeting and opened up a discussion regarding the regular cutting of Buckland Common. They highlighted that there was a significant number of families in the area that would like to use the Common on a regular basis for their children but the current cutting schedule was insufficient to allow this to take place.</p> <p>Cllr Ingram highlighted that the Common was owned by the Parish Council, and every year consider very carefully all views from residents about how the common is managed.</p> <p>Furthermore, Cllr Ingram highlighted that any views/ideas expressed at the (27th September) meeting would be fully considered by the Parish Council and a decision would be made at the October meeting when the annual review of the cutting schedule takes place.</p> |
| 5578) | <p><u>Reports</u></p> |
| | <p>(a) <u>Chairman's Report and Questions</u> The Chairman was not present.</p> |
| | <p>(b) <u>Clerk's Report</u></p> <ul style="list-style-type: none"> • With the sad news of the death of Her Majesty, Queen Elizabeth II, the website was updated to reflect this news. As the period of national mourning has now ended, this information has been removed. • Our current internal auditor is no longer offering this service so the parish council is investigating a new provider for next year's internal audit. • The defibrillator has been recalled by the manufacture for urgent maintenance. Currently, we have a loan unit at Cholesbury Village Hall. The status of the defibrillator is updated on a central database so in the event of an emergency, the emergency services will direct you to the nearest available unit. |

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| | (c) | <u>Update on Broadband Project</u> Cllr Ingram reported: <ul style="list-style-type: none"> Openreach reported they have made FTTP connections available to 130 premises that are part of the Cholesbury exchange fibre project. They say that 244 more will be available by the end of October. However, a delayed pole replacement on Jenkins Lane could result in a further delay for 54 of the 244 claimed by Openreach. The project to bring FTTP to premises within our parish but on the Wendover exchange remains on indefinite hold. |
| 5579) | <u>Finance</u> | |
| | (a) | <u>To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda</u> |
| | | (i) Clerk's net salary for August 2022 – noted and approved (ii) HMRC – £102.37 – noted and approved |
| | (b) | <u>To note the following regular orders of payments</u> |
| | | (i) Clerk's net salary for September 2022 - approved (ii) HMRC - £102.37 - approved |
| | (c) | <u>To approve the following orders for payment and any other arriving after this notice</u> (i) Clerk's Expenses - £21.25 – approved (ii) Millennium Bench Refurbishment - £375.00 |
| | (d) | <u>To note the receipt of the second instalment of the Precept</u> The second instalment of precept was received of £5400.00 |
| 5580) | <u>Planning (see planning schedule)</u> | |
| | (a) | <u>To note any responses to planning applications since the last meeting</u> |
| | (b) | <u>To deal with any planning applications, including those received after the date of this notice:</u> (i) PL/22/2957/FA - Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL – no comments (ii) PL/22/3233/KA - Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND – no comments (iii) PL/22/3230/FA - Chapelfields Jenkins Lane St Leonards Buckinghamshire HP23 6NW – application only just received so will ask for an extension to consider at October meeting. |
| | (c) | <u>To receive decisions from Buckinghamshire Council – see schedule</u> The schedule was noted |
| | (d) | <u>To receive notice of new appeals and update on current appeals – see schedule</u> (i) PL/21/0368/FA - OS Field 3831 Hawridge Common Hawridge Buckinghamshire – noted (ii) PL/21/2490/TP - Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND – appeal has been dismissed and permits in part the felling of an oak tree by TPO/1958/002. |
| | (e) | <u>To receive an update on enforcement matters – see schedule</u> The schedule was noted. On behalf of the parish council the Chairmas has sent a strongly worded email has been sent to Peter Strachan, the Cabinet member for Planning and Regeneration for Bucks Council about the parish council's disappointment in the lack of action being taken regarding ongoing enforcement matters in the parish. |
| 5581) | <u>To consider matters relating to Highways and Rights of Way</u> | |
| | (a) | <u>Review Highways and Rights of Way Schedule</u> The schedule has been updated. |
| | (b) | <u>Other highways matters</u> Cllr Kersting raised the issue of significant pot holes on Rays Hill which have been reported to Fixe my Street. |
| 5582) | <u>Routine matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters</u> | |
| | (a) | <u>Allotment rent and terms & conditions</u> Councillors agreed to continue with an annual rent of £25 per plot with no changes to be made to the terms and conditions and is effective from the 30 th September 2022. |
| | (b) | <u>To note the maintenance work that has been done on benches</u> The millennium bench has been refurbished. |
| 5583) | <u>To note response to LGBCE Electoral Review of Buckinghamshire</u> Local Government Boundary Commission Bucks Council Wards Review announced that it had chosen to provisionally adopt this parish's proposal to the Review for the revised Chiltern Ridges ward comprising the six parishes of The Lee, Chartridge, Ashley Green, Chenies. Latimer and this Parish. This would | |

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| | remove the present anomaly of the urban part of Chesham that represents over 50% of the current ward. There would be a single Bucks Council member representing the ward. |
| 5584) | To note date of the next meeting: |
| | (i) Tuesday, 25 th October 2022 at 6pm |

| Application No | Address | Description of Proposal | Date Submitted | Expiry Date | Parish Council Response | Status / Additional Comments |
|--------------------|---|--|----------------|-------------|--------------------------------|------------------------------|
| Decided | | | | | | |
| PL/22/2287/NMA | The Barn Vale Farm Hawridge Vale Hawridge Chesham Buckinghamshire HP5 2UG | Non-material amendment to planning permissions PL/19/2491/FA and PL/20/2740/NMA (Conversion of existing building to form detached dwellinghouse) to allow for a change of finish to the flue and amendments to the location of window / doors. | 27 June | | | Not Accepted |
| PL/22/2010/FA | Longmead Hawridge Common Hawridge Buckinghamshire HP5 2UH | Loft conversion to living space, 1 new front and 2 new rear dormer windows and 1 front and 2 side skylights | 27 June | | June 22 No Comment | Refuse Permission |
| Outstanding | | | | | | |
| PL/22/0188/FA | Old Bruns Farm Arrewig Lane St Leonards Buckinghamshire HP23 6NR | Erection of shed for storing equipment for orchard use | 26 Jan | | February 22 No comments | |
| PL/21/4902/FA | Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND | Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room | 18 Feb | | February 22 No comments | |
| PL/22/0985/FA | Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE | Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling | 21 March | | April 22 Comments submitted | |
| PL/22/0961/FA | Bracken View Hawridge Common Hawridge Buckinghamshire HP5 2UQ | Single storey rear extension, first floor rear extension with additional windows on side elevation. | 17 March | | April 22 No comments | |
| PL/22/1050/FA | The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE | Erection of stabling, hay store and feed/tack room and equipment store for private use | 22 April | | May 22 Comments submitted | |
| PL/22/1512/FA | 1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ | Removal of existing garage and outbuilding and erection of detached garage with storage | 20 May | | May 22 No Comment | |
| PL/22/2220/FA | The Brickyard Shire Lane Cholesbury Buckinghamshire | Erection of office/workshop in single storey detached building with space in roof | 22 June | | July 22 Comments submitted | |

| New Applications | | | | | | |
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| PL/22/2957/FA | Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL | Change of use of land to equestrian | 30 Aug | | Sept 22 No Comments | |
| PL/22/3233/KA | Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND | T1 Lombardy poplar, T2 aspen, T3 blue cypress, T4 and T5 cypress - remove to ground level; T6 pine - reduce height by 4-5m | 16 Sept | | Sept 22 No Comments | |
| PL/22/3230/FA | Chapelfields Jenkins Lane St Leonards Buckinghamshire HP23 6NW | Conversion of existing outbuilding to form an annexe to the main house with associated insertion of doors, windows and solar panels, air source heat pump and hardstanding | 14 Sept | | To be considered at October 22 meeting | |

Appeals

| Application No | Address | Description of Proposal | Date of Planning Inspectorate Appeal | Parish Council Response | Status / Comments |
|----------------------------|--|---|--------------------------------------|---------------------------|--|
| PL/20/1835/FA EN/20/230 | Field A4800 Cholesbury Lane, Buckland Common | Change of use from agricultural to Travellers' site | 29 th Nov 22 | PC submission sent 12 Mar | Application Refused - 23 Sept 2020 Date for appeal reset for Tuesday 8th Mar (6 days) Adjourned after day 4 due to illness of advocate, Rescheduled for July '22 cancelled again rescheduled for 29th Nov 2022! |
| PL/21/2490/TP | Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND | Appeal against application of TPO | | Noted | Appeal has been dismissed and permits in part the felling of an oak tree by TPO/1958/002 |
| PL/21/0368/FA | OS Field 3831 Hawridge Common Hawridge Buckinghamshire | Appeal against conversion of existing agricultural building into a residential dwelling | | Noted | |

Enforcement Cases

| Ref Number | Address | Enforcement Issue | Est'd Infringement Start Date | Current Status |
|------------|---|---|-------------------------------|--|
| EN/20/230 | Field A4800 Cholesbury Lane, Buckland Common | Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc | 2 June 2020 | Enforcement and stop notices still in force see Appeals above |
| EN/19/0315 | 7- Acre Field, Heath End Berkhamsted, HP4 3SU | Unpermitted Change of Use of field for wedding receptions | 8 th June 2019 | Aug '21 / Enforcement Team was again been asked to review accumulation of miscellaneous structures. No action taken. 05/22 noted that a tent was erected for 23 days between April and May. Wigwam tents erected for second event in June '22 which would exceed 28-day limit. Planning Enforcement advised and support to pursue matter provided by Cllr MacBean. |

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| | | | | Third event took place in August with structures erected and have not been taken down and the enforcement team have advised the parish council that they are proposing not to take any action this year. Residents are becoming more and more unhappy. |
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| Issue* | Ref | Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge | First Raised | Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way |
|-----------------------|---------|--|--------------|---|
| Closed | | | | |
| Road Signage | 34 / 22 | Hawridge Vale | 2202 - 04 | Leaning road name sign at end of Hawridge Vale ref: 4019031 Now repaired. |
| Warning Sign | 41/22 | Chevron warning sign - StL | 2022 - 07 | Chevron warning sign loose and damaged reported to FMS 27/07 ref 40198066 Fixed 09/22 |
| Verge maintenance | 23 / 21 | Verge Cutting | 2021 - 07 | Quality of cut in 2021 was poor, areas missed and verge not fully cleared of perennial growth. First splay cuts due in mid April – mid May 2022, not completed escalated to TfB Mgt and referred to Cllr Birchley for assistance. Have now been completed vision splay cut and some but not all 1.2 metre cut. Further cut was done in August 2022 of poor quality – but no further action is required at present. |
| Rights of Way Issues | 12 / 20 | Undefined Path between Sandpit Hill and Parrotts Lane – Ch | 2020 – 12 | Enquiry from Chiltern Society to have path added to Definitive Map – Raised with RoW Officer Dec 2020 – Registered with Definitive Map Team Feb '21 This has been raised with BC. |
| Pinned | | | | |
| Flooding on Roads | 22 / 21 | Sandpit Hill | 2021 -06 | Pipework and Bore hole needs clearing Clr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this |
| Highway Issues | | | | |
| Road Maintenance | 21 / 21 | Vale Rd - H | 2021 - 05 | Road surface just below Black Horse inn pub warn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Buckinghamshire Cllrs asked for their support |
| Road Signage | 24 / 21 | Oak Lane - CH | 2021 - 09 | Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022. No action been taken by BC. This will have to be chased by LAT again 09/22 |
| | 17 / 21 | Shire Lane / Cholesbury Rd - C | 2021 – 02 | Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change |
| Road Signage | 31 / 22 | Hill Farm Rd - H | 2022 - 01 | New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT. No action has taken place – LAT to be chased again 09/22 |

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| | 32 / 22 | Heath End - H | 2022 - 01 | Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'. Addition – name plates for both ends of Heath End have been requested but don't appear to be actioned yet. BC to be chased 09/22 |
| | 40 / 22 | Nut Hazel Cross - H | 2022 -04 | Missing/damaged signs - Warning sign 'Double bends ahead' and qualifying sign 'For 1 ½ miles at junction of Vale Road / Hawridge Hill FMS 40191582 25/04 Advised installation approved by TFB May '22. TfB have not installed replacement sign but have installed unnecessary sign at top end of Hawridge Hill. LAT to be contacted 09/22 |
| | 42/22 | Destination signage -The Vale | 2022 -07 | Destination sign post needs black and white repaired reported to FMS 27/07 ref 40198069. To be actioned with LAT – 09/22 |
| | 43/22 | Taylors Lane- 40mph / speed delimit sign St L | 2022 - 07 | Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref 40198068 |
| | 44/22 | 40mph / speed delimit sign - Hawridge | 2022 -07 | Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref 40198066. |
| | 45/22 | Destination signage – Church Lane | 2022 - 07 | Top Fingerpost loose – NB not a Highways authorised sign. To be raised with a resident in Church Lane 09/22 |
| | | Junction Hawridge Common & Stoney Lane – Stoney Lane name sign knocked down | 2022 - 08 | Reported to FMS 17/08/22. No reference given. |
| | | OpenStreetMap | 2022 - 08 | Corrections made in respect of the names for Cholesbury Lane, Hawridge (USRN: 7302254); Hawridge Hill (USRN: 7302485); Hawridge Common (USRN: 7302488) & Heath End (USRN: 7302161) on openstreetmap.org |
| Rights of Way Issues | | | | |
| Stiles /Gates | 30 / 21 | Nr Hawridge Court - H | 2021 - 11 | Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Stile under ref. 211132933 repaired by Chiltern Society. |
| | 33 / 22 | Bottom Road - BC | 2022 - 01 | Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram. |
| | 37 /22 | Heath End - H | 2022 -04 | Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /heath End ref: 220466878 There seems to be some confusion over the location of the stile and if the path is online |

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|------------------|---------|--|--------------|--|
| | 36 / 22 | Btw Oak Lane and Cholesbury Lane - BC. | 2022 - 04 | Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748 The path is offline and this is noted on the land charges register. We would need to see if this is still the case. Category B. |
| | 38 / 22 | Btw the fort & Parrotts Farm - C | 2022 - 04 | Gate CSL/2226 on path CSL/26/3 - latch part missing from gate. Ref: 220428597 Does not appear to be affecting use of right of way and probably landowner's responsibility. Category D |
| | 39 / 22 | Behind Parrots Farm - C | 2022 - 04 | Gate CSL/43454 on path CSL/26/3 - latch part missing on closing post. Ref: 220434511. Does not appear to be affecting right of way and would be landowners responsibility. Category D |
| Footpath signage | 35 / 22 | Hawridge Vale - H | 2022 - 04 | Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966 |
| | | Heath End - H | 2022 - 09 | Signpost damaged and finger destroyed during hedge cutting. Reported to RoW team 07/09/22. Signpost: CSL/35294, finger: CSL/2294 on path CSL/34/3. Report ref. 220961814, internal ref. 98158. Recorded as an outstanding issue by RoW team. |