

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 25<sup>th</sup> October 2022 at 6pm

**Present:** Cllrs Ingram (Vice Chairman), Kersting and Maury

**In attendance:** County Councillor Jane Macbean

- 5585) To receive apologies for absence  
Cllr Brown, Cllr Matthews, Mrs Farrelly and Buckinghamshire Council Cllrs M Fayyaz and T Birchley had sent their apologies.
- The meeting was chaired by Vice Chairman Cllr Ingram.
- 5586) To approve the minutes of the meeting of the Parish Council held on 26<sup>th</sup> September 2022 and deal with any Matters Arising  
Approved and signed
- 5587) To receive declarations of interest  
None
- 5588) Reports from Buckinghamshire Councillors  
None
- 5589) To suspend standing orders and invite questions from members of the public  
None
- 5590) Reports
- (a) Chairman's Report and Questions  
The Chairman had sent apologies so there was no report
- (b) Clerk's Report  
Councillors received the clerk's report
- Councillors approved the appointment of the new Internal Auditor, Deborah O'Brian
- (c) Update on Broadband Project  
Although 264 homes have been released for fibre connections, at least 100 are delayed pending further civil engineering works for which road closures have been authorised from 31st October through 13th January.
- 5591) Update on the status of the defibrillator at Cholesbury Village Hall  
The Clerk reported that recently, the defibrillator located at Cholesbury Village Hall was recalled due to issues found with that model by the manufacturer with battery life. When the engineer carried out an inspection of the machine, significant issues with the Therapy Board inside was also highlighted, which also needs replacing. The unit is out of warranty and with significantly high repair costs the Clerk has made some enquiries to the Community Board as to whether they would fund a replacement unit. In principle, this has been agreed and ongoing discussion continues as to the overall costs.
- 5592) Finance
- (a) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda  
None
- (b) To note the following regular orders of payments
- (i) Clerk's net salary for October 2022 – noted
- (ii) HMRC – £102.37 - noted
- (c) To approve the following orders for payment and any other arriving after this notice
- (i) Clerk's Expenses - £7.55 - approved
- (d) To note the Q2 report  
Councillors noted the Q2 statement.  
There were no questions arising from the statement.
- (e) Budget 2023-24 to consider possible demands ahead of finalising in November  
Councillors were asked to consider budget requirement for the next financial year for consideration at the next meeting.
- 5593) Planning (see planning schedule)
- (a) To note any responses to planning applications since the last meeting

- The schedule was noted
- (b) To deal with any planning applications, including those received after the date of this notice:
    - (i) PL/22/3230/FA Chapelfields Jenkins Lane St Leonards Buckinghamshire HP23 6NW – comments to be submitted
    - (ii) PL/22/3580/KA - Kingston Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
  - (c) To receive decisions from Buckinghamshire Council  
The schedule was noted
  - (d) To receive notice of new appeals and update on current appeals  
Councillors noted the updated current status of appeals
  - (e) To receive an update on enforcement matters – see schedule  
The schedule was noted

EN/19/0315 - 7-Acre Field, Heath End, Berkhamsted, HP4 3SU

Cllr Kersting reported that the Enforcement Team have advised that Quirky Dos will no longer be using this field for holding events. The field has been cleared of equipment relating to such events and the enforcement team have closed the case. It was noted that items relating to the field's owner which remained in the field the use of which would continue to be monitored by residents. Cllr MacBean said she would raise the issue of the shepherd's hut that is situated in the field with the Buckinghamshire Planning Dept. It was agreed that the Parish Council would write to Buckinghamshire Council to seek confirmation that there was no-one living in the shepherd's hut. Cllr Kersting agreed to provide a draft letter.

5594) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule  
The schedule had been updated
- (b) Other highways matters  
None raised

5595) Routine matters relating to The Green at Buckland Common, Springall Hill Allotments and other maintenance matters

- (a) To review the cutting schedule of The Green at Buckland Common  
The Parish Council agreed to adopt a revised policy for the maintenance regime of The Green at Buckland Common on a trial basis for one year from today. It will engage with its contractor for regular cuttings to be made throughout the growing season to keep growth limited to a height suitable as a place for exercise and recreation on the whole of The Green throughout the year. The cutting frequency will be sufficient that collection of cuttings will not be necessary.

5596) To note date of the next meeting:

- (i) Tuesday, 29<sup>th</sup> November 2022 at 6pm

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
<b>Decided</b>						
<b>Outstanding</b>						
PL/22/0188/FA	Old Bruns Farm Arrewig Lane St Leonards Buckinghamshire HP23 6NR	Erection of shed for storing equipment for orchard use	26 Jan		February 22 No comments	
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/0961/FA	Bracken View Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension, first floor rear extension with additional windows on side elevation.	17 March		April 22 No comments	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	
PL/22/1512/FA	1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ	Removal of existing garage and outbuilding and erection of detached garage with storage	20 May		May 22 No Comment	
PL/22/2220/FA	The Brickyard Shire Lane Cholesbury Buckinghamshire	Erection of office/workshop in single storey detached building with space in roof	22 June		July 22 Comments submitted	
PL/22/2957/FA	Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Change of use of land to equestrian	30 Aug		Sept 22 No Comments	
PL/22/3233/KA	Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 Lombardy poplar, T2 aspen, T3 blue cypress, T4 and T5 cypress - remove to ground level; T6 pine - reduce height by 4-5m	16 Sept		Sept 22 No Comments	

New Applications					
PL/22/3230/FA	Chapelfields Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Conversion of existing outbuilding to form an annexe to the main house with associated insertion of doors, windows and solar panels, air source heat pump and hardstanding	14 Sept		To be considered at October 22 meeting

### Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	29 <sup>th</sup> Nov 22	PC submission sent 12 Mar	Application Refused - 23 Sept 2020 <b>Date for appeal reset for Tuesday 8<sup>th</sup> Mar (6 days) Adjourned after day 4 due to illness of advocate, Rescheduled for July '22 cancelled again rescheduled for 29th Nov 2022!</b>
PL/21/2490/TP	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Appeal against application of TPO		Noted	Appeal has been dismissed and permits in part the felling of an oak tree by TPO/1958/002
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Appeal against conversion of existing agricultural building into a residential dwelling		Noted	It is understood the appeal will be dealt with by exchange of correspondence

## Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Enforcement and stop notices still in force see Appeals above
EN/19/0315	7- Acre Field, Heath End Berkhamsted, HP4 3SU	Unpermitted Change of Use of field for wedding receptions	8 <sup>th</sup> June 2019	<p>Aug '21 / Enforcement Team was again been asked to review accumulation of miscellaneous structures. No action taken. 05/22 noted that a tent was erected for 23 days between April and May. Wigwam tents erected for second event in June '22 which would exceed 28-day limit. Planning Enforcement advised and support to pursue matter provided by Cllr MacBean.</p> <p>Third event took place in August with structures erected and have not been taken down and the enforcement team have advised the parish council that they are proposing not to take any action this year. Residents are becoming more and more unhappy.</p> <p><b>The enforcement Team have advised that Quirky Dos will no longer be using this field for holding events. The field has been cleared of equipment relating to such events and the enforcement team have closed the case. NB there is still items relating to the field's owner which will continue to be monitored by residents.</b></p> <p>Cllr MacBean to raise the issue of the shepherd's hut that is situated in the field with the Buckinghamshire Planning Dept. Parish Council to write to Buckinghamshire Council seeking confirmation that there was no-one living in the shepherd's hut</p>

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
<b>Closed</b>				
Road Signage	40 / 22	Nut Hazel Cross - H	2022 -04	Missing/damaged signs - Warning sign 'Double bends ahead' and qualifying sign 'For 1 ½ miles at junction of Vale Road / Hawridge Hill FMS 40191582 25/04 Advised installation approved by TFB May '22. Tfb have not installed replacement sign but have installed unnecessary sign at top end of Hawridge Hill. LAT to be contacted 09/22
Stiles and Gates	38 / 22	Btw the fort & Parrotts Farm - C	2022 - 04	Gate CSL/2226 on path CSL/26/3 - latch part missing from gate. Ref: 220428597 Does not appear to be affecting use of right of way and probably landowner's responsibility. Category D. <b>No action required</b>
	39 / 22	Behind Parrots Farm - C	2022 - 04	Gate CSL/43454 on path CSL/26/3 - latch part missing on closing post. Ref: 220434511. Does not appear to be affecting right of way and would be landowners responsibility. Category D. <b>No action required.</b>
<b>Pinned</b>				
Flooding on Roads	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Cllr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this
<b>Highway Issues</b>				
Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub worn out. Due to gravel that built up and was not totally removed; road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Buckinghamshire Cllrs asked for their support
Road Signage	24 / 21	Oak Lane - CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022. No action been taken by BC. This will have to be chased by LAT again 09/22
	17 / 21	Shire Lane / Cholesbury Rd - C	2021 - 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change
Road Signage	31 / 22	Hill Farm Rd - H	2022 - 01	New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT. No action has taken place – LAT to be chased again 09/22

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	32 / 22	Heath End - H	2022 - 01	Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'. Addition – name plates for both ends of Heath End have been requested but don't appear to be actioned yet. BC to be chased 09/22. <b>BC street signage chased October 22.</b>
	42/22	Destination signage -The Vale	2022 -07	Destination sign post needs black and white repaired reported to FMS 27/07 ref <b>40198069</b> . <b>To be actioned with LAT – 09/22</b>
	43/22	Taylors Lane- 40mph / speed delimit sign St L	2022 - 07	Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref <b>40198068</b>
	44/22	40mph / speed delimit sign - Hawridge	2022 -07	Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref <b>40198066</b> .
	45/22	Destination signage – Church Lane	2022 - 07	Top Fingerpost loose – NB not a Highways authorised sign. To be raised with a resident in Church Lane 09/22
	46/22	Junction Hawridge Common & Stoney Lane – Stoney Lane name sign knocked down	2022 - 08	Reported to FMS 17/08/22. No reference given.
	47/22	OpenStreetMap	2022 - 08	Corrections made in respect of the names for Cholesbury Lane, Hawridge (USRN: 7302254); Hawridge Hill (USRN: 7302485); Hawridge Common (USRN: 7302488) & Heath End (USRN: 7302161) on openstreetmap.org
	48/22	Village entry sign at Cholesbury		Needs replacing reported to FMS 10/22 ref 40202011
<b>Rights of Way Issues</b>				
Stiles /Gates	30 / 21	Nr Hawridge Court - H	2021 - 11	Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Stile under ref. 211132933 repaired by Chiltern Society.
	33 / 22	Bottom Road - BC	2022 - 01	Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram.
	37 /22	Heath End - H	2022 -04	Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /heath End ref: 220466878 There seems to be some confusion over the location of the stile and if the path is online

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	36 / 22	Btw Oak Lane and Cholesbury Lane - BC.	2022 - 04	Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748 The path is offline and this is noted on the land charges register. We would need to see if this is still the case. Category B.
Footpath signage	35 / 22	Hawridge Vale - H	2022 - 04	Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966
	49/22	Heath End - H	2022 - 09	Signpost damaged and finger destroyed during hedge cutting. Reported to RoW team 07/09/22. Signpost: CSL/35294, finger: CSL/2294 on path CSL/34/3. Report ref. 220961814, internal ref. 98158. Recorded as an outstanding issue by RoW team.