

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 29th November 2022 at 6pm

Present: Cllrs Brown, Maury, Ingram and Kersting

In attendance: Parish Clerk Mrs Hayley Farrelly, County Councillor Patricia Birchley

The Parish Council were saddened to hear the news that Francis Sanger had recently passed away. Francis had been a long-standing parish councillor for 38 years, including a number of years as Chairman. His insights and experience on a wide range of subjects, in particular planning matters, was invaluable to the parish council and he was also a very conscientious and active member of the community.

Parish councillors sent their deepest condolences to his family.

Councillor Birchley added that Francis had been an enormous support to her as a Buckinghamshire Councillor and also passed on her condolences.

- 5497) To receive apologies for absence
Cllr Matthews and Buckinghamshire Council Cllr J Macbean had sent their apologies.
- 5498) To approve the minutes of the meeting of the Parish Council held on 25th October 2022 and deal with any Matters Arising
Approved and signed
- 5499) To receive declarations of interest
Cllr Kersting is a neighbour of a planning application noted under minute 5505
- 5500) Reports from Buckinghamshire Councillors
Cllr Birchley highlighted:
- In the 2022/23 budget Buckinghamshire Council intends to spend:
 - £71m on highways and transport
 - £38m on climate change and environment, including trialling an electric fire engine
 - £217m on Adult Social Care
 - £78m on Children's Social Care
 - In Buckinghamshire, there are around 1400 Ukrainian residents who have been helped with the Homes for Ukraine scheme. Re-matching sponsors are being sought for some of these people as the initial 6 months period has now finished.
 - 85,000 gullies have been cleaned and repaired in the County
 - Buckinghamshire Council are actively encouraging Shop Local because every £1 spent in the County, 63pence stays in the County.
- 5501) To suspend standing orders and invite questions from members of the public
None
- 5502) Reports
- (a) Chairman's Report and Questions to the Chairman
Nothing to report.
- (b) Clerk's Report
Councillors received the clerk's report
- Buckinghamshire Council (BC) has been undertaking a large procurement exercise for the new Highway contracts which will come into effect at midnight on the 31st March 2023. This will be an entirely new service delivery model with new service providers, a commitment to delivering value for money and to work more collaboratively with community groups, Town and Parish Councils. Given these changes BC have decided to extend the current devolution agreements for a further year ending March 2024, to enable engagement with Town and Parish Councils so they are fully aware of the new service provisions and to allow time for more detailed and informed discussion about future devolution arrangements.
- 5503) Coronation of King Charles III – preliminary discussions and agree any options
The Chairman reported that a date for a new bank holiday for 2023 has been set to celebrate the coronation of King Charles III. Information regarding financial support from the parish council to local groups and events will be published in Hilltop news.

The Chairman highlighted that historically events such as these are marked with a commemorative mug to be given for children under 11, financed by the parish council. Cllr Maury agreed to discuss this with local parents.

5504) Finance

- (a) To note the following regular orders of payments
 - (i) Clerk's net salary for November 2022 – noted, including back pay (refer to minute 5504(d))
 - (ii) HMRC – £156.80 - noted
- (b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman as per Register of Delegated Decisions circulated with Agenda
None
- (c) To approve the following orders for payment and any other arriving after this notice
 - (i) Clerk's Expenses - £7.55 – approved
 - (ii) Dovedale Designs - £50.00 - approved
- (d) To note the National Salary Award 2022/23 and the increase in pay and back pay for the Clerk
Councillors noted that the National Salary Award for 2022-23 had now been published and the Clerk had received a letter confirming the increase in salary. Seven months back pay will be paid with this month's salary, which will include an additional payment to HMRC of £54.60 (HMRC payments have been £102.37 per month for this financial year up until the October 2022 payment)
- (e) Budget 2023-24 - to consider and agree
Councillors noted the proposed budget for 2023-24. The Chairman said in the light of the increased costs faced by residents there was no increase to the precept from the previous financial year with the deficit taken from reserves, Councillors approved the budget and subsequently approved the precept for £10,800. The Clerk will notify Buckinghamshire Council of the decision.
- (f) Grants for St Leonards Parish Hall and Cholesbury Village Hall
Councillors approved grant payments of £900 to both St Leonards Parish Hall and Cholesbury Village Hall, which had been factored into this year's budget. Clerk will contact the Halls to arrange payment.
- (g) Defibrillator
Councillors agreed for the clerk to submit a Community Board application for the replacement of the defibrillator, owned by the parish council and located at Cholesbury Village Hall. Councillors agreed to contribute £150 to the costs. The clerk will make the submission of £1,350 to the Community Board,

5505) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting
See planning schedule – appendix 1
- (b) To deal with any planning applications, including those received after the date of this notice:
 - (i) PL/22/3672/HB - High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND – comments to be submitted
 - (ii) PL/22/3671/FA - High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND – comments to be submitted
 - (iii) PL/22/3585/FA - Hillview Hawridge Common Hawridge Buckinghamshire HP5 2UQ – no comment
 - (iv) PL/22/3433/FA - 1 - 2 Heath End Hawridge Buckinghamshire HP4 3UE – no comment
 - (v) PL/22/3823/FA - Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL – Comments to be submitted
 - (vi) PL/22/3869/FA - Dundridge Manor Farm Oak Lane St Leonards Buckinghamshire HP23 6NN – no comment
 - (vii) PL/22/3636/SA - Mayflower The Vale Hawridge Buckinghamshire HP5 3NY- no comment
- (c) To receive decisions from Buckinghamshire Council
The schedule was noted
- (d) To receive notice of appeals
Councillors noted the updated current status of appeals
- (e) To receive an update on enforcement matters
The schedule was noted

5506) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule
The schedule had been updated
- (b) Other highways matters
The schedule had been updated
Flooding issues at Sandpit Lane continue despite the gullies being cleared earlier in the year. At the Parish Council's request Cllr Jane MacBean had visited the site with the Local Area Technician and as a result it has now been referred to the critical drainage team at County Hall.

5507) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and Cholesbury Noticeboard

The Clerk reported that noticeboards near Buckland Common are in the process of being refurbished.

Cllr Ingram highlighted that there were a number of dead trees on The Green that needed attention and agreed to discuss this further with Cllr Matthews.

The Chairman said that the allotments have become rather overgrown with debris and general allotment rubbish. Councillors agreed to set a date in the new year to hire a skip so that the area can be cleared. Allotment holders will be notified so that they can take advantage of the skip to help clear the area up.

Hedges will also be addressed and Cllr Ingram agreed to discuss this further with Cllr Matthews.

Councillors noted that the hosepipe ban has been lifted and Cllr Kersting advised the chain has been removed from the hosepipe at the allotments.

5508) To confirm the time and date of the next meeting

(a) 6pm on Tuesday, 24th January 2023

(b) Parish Council Meeting Dates for 2023/24

- 24th January 2023
- 21st February 2023
- 28th March 2023
- 18th April 2023
- 23rd May 2023
- 20th June 2023
- 25th July 2023
- 26th September 2023
- 24th October 2023
- 28th November 2023
- 23rd January 2024
- 20th February 2024
- 19th March 2024

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Decided						
PL/22/3230/FA	Chapelfields Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Conversion of existing outbuilding to form an annexe to the main house with associated insertion of doors, windows and solar panels, air source heat pump and hardstanding	14 Sept		Oct 22 Comments submitted	Conditional Permission
PL/22/0188/FA	Old Bruns Farm Arrewig Lane St Leonards Buckinghamshire HP23 6NR	Erection of shed for storing equipment for orchard use	26 Jan		February 22 No comments	Conditional Permission
PL/22/2957/FA	Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Change of use of land to equestrian	30 Aug		Sept 22 No Comments	Conditional Permission
PL/22/3580/KA	Kingston Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Three leylandii/cypress, reduce height, trim, keep in shape (Conservation Areas: Cholesbury & Hawridge)	13 Oct		Oct 22 No comments	TPO shall not be made
Outstanding						
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/0961/FA	Bracken View Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension, first floor rear extension with additional windows on side elevation.	17 March		April 22 No comments	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	
PL/22/1512/FA	1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ	Removal of existing garage and outbuilding and erection of detached garage with storage	20 May		May 22 No Comment	
PL/22/2220/FA	The Brickyard Shire Lane Cholesbury Buckinghamshire	Erection of office/workshop in single storey detached building with space in roof	22 June		July 22 Comments submitted	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/22/3233/KA	Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 Lombardy poplar, T2 aspen, T3 blue cypress, T4 and T5 cypress - remove to ground level; T6 pine - reduce height by 4-5m	16 Sept		Sept 22 No Comments	
New Applications						
PL/22/3672/HB	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Listed building consent for erection of detached garage with home office space above and associated shingle driveway; single storey detached outbuilding in rear garden	2 Nov		Nov 22 Comments to be submitted	
PL/22/3671/FA	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Erection of detached garage with home office space above and associated shingle driveway; single storey detached outbuilding in rear garden	2 Nov		Nov 22 Comments to be submitted	
PL/22/3585/FA	Hillview Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Replace existing garden shed with new garden office.	27 Oct		Nov 22 No Comments	
PL/22/3433/FA	1 - 2 Heath End Hawridge Buckinghamshire HP4 3UE	Addition of outside toilet to side of detached garage.	27 Oct		Nov 22 No Comments	
PL/22/3823/FA	Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Part demolition of existing buildings and erection of equestrian facilities including stable/store building and arena and associated infrastructure	16 Nov		Nov 22 Comments to be submitted	
PL/22/3869/FA	Dundridge Manor Farm Oak Lane St Leonards Buckinghamshire HP23 6NN	Change of use of agricultural storage building to general storage use (Use Class B8)	23 Nov		Nov 22 No Comments	
PL/22/3825/CONDA	Vale Farm House Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Approval of conditions 3 (enclosure) and 4 (boundary treatments) of planning permission PL/22/2491/FA - Conversion of existing building to form detached dwellinghouse	3 Nov		Nov 22 No Comments	
PL/22/3636/SA	Mayflower The Vale Hawridge Buckinghamshire HP5 3NY- no comment	Certificate of Lawfulness for proposed Erection of single storey rear extension.	23 Nov		Nov 22 No Comments	

Appeals

Application No	Address	Description of Proposal	Date of Planning Inspectorate Appeal	Parish Council Response	Status / Comments
----------------	---------	-------------------------	--------------------------------------	-------------------------	-------------------

PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	29 th Nov 22	PC submission sent 12 Mar	Application Refused - 23 Sept 2020 Date for appeal was reset for Tuesday 8th Mar (6 days) but adjourned after day 4 due to illness of advocate, Rescheduled for July '22 cancelled again rescheduled for 4 days from 29th Nov 2022!
PL/21/2490/TP	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Appeal against application of TPO		Noted	Appeal has been dismissed and permits in part the felling of an oak tree by TPO/1958/002
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Appeal against conversion of existing agricultural building into a residential dwelling		Noted	It is understood the appeal will be dealt with by exchange of correspondence

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Enforcement and stop notices still in force see Appeals above

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
Closed				
Pinned				
Flooding on Roads	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Cllr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this. 10/22 Cllr Jane MacBean reported that the problems have been escalated to the critical drainage team at County Hall and has lobbied for a senior engineer to come out and take a look in the next few weeks.
Highway Issues				
Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub worn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Buckinghamshire Cllrs asked for their support
Road Signage	24 / 21	Oak Lane - CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022. No action been taken by BC. This will have to be chased by LAT again 09/22
	17 / 21	Shire Lane / Cholesbury Rd - C	2021 – 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change
Road Signage	31 / 22	Hill Farm Rd - H	2022 - 01	New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT. No action has taken place – LAT to be chased again 09/22
	32 / 22	Heath End - H	2022 - 01	Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'. .10/22 Bucks C chased and will install subject to agreement on location of nameplate at lower end of road
	42/22	Destination signage -The Vale	2022 -07	Destination signpost needs black and white repaired reported to FMS 27/07 ref 40198069. To be actioned with LAT – 09/22
	43/22	Taylors Lane- 40mph / speed delimit sign St L	2022 - 07	Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref 40198068
	44/22	40mph / speed delimit sign - Hawridge	2022 -07	Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref 40198066.

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
	45/22	Destination signage – Church Lane	2022 - 07	Top Fingerpost loose – NB not a Highways authorised sign. To be raised with a resident in Church Lane 09/22
	46/22	Junction Hawridge Common & Stoney Lane – Stoney Lane name sign knocked down	2022 - 08	Reported to FMS 17/08/22. No reference given.
	47/22	OpenStreetMap	2022 - 08	Corrections made in respect of the names for Cholesbury Lane, Hawridge (USRN: 7302254); Hawridge Hill (USRN: 7302485); Hawridge Common (USRN: 7302488) & Heath End (USRN: 7302161) on openstreetmap.org
	48/22	Village entry sign at Cholesbury		Needs replacing reported to FMS 10/22 ref 40202011
Rights of Way Issues				
Stiles /Gates	30 / 21	Nr Hawridge Court - H	2021 - 11	Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Stile under ref. 211132933 repaired by Chiltern Society.
	33 / 22	Bottom Road - BC	2022 - 01	Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram.
	37 /22	Heath End - H	2022 -04	Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /heath End ref: 220466878 There seems to be some confusion over the location of the stile and if the path is online
	36 / 22	Btw Oak Lane and Cholesbury Lane - BC.	2022 - 04	Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748 The path is offline and this is noted on the land charges register. We would need to see if this is still the case. Category B.
Footpath signage	35 / 22	Hawridge Vale - H	2022 - 04	Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale. Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966
	49/22	Heath End - H	2022 - 09	Signpost damaged and finger destroyed during hedge cutting. Reported to RoW team 07/09/22. Signpost: CSL/35294, finger: CSL/2294 on path CSL/34/3. Report ref. 220961814, internal ref. 98158. Recorded as an outstanding issue by RoW team.