

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 24<sup>th</sup> January 2023 at 6pm

**Present:** Cllrs Brown, Maury, Ingram and Kersting

**In attendance:** Parish Clerk Mrs Hayley Farrelly and Buckinghamshire Council Cllr J Macbean

- 5509) To receive apologies for absence  
Cllr Matthews and Buckinghamshire Council Cllr T Birchley had sent their apologies.
- 5510) To approve the minutes of the meeting of the Parish Council held on 29<sup>th</sup> November 2022 and deal with any Matters Arising  
Approved and signed
- 5511) To receive declarations of interest  
None
- 5512) Reports from Buckinghamshire Councillors  
Cllr Macbean reported that highways maintenance has been under extreme pressure due to the impact of the very cold and wet weather. This challenge is being felt by all councils and they are currently lobbying government for additional funding to meet the demands of repair to roads and highways.
- 5513) To suspend standing orders and invite questions from members of the public  
None
- 5514) Reports  
(a) Chairman's Report and Questions to the Chairman  
Nothing to report.  
(b) Clerk's Report  
The Community Board application to purchase a new defibrillator was submitted in November last year. The application is progressing but has not been approved yet.  
(c) Broadband Update  
Cllr Ingram reported that 264 premises on the Cholesbury exchange have had access to a full fibre connection since October last year. Promised delivery by January for the delayed rollout of infrastructure for the 110 premises that remain to be connected did not materialise but Openreach have now advised that full fibre will be available to them by early March.
- 5515) Coronation of King Charles III – progress since last meeting  
The Chairman reported that local organisations had been encouraged through Hilltop News to think about possible activities to commemorate the coronation of King Charles on the weekend of 6<sup>th</sup> May. Cllrs discussed possible projects to be developed by the Council.
- 5516) Finance  
(a) To note the following regular orders of payments  
(i) Clerk's net salary for January 2023 including pay award back pay- noted  
(ii) HMRC – £117.80 - noted  
(b) To report and note payments made under section 4.5 of the Council's Financial Regulations approved by Chairman  
(i) Clerk's net salary for December 2022 - noted  
(ii) HMRC - £110.00 - noted  
(iii) P Matthews Agricultural Contractor - £180.00 - noted  
(c) To approve the following orders for payment and any other arriving after this notice  
(i) Clerk's Expenses - £23.17 - approved  
(ii) St Leonards Hall Hire - £45.52 - approved  
(iii) Bucks Council Dog Bin Service - £269.80 – approved  
(d) (iv) Chairman's Expenses - £6.32 - approved  
To note Q3 Statement  
Councillors noted the Q3 statement.  
There were no questions arising from the statement.
- 5517) Planning (see planning schedule)  
(a) To note any responses to planning applications since the last meeting  
The schedule was noted

- (b) Planning (see planning schedule)  
To deal with any planning applications, including those received after the date of this notice:
  - (i) PL/22/4143/VRC - The Brickyard Shire Lane Cholesbury Buckinghamshire- no comments
  - (ii) PL/22/4152/EU - Tankards Dene Hawridge Vale Hawridge Bucks HP5 2UG – no comments
  - (iii) PL/22/3841/FA - The Cottage Hawridge Common Hawridge Bucks HP5 2UQ – no comments
- (c) To receive decisions from Buckinghamshire Council  
The schedule was noted
- (d) To receive notice of appeals  
Councillors noted the updated current status of appeals
- (e) To receive an update on enforcement matters  
The schedule was noted
- (f) To consider Local Plan for Buckinghamshire Evidence Base - Settlement Review  
The Chairman referred to the Buckinghamshire Council Settlement Review of all Towns and Parishes which forms part of the evidence base for the new draft Local Plan for Buckinghamshire. Councillors reviewed and updated the data which will be submitted to Buckinghamshire Council.

5518) To consider matters relating to Highways and Rights of Way

- (a) Review Highways and Rights of Way Schedule  
The schedule was noted.
- (b) Other highways matters  
The Chairman said Sandpit Hill continues to be an issue with flooding and in more recent weather, significant icy patches due to fresh water freezing on the road surface. Cllr MacBean advised a site visit has been arranged for the Council's Chief Drainage Engineer to inspect. It was requested that Cllr Bill Ingram be able to attend this visit as well.

5519) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and Noticeboards

Report received following Cllrs Ingram, Kersting and Matthews inspection of The Green and Allotments.

The Green at Buckland Common

Councillors identified the dead trees that needed to be removed. This work will be undertaken over the next few months. It was also noted that a meeting will take place before the first cut of The Green with residents to agree a small patch of land to be kept uncut and to also agree the cutting schedule.

Springall Hill Allotments

Following the inspection by councillors of the allotments it was agreed to arrange for a skip to clear much of the excess debris, wood and rubbish that has accumulated on the allotments. Allotment holders will be contacted by the Clerk to ask them to clear their plots and nearby paths and hedgerows of rubbish, timber etc. Cllr Kersting will arrange quotations for skip hire and in principle, councillors were happy to approve this expenditure.

5520) To confirm the time and date of the next meeting

- (a) 6pm on Tuesday, 21<sup>st</sup> February 2023

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
<b>Decided</b>						
PL/22/0961/FA	Bracken View Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey rear extension, first floor rear extension with additional windows on side elevation.	17 March		April 22 No comments	Refuse Permission
PL/22/3233/KA	Field End Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T1 Lombardy poplar, T2 aspen, T3 blue cypress, T4 and T5 cypress - remove to ground level; T6 pine - reduce height by 4-5m	16 Sept		Sept 22 No Comments	TPO shall not be made
PL/22/3585/FA	Hillview Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Replace existing garden shed with new garden office.	27 Oct		Nov 22 No comment	Conditional Permission
PL/22/3433/FA	1 - 2 Heath End Hawridge Buckinghamshire HP4 3UE	Addition of outside toilet to side of detached garage.	27 Oct		Nov 22 No comment	Conditional Permission
<b>Outstanding</b>						
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	
PL/22/1512/FA	1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ	Removal of existing garage and outbuilding and erection of detached garage with storage	20 May		May 22 No Comment	
PL/22/2220/FA	The Brickyard Shire Lane Cholesbury Buckinghamshire	Erection of office/workshop in single storey detached building with space in roof	22 June		July 22 Comments submitted	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/22/3672/HB	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Listed building consent for erection of detached garage with home office space above and associated shingle driveway; single storey detached outbuilding in rear garden	2 Nov		Nov 22 No Comments	
PL/22/3671/FA	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Erection of detached garage with home office space above and associated shingle driveway; single storey detached outbuilding in rear garden	2 Nov		Nov 22 Comments submitted	
PL/22/3823/FA	Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Part demolition of existing buildings and erection of equestrian facilities including stable/store building and arena and associated infrastructure	16 Nov		Nov 22 Comments Submitted	
<b>New Applications</b>						
PL/22/4143/VRC	The Brickyard Shire Lane Cholesbury Buckinghamshire	Variation of Condition 6 (Approved Plans) of Planning Permission PL/19/3504/FA (Demolition of existing building and construction of workshop/office) to allow for the relocation of the approved building further forward on the site.	30 Nov		Jan 23 No comments	
L/22/4152/EU	Tankards Dene Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Certificate of lawfulness for the existing use of land for private leisure and recreation.	1 Dec		Jan 23 No comments	
PL/22/3841/FA	The Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Two storey front extension, solar panels and sun tunnels to front and north side, changes to doors and windows, pitched roof and side canopy to existing outbuilding	28 Dec		Jan 23 No comments	

**Appeals**

<b>Application No</b>	<b>Address</b>	<b>Description of Proposal</b>	<b>Date of Planning Inspectorate Appeal</b>	<b>Parish Council Response</b>	<b>Status / Comments</b>
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	29 <sup>th</sup> Nov 22	PC submission sent 12 Mar	Application Refused - 23 Sept 2020 <b>Date for appeal reset for Tuesday 8<sup>th</sup> Mar (6 days) Adjourned after day 4 due to illness of advocate, Rescheduled for July '22 cancelled again rescheduled held for 4 days from 29th Nov 2022! As at Jan 24<sup>th</sup> Planning Inspector decision awaited</b>
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Appeal against conversion of existing agricultural building into a residential dwelling		Noted	It is understood the appeal will be dealt with by exchange of correspondence Nov 2022

**Enforcement Cases**

<b>Ref Number</b>	<b>Address</b>	<b>Enforcement Issue</b>	<b>Est'd Infringement Start Date</b>	<b>Current Status</b>
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Enforcement and stop notices still in force see Appeals above

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
<b>Closed</b>				
<b>Pinned</b>				
Flooding on Roads	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Cllr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this. 10/22 Cllr Jane MacBean reported that the problems have been escalated to the critical drainage team at County Hall and she had arranged for the chief drainage engineer do a site visit during late Jan/early Feb 2023
<b>Highway Issues</b>				
Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub warn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Buckinghamshire Cllrs asked for their support
	50 / 23	Bottom Road – St Leonards	2023 -01	Road edges eroded btn Gilberts Hill and Bridleway reported to FMS 01/2023 Ref 40211243
Road Signage	24 / 21	Oak Lane - CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022. No action been taken by BC. This will have to be chased by LAT again 09/22
	17 / 21	Shire Lane / Cholesbury Rd - C	2021 – 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change
	31 / 22	Hill Farm Rd - H	2022 - 01	New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT. No action has taken place – LAT to be chased again 09/22
	32 / 22	Heath End - H	2022 - 01	Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'. .10/22 Bucks C chased and will install subject to agreement on location of nameplate at lower end of road
	42/22	Destination signage -The Vale	2022 -07	Destination sign post needs black and white repaired reported to FMS 27/07 ref <b>40198069</b> . <b>To be actioned with LAT – 09/22</b>
	43/22	Taylors Lane- 40mph / speed delimit sign St L	2022 - 07	Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref <b>40198068</b>

<b>Issue*</b>	<b>Ref</b>	<b>Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge</b>	<b>First Raised</b>	<b>Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way</b>
	44/22	40mph / speed delimit sign - Hawridge	2022 -07	Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref <b>40198066</b> .
	45/22	Destination signage – Church Lane	2022 - 07	Top Fingerpost loose – NB not a Highways authorised sign. To be raised with a resident in Church Lane 09/22
	46/22	Junction Hawridge Common & Stoney Lane – Stoney Lane name sign knocked down	2022 - 08	Reported to FMS 17/08/22. No reference given.
	47/22	OpenStreetMap	2022 - 08	Corrections made in respect of the names for Cholesbury Lane, Hawridge (USRN: 7302254); Hawridge Hill (USRN: 7302485); Hawridge Common (USRN: 7302488) & Heath End (USRN: 7302161) on openstreetmap.org
	48/22	Village entry sign at Cholesbury	2022 - 09	Needs replacing reported to FMS 10/22 ref 40202011
<b>Rights of Way Issues</b>				
Stiles /Gates	30 / 21	Nr Hawridge Court - H	2021 - 11	Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Stile under ref. 211132933 repaired by Chiltern Society.
	33 / 22	Bottom Road - BC	2022 - 01	Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram.
	37 /22	Heath End - H	2022 -04	Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /heath End ref: 220466878. There seems to be some confusion over the location of the stile and if the path is online
	36 / 22	Btw Oak Lane and Cholesbury Lane - BC.	2022 - 04	Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748 The path is offline and this is noted on the land charges register. We would need to see if this is still the case. Category B. 11 / 2022 Work order raised by RoW team no date for completion yet provided
Footpath signage	35 / 22	Hawridge Vale - H	2022 - 04	Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
	49/22	Heath End - H	2022 - 09	Signpost damaged and finger destroyed during hedge cutting. Reported to RoW team 07/09/22. Signpost: CSL/35294, finger: CSL/2294 on path CSL/34/3. Report ref. 220961814, internal ref. 98158. Recorded as an outstanding issue by RoW team.