

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Meeting of the Parish Council took place at St Leonards Parish Hall on Tuesday, 28<sup>th</sup> February 2023 at 6pm

**Present:** Cllrs Brown, Maury, Ingram, Matthews and Kersting

**In attendance:** Parish Clerk Mrs Hayley Farrelly

- 5521) To receive apologies for absence  
Buckinghamshire Council Cllr T Birchley, Cllr J Macbean and Cllr M Fayaz had sent their apologies.
- 5522) To approve the minutes of the meeting of the Parish Council held on 24<sup>th</sup> January 2023 and deal with any Matters Arising  
Approved and signed
- Matters Arising  
Cllr Kersting had received a quotation from Evans Skips for £215.00 plus VAT for the allotment clear-up project. Councillors were content to consider approval this expenditure in principle, minuted under 5528b
- 5523) To receive declarations of interest  
None
- 5524) Reports from Buckinghamshire Councillors  
None
- 5525) To suspend standing orders and invite questions from members of the public  
None
- 5526) Reports
- (a) Chairman's Report and Questions to the Chairman  
At the recent meeting of the Chesham and Villages Community Board a presentation from the Commander based at Amersham Fire Station who is also responsible for Chesham Fire Station advised there had not been a dedicated officer in charge of the Chesham Fire Station which is operated using retained fire fighters for over a year. .
- The Chairman advised he had asked how any fire incident in the in Chesham or the local villages would be dealt with. The Commander said an officer at the Amersham station would co-ordinate with the Chesham Stations retained fire fighters. The Chairman and others at the meeting asked for a further update on developments to fill this post as it was felt that this left the parish more vulnerable if there was an urgent need for assistance from the local fire service.
- (b) Clerk's Report  
The Parish Council has now responded to Buckinghamshire Council's Settlement Review of Towns and Parishes. The Chairman added the response included that it was vital there were policies protecting Conservation Areas, prevention of infilling in rural communities and the allocation of adequate provision for traveller and gypsy sites.
- (c) Broadband Update  
Cllr Ingram reported that Openreach contractors were currently in Cholesbury Lane and Parrotts Lane doing what should be the finishing civil works and fibre installations, so that the remaining 110 premises can be offered an Ultrafast fibre connection in March. Unfortunately, Openreach cannot give any indication as to when the Taylors Lane project can be reactivated until they resolve funding issues with the government.
- 5527) Coronation of King Charles III – progress since last meeting  
One enquiry has been made for support for a local event and the Clerk will ask for more details.
- Cllr Brown has also been in contact with local community groups asking them if they want to put forward proposals to the Parish Council for which a grant might be available.
- Cllrs Brown and Maury had been in co-ordinating a project to produce a commemorative mug. Cllr Maury had been in contact with the School about children producing designs for the mug. Cllr Brown had been talking with companies that could produce a commemorative mug.

Councillors discussed the possibility of planting one or more trees to commemorate the coronation. Cllr Matthews said he was willing to co-ordinate the building and lighting of a bonfire along the lines of in previous years.

5528) Finance

- (a) To note the following regular orders of payments
  - (i) Clerk's net salary for February 2023 - noted
  - (ii) HMRC – £109.64 - noted
- (b) To approve the following orders for payment and any other arriving after this notice
  - (i) Clerk's Expenses - £79.49 – approved
  - (ii) Hire of skip - £215 plus VAT as per 5522 above - approved
- (c) Discuss and approve purchase order of a new defibrillator for Cholesbury Village Hall using a Community Grant

The Clerk reported the Community Board had approved the Parish Council's application for a grant of £1350 which equates to 90% of the anticipated purchase and installation costs of a replacement defibrillator and cabinet at Cholesbury VH. The award letter had just been received. It was noted that despite the cost of the defib units increasing, WEL Medical had confirmed the original quoted purchase price of £1500 including £250 VAT. Accordingly, the Parish Council would contribute £150 towards the purchase and installation costs. Councillors approved placement of the order for a defibrillator and cabinet and payment of £1500 to WEL Medical. Cllr Ingram would make arrangements for installation. It was noted that the Community Board grant of £1350 will be received once the purchase, delivery and installation is confirmed to Buckinghamshire Council.

5529) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting

None
- (b) To deal with any planning applications, including those received after the date of this notice:
  - (i) PL/23/0330/KA - Box Tree Cottage Hawridge Common Hawridge – tree work – no comments
- (c) To receive decisions from Buckinghamshire Council

The schedule was noted
- (d) To receive notice of appeals

The schedule was noted. Councillors discussed - Field A4800 Cholesbury Lane, Buckland Common PL/20/1835/FA and the decision of the Planning inspector to dismiss the appeal against the refusal of planning permission.
- (e) To receive an update on enforcement matters

The schedule was noted

5530) (a) Review Highways and Rights of Way Schedule

The schedule was noted

Councillors received a report provided by Cllr MacBean of a site visit by Buckinghamshire Council drainage engineers at Sandpit Hill. It was noted that further assessment and the undertaking of drainage works to rectify problems with the gullies and pipework etc were not likely before the 2024-5 financial year as it was seen as low priority compared with A roads etc. The Councillors would express their thanks to Cllr MacBean for her endeavours and persistence to get the problems investigated. Given the length of time trying to get this matter resolved and the likely further flooding problems that will occur during 2023 it was agreed to raise this with the Cabinet Member for Transportation to see if matters could be brought forward

- (b) The condition of the road surface and aggregation of debris near The Black Horse Inn was discussed and further steps agreed.

Other highways matters

None

5531) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and Cholesbury Noticeboard

- (a) The Green

Essential tree work identified on the Green will be undertaken in the coming weeks.
- (b) Springall Hill Allotments

A skip will be ordered for the allotments and allotment holders have been asked to assist with the general clear-up of the area on the 25<sup>th</sup>-26<sup>th</sup> March 2023.

5532) To confirm the time and date of the next meeting

- (a) It was agreed the start time for all future meetings would be changed from 6.00pm to 6.30pm
- (b) Next meeting 6.30pm on Tuesday, 28<sup>th</sup> March 2023

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
<b>Decided</b>						
PL/22/1512/FA	1 Braziers End House Rays Hill Braziers End Buckinghamshire HP5 2UJ	Removal of existing garage and outbuilding and erection of detached garage with storage	20 May		May 22 No Comment	Conditional Permission
PL/22/2220/FA	The Brickyard Shire Lane Cholesbury Buckinghamshire	Erection of office/workshop in single storey detached building with space in roof	22 June		July 22 Comments submitted	Council failed to determine application
PL/22/4143/VRC	The Brickyard Shire Lane Cholesbury Buckinghamshire	Variation of Condition 6 (Approved Plans) of Planning Permission PL/19/3504/FA (Demolition of existing building and construction of workshop/office) to allow for the relocation of the approved building further forward on the site.	30 Nov		Jan 23 No comments	Conditional Permission
<b>Outstanding</b>						
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	
PL/22/3672/HB	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Listed building consent for erection of detached garage with home office space above and associated shingle driveway; single storey detached outbuilding in rear garden	2 Nov		Nov 22 No Comments	
PL/22/3671/FA	High Chimneys Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Erection of detached garage with home office space above and associated	2 Nov		Nov 22 Comments submitted	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
		shingle driveway; single storey detached outbuilding in rear garden				
PL/22/3823/FA	Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Part demolition of existing buildings and erection of equestrian facilities including stable/store building and arena and associated infrastructure	16 Nov		Nov 22 Comments Submitted	
L/22/4152/EU	Tankards Dene Hawridge Vale Hawridge Buckinghamshire HP5 2UG	Certificate of lawfulness for the existing use of land for private leisure and recreation.	1 Dec		Jan 23 No comments	
PL/22/3841/FA	The Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Two storey front extension, solar panels and sun tunnels to front and north side, changes to doors and windows, pitched roof and side canopy to existing outbuilding	28 Dec		Jan 23 No comments	
PL/22/3823/FA	Land at Braziers Well Oak Lane Braziers End Buckinghamshire HP5 2UL	Part demolition of existing buildings and erection of equestrian facilities including stable/store building and arena and associated infrastructure	16 Nov		Jan 23 No comments	
<b>New Applications</b>						
PL/23/0330/KA	Box Tree Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Turkish hazel - fell (Cholesbury & Hawridge Conservation Area)	27 Jan		Feb 23 No comments	

**Appeals**

<b>Application No</b>	<b>Address</b>	<b>Description of Proposal</b>	<b>Date of Planning Inspectorate Appeal</b>	<b>Parish Council Response</b>	<b>Status / Comments</b>
PL/21/0368/FA	OS Field 3831 Hawridge Common Hawridge Buckinghamshire	Appeal against conversion of existing agricultural building into a residential dwelling		Noted	It is understood the appeal will be dealt with by exchange of correspondence Nov 2022
PL/20/1835/FA EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Change of use from agricultural to Travellers' site	29 <sup>th</sup> Nov 22	PC submission sent 12 Mar	Application Refused February 2023 Planning Inspector has dismissed the appeal for permanent or temporary use of the site.

**Enforcement Cases**

<b>Ref Number</b>	<b>Address</b>	<b>Enforcement Issue</b>	<b>Est'd Infringement Start Date</b>	<b>Current Status</b>
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Feb 2023 - Enforcement and stop notices still in force see Appeals above

Issue*	Ref	Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge	First Raised	Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way
<b>Closed</b>				
<b>Pinned</b>				
Flooding on Roads	22 / 21	Sandpit Hill	2021 -06	Pipework and Bore hole needs clearing Cllr MacBean assisting to get full inspection 09 /21 Awaiting scheduled Drainage inspection 40176069 06 /22 LAT has been chased on this. 10/22 Cllr Jane MacBean reported that the problems have been escalated to the critical drainage team at County Hall A site visit took place in Feb 2023. Feedback from Cllr MacBean is that a plan would be drawn up but work would not take place until at least 2023-24. Action to taken by PC to be discussed at Feb PC meeting.
<b>Highway Issues</b>				
Road Maintenance	21 / 21	Vale Rd - H	2021 - 05	Road surface just below Black Horse inn pub worn out. Due to Gravel that built up and was not totally removed road surface is slippery. Reported to FMS 19/05. 06/22 Has been chased with LAT and Bucks Cllrs asked for their support. To be discussed at PC meeting
	50 / 23	Bottom Road – St Leonards	2023 -01	Road edges eroded btn Gilberts Hill and Bridleway reported to FMS 01/2023 Ref 40211243
Road Signage	24 / 21	Oak Lane - CH	2021 - 09	Missing bollards on one side of double bend need replacing Posted FMS 09/15 Chased up May 2022. No action been taken by BC. This will have to be chased by LAT again 09/22
	17 / 21	Shire Lane / Cholesbury Rd - C	2021 – 02	Blue Cycle Route sign hanging loose – reported to FMS Advised scheduled for repair by FMS chased C&CM 07/06 May chased July no change
	31 / 22	Hill Farm Rd - H	2022 - 01	New Blue Advisory sign unsuitable for motorised vehicles top end by Hill Farm reported to FMS 40183366 05/22 Following escalation has now been scheduled by LAT. No action has taken place – LAT to be chased again 09/22
	32 / 22	Heath End - H	2022 - 01	Request submitted to FMS for provision of street signs 'Heath End' and rectification of misapplied use of Cock Grove to online mapping. 06/22 Ordnance Survey have confirmed they will correct road name to 'Heath End'. 10/22 Bucks C chased and will install subject to agreement on location of nameplate at lower end of road
	42/22	Destination signage -The Vale	2022 -07	Destination sign post needs black and white repaired reported to FMS 27/07 ref <b>40198069</b> . <b>To be actioned with LAT – 09/22</b>
	43/22	Taylors Lane- 40mph / speed delimit sign St L	2022 - 07	Taylors Lane- 40mph / speed delimit sign leaning reported to FMS 27/07 ref <b>40198068</b>

<b>Issue*</b>	<b>Ref</b>	<b>Location - StL=St Leonards BC=Buckland Common CH=Cholesbury H=Hawridge</b>	<b>First Raised</b>	<b>Reported date and Status TfB = Transport for Buckinghamshire FMS = Fix My Street RoW = Rights of Way</b>
	44/22	40mph / speed delimit sign - Hawridge	2022 -07	Horseblock Lane- speed delimit sign pole leaning reported to FMS 27/07 ref <b>40198066</b> .
	45/22	Destination signage – Church Lane	2022 - 07	Top Fingerpost loose – NB not a Highways authorised sign. To be raised with a resident in Church Lane 09/22
	46/22	Junction Hawridge Common & Stoney Lane – Stoney Lane name sign knocked down	2022 - 08	Reported to FMS 17/08/22. No reference given.
	47/22	OpenStreetMap	2022 - 08	Corrections made in respect of the names for Cholesbury Lane, Hawridge (USRN: 7302254); Hawridge Hill (USRN: 7302485); Hawridge Common (USRN: 7302488) & Heath End (USRN: 7302161) on openstreetmap.org
	48/22	Village entry sign at Cholesbury	2022 - 09	Needs replacing reported to FMS 10/22 ref 40202011
<b>Rights of Way Issues</b>				
Stiles /Gates	30 / 21	Nr Hawridge Court - H	2021 - 11	Two damaged Stiles (1) Stile CSL/2285 on footpath CSL/32/2. FMS ref 211130256. (2) CSL/2200 on footpath CSL/21/1. FMS ref 211132933. Previously reported 6 April 2021 (ref: 210424584) Stile under ref. 211132933 repaired by Chiltern Society.
	33 / 22	Bottom Road - BC	2022 - 01	Stile CSL/2201 on Footpath CSL/21 requires an additional step. 05/22 Landowner and Rights of Way Team have been chased up by Cllr Ingram.
	37 /22	Heath End - H	2022 -04	Damaged Stile CSL/2292 on path CSL/35/2 between Horseblock and /Heath End ref: 220466878. There seems to be confusion over location of the stile and if the path is online
	36 / 22	Btw Oak Lane and Cholesbury Lane - BC.	2022 - 04	Stile on footpath CSL/19/3 difficult to cross due to height needs replacing with gate. Reported to RoW team 04 / 04 / 22 Ref no 220481748 The path is offline and this is noted on the land charges register. We would need to see if this is still the case. Category B. 11 / 2022 Work order raised by RoW team no date for completion yet provided
Footpath signage	35 / 22	Hawridge Vale - H	2022 - 04	Leaning & damaged footpath signpost & damaged finger at end of Hawridge Vale Reported to RoW team 04/04/22 signpost: CSL/43413, fingerpost CSL/10413 on path CSL/48B/2. Report ref: 220473966
	49/22	Heath End - H	2022 - 09	Signpost damaged and finger destroyed during hedge cutting. Reported to RoW team 07/09/22. Signpost: CSL/35294, finger: CSL/2294 on path CSL/34/3. Report ref. 220961814, internal ref. 98158. Recorded as an outstanding issue by RoW team.