

CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Parish Council Meeting took place at St Leonards Village Hall on
Tuesday, 5th September 2023 at 6.30pm

Present: Cllrs Ingram, Maury, Matthews, Kersting, Neighbour, Baddon and Wellenreiter

- 5591) To receive apologies for absence
Buckinghamshire Councillors Birchley and MacBean had sent their apologies.

Hayley Farrelly (Clerk) had sent her apologies for the meeting. Joan Ingram took the minutes for this meeting.
- 5592) To approve the minutes of the Parish Council held on 20th June 2023 and deal with any Matters Arising
Approved and signed by the Chairman
- 5593) To receive declarations of interest
None
- 5594) To ratify appointment of new Councillors
Having received applications and held interviews since the last Parish Council meeting, Councillors ratified the co-option of Cllr Helen Neighbour, Cllr Richard Baddon and Cllr Anton Wellenreiter onto the Parish Council.

The Chairman welcomed them all to the Parish Council.
- 5595) Reports from Buckinghamshire Councillors
None
- 5596) To suspend standing orders and invite questions from members of the public
None
- 5597) Reports
(a) Chairman's Report and Questions including
(i) Broadband Fibre Update
An Ultrafast Fibre connection is now available to all but one address in our Cholesbury Fibre Project. Openreach have finally found a civil engineering firm which can install the necessary ducts to the outstanding address.

(ii) Role Responsibilities for Councillors (The Green, Allotments, Highways & Rights of Way and St Leonards Parish Hall Committee)
Councillors discussed and approved the following role responsibilities going forward:
The Green – Cllr Neighbour
Allotments – Cllr Kersting
Highways & Rights of Way – Cllr Ingram
St Leonards Parish Hall Committee – Cllr Wellenreiter
- (b) Clerk's Report
Nothing to report.
- 5598) Finance
(a) To note the following regular orders of payments
(i) Clerk's net salary for August and September 2023
(ii) HMRC – £110.00 x 2 - noted
(b) To approve the following orders for payment and any other arriving after this notice
(i) Clerk's Expenses - £8.00 - approved
(ii) PS Matthews - £102.00 - approved
(c) To consider and approve the Clerk Role Re-evaluation and any financial impact for 2023/24
Cllr Ingram and Cllr Kersting have determined that the Parish Council falls within the LC2 "Below Substantive" Profile. Within that Profile, Cllr Ingram and Cllr Kersting determined that the salary point for the Clerk role should be SCP 19.

Councillors approved the re-evaluation of the Profile and agreed to move to SCP 19 on 1 October 2023. The impact of the increase in salary for the remainder of the year will be an additional £486.00, which will be taken from reserves.
- (e) To approve re-drafted Publication Scheme

Cllr Kersting had re-drafted the Publication Scheme and Councillors approved the new document. The clerk would update this on the website.

5599) Planning (see planning schedule)

- (a) To note any responses to planning applications since the last meeting:
See Schedule
- (b) To deal with any planning applications, including those received after the date of this notice:
 - (i) PL/23/2639/FA - Beechwood Jenkins Lane St Leonards Buckinghamshire HP23 6NW: The Chairman noted that an immediate neighbour had objected to the application. It was agreed that the Council would respond based on the objections raised on 17.11.2022 with respect to a previous application for Beechwood.
 - (ii) PL/23/2479/FA - Land Off Hog Lane Hog Lane Ashley Green Chesham HP5 3PS – The Chairman noted that this is out of the Parish but in the past, the Council had made comments as an *amicus curae* on the basis that the Parish would likely be affected. The Chairman will prepare and circulate a draft.
- (c) To receive decisions from Buckinghamshire Council
See schedule
- (d) To receive notice of appeals
See schedule
- (e) To receive an update on enforcement matters –
 - (i) Enforcement Appeal - OS Field 4800 - EN/20/0230
The Chairman noted that the appeal hearing regarding the reinstatement of the hedge would be held virtually on 9/10/23 and that Cllr Matthews was supplying copies of the notice of the hearing to interested parties who had not received them.

5600) To consider matters relating to Highways and Rights of Way

The Chairman noted that Buckinghamshire Council had said that dealing with the floods at Sandpit Cottages could not be budgeted until sometime in 2025. The Councillors were in agreement that the flooding presents a severe risk of injury to road users, especially pedestrians and cyclists. One such injury has already occurred.

The Chairman noted that Buckinghamshire Councillor Birchley had offered to arrange a visit by the Local Area Technician for highways, and the Chairman will follow up.

Cllr Matthews raised the possibility of the Parish Council itself arranging for carrying out the necessary works and Cllr Neighbour will explore possible grants for this purpose.

5601) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters

- (i) The grass cutting programme for the Green at Buckland Common and usage of the Green will be re-evaluated at the October meeting of the Parish Council.
- (ii) Residents of the area around the Green have complained about reckless driving by delivery vans and others. One has proposed signs to alert drivers. The Councillors noted that previously, residents of the Parish had objected to any proliferation of signage. Cllr Neighbour will talk with area residents.
- (iii) The Chairman reported that Shelagh England has voluntarily maintained the public notice board on Parrotts Lane and the bench on the Green. The Councillors expressed support for Shelagh's initiatives.
- (iv) Cllr Kersting reported that the Springall Hill Allotments are in a neglected condition. Since half of the allotments in a poor state, the Horticultural Society did not make its annual award for the best-kept allotment.
- (v) The Chairman noted that proposals for grants to redesign and revive the allotments could be put to the Chesham and Villages Community Board (50%) and a local church fund (50%) for their consideration. Cllrs Ingram, Kersting and Matthews will work with the Clerk to draw up proposals for these two grants. Since the renewal period for allotment rental is the end of September, the Clerk should write to the allotment holders explaining the plans to obtain grants to provide better access paths for distribution of materials and for hedge cutting and expanding the number of water taps. The letter would ask for suggestions and advise that there could be a hiatus in the winter while the necessary works are carried out.

5602) To note date of the next meetings:

- (i) Tuesday, 10th October 2023 at 6.30pm
- (ii) Tuesday, 21st November 2023 at 6.30pm

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
Decided						
PL/21/4902/FA	Overburnts Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	Alterations to garage including partial conversion, installation of dormer window and extension following demolition of storage room	18 Feb		February 22 No comments	Conditional Permission
PL/23/1114/FA	The Chiltern Velo Café Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Single storey side/rear extension to existing cafe and additional parking bays	17 April		May 23 No comments	Refuse Permission
PL/23/2045/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Single storey side extension and construction of rear dormer window	21 June		August 23 No Comments	Conditional Permission
PL/23/2022/FA	The Hermitage Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Demolition of existing conservatory and erection of a single storey rear extension, replacement of all existing windows, rooflights & external doors to a flush frame heritage style uPVC window, enlargement of existing roof light to the rear pitch of the property in a conservation style, relocation and widening of garage door, addition of first floor landing windows to the front elevation and minor amendments to fenestration on rear and front elevations as per drawings, removal of one chimney breast on the NE gable.	20 June		August 23 No Comments	Conditional Permission
PL/23/1867/KA	The Old Rectory Cholesbury Ln Cholesbury Bucks HP23 6ND – no comments	The Old Rectory Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	1 June		June 23 No comments	TPO shall not be made

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
PL/23/1714/FA	Old Brittonia Bottom Road Buckland Common Bucks HP23 6NU	Single storey extension and alterations linking the existing dwelling and outbuilding. New window and door to rear of existing dwelling. New door and infill of existing opening in the outbuilding.	24 May		June 23 No comments	Conditional Permission
Outstanding						
PL/22/0985/FA	Glebe Farm Heath End Hawridge Buckinghamshire HP4 3UE	Partial demolition of existing buildings and conversion of retained sections to facilitate creation of new detached dwelling and extension of existing dwelling	21 March		April 22 Comments submitted	
PL/22/1050/FA	The Old Farmhouse Heath End Hawridge Buckinghamshire HP4 3UE	Erection of stabling, hay store and feed/tack room and equipment store for private use	22 April		May 22 Comments submitted	
PL/22/3841/FA	The Cottage Hawridge Common Hawridge Buckinghamshire HP5 2UQ	Two storey front extension, solar panels and sun tunnels to front and north side, changes to doors and windows, pitched roof and side canopy to existing outbuilding	28 Dec		Jan 23 No comments	
PL/23/1360/FA	Dundridge Manor Oak Lane St Leonards Buckinghamshire HP23 6NN	Change of use of redundant agricultural grain storage barn to self-storage facility and use of existing vehicular access	11 May		May 23 No comments	
PL/23/2534/TP	Moat House Cholesbury Lane Cholesbury Buckinghamshire HP23 6ND	T4 and T5 oak - fell to ground level (TPO/1958/002)	2 August		August 23 No Comments	
PL/23/2024/FA	St Marys Barn Hawridge Place Church Lane Hawridge Buckinghamshire HP5 2ZB	Internal alterations and additional/replacement	20 June		August 23 No Comments	

Application No	Address	Description of Proposal	Date Submitted	Expiry Date	Parish Council Response	Status / Additional Comments
		windows and doors. Alterations to drive.				
PL/23/2025/HB	St Marys Barn Hawridge Place Church Lane Hawridge Buckinghamshire HP5 2ZB	Listed building consent for internal alterations and additional/replacement windows and doors. Alterations to drive.	20 June		August 23 No Comments	

New Applications						
PL/23/2639/FA	Beechwood Jenkins Lane St Leonards Buckinghamshire HP23 6NW	Single storey side/rear extension and loft conversion with rear hip to gable roof extension, side dormer, side rooflights and fenestration changes	14 Aug		Sept 23 Comments to be submitted	
PL/23/2479/FA	Land Off Hog Lane Hog Lane Ashley Green Chesham HP5 3PS	Change of use to the mixed use of land for the keeping of horses and the stationing of caravans for residential purposes with the erection of 2 dayrooms and laying of hardstanding.	21 Aug		Sept 23 Comments to be submitted	

Enforcement Cases

Ref Number	Address	Enforcement Issue	Est'd Infringement Start Date	Current Status
EN/20/230	Field A4800 Cholesbury Lane, Buckland Common	Enforcement and Stop Notices issued on change of use – including surface and occupation by caravans etc	2 June 2020	Enforcement and stop notices remains in force despite conclusion of Planning Appeal