

## CHOLESBURY-CUM-ST LEONARDS PARISH COUNCIL

The Parish Council Meeting will take place at the  
St Leonards Parish Hall on Tuesday, 1<sup>st</sup> April 2025 at 6.30pm

**Present:** Cllrs Ingram, Matthews, Neighbour, Baddon, Wellenreiter and Kersting  
**In attendance:** Parish Clerk Mrs Hayley Farrelly

5739) To receive apologies for absence  
Apologies received from Cllr Maury and Cllr Macbean.

5740) To approve the minutes of the Parish Council held on 18<sup>th</sup> February 2025 and deal with any Matters Arising  
Approved and signed by the Chairman

5741) To receive declarations of interest  
Cllr Kersting declared an interest in a planning application.

5742) Reports from Buckinghamshire Councillors

County Councillor Birchley gave updates regarding bridleway and roads issues in the parish.

Cllr Ingram highlighted that flooding on Parrots Lane is still a concern and that the Local Area Technician are aware of the problem. They had promised remedial work to be done in October, then promised again at the end of the year that this would be done in 6/8 weeks but still nothing has been done. This is very disappointing.

On behalf of the parish council, Cllr Ingram presented County Cllr Birchley with a gift to thank her for all her hard work and dedication over the years. Cllr Birchley is retiring from the council after many successful years supporting local communities.

5743) To suspend standing orders and invite questions from members of the public  
None

5744) Reports

(a) Chairman's Report

Cllr Ingram updated councillors on matters relating to enforcement at the traveller site in the parish. Concerns have been raised about the topsoil that has been spread across the site, which is now being addressed by the Environment Agency.

Residents have raised concerns over the activities on 7-Acre Field, which are now being investigated.

The planning department have announced that they will no longer be publishing comments on planning applications on the portal. This raises questions on how any fictitious comments can be identified.

In the local press, Councillors noted that Matthews Brick Yard are in the process of applying to extract clay in the parish. They have identified two blocks and over the next 10 years they will extract 50,000 tonnes of clay. Plan is for this to be done over the summer months. A request was sent into County Council and they determined they didn't need to do an impact survey, which is a real concern to the local parish council. The footpath crossing the field will be split. There is a real need to extract clay but there is also a site in Arrewig Lane, which had permission to extract until 2017 and they are still doing this at present. Whilst the parish council recognised that this is an important local business providing much needed brickworks and employment, there is also concern over the impact on the land. The last site was restored to nature and it is likely the same requirement will be needed for this site. The parish council will continue to monitor the application.

Devolution funding agreement has been signed. Currently some verges that are the responsibility of the parish council are cut by local residents, to which we are grateful. Cllr Matthews agreed to cut the verges on the S-bend.

(b) Clerk's Report

Preparation for Internal Audit

The Clerk advised councillors that the paperwork for the internal audit has now been prepared. At either the May or June Parish Council meeting, the audit report and observations will be returned and Councillors will be asked approve these reports and accounting statements ahead of publication on the website and noticeboards.

Elections 2025

Closing date for councillor applications is the 2<sup>nd</sup> April 2025.

5745) Finance

(a) To note the following regular orders of payments

- (i) Clerk's net salary for March and April 2025 - noted
- (ii) HMRC - £136.40 (March) and £136.40 (April) - noted

(b) To approve the following orders for payment and any other arriving after this notice

- (i) Clerk's Expenses - £8.00 - approved
- (ii) St Leonards Parish Hall hire - £14.00 - approved
- (iii) Two Councillor leaving gifts - £115.00 - approved

(c) To approve the Q4 Statement

Noted and approved

5746) To approve the 2024-2025 draft annual return for the Council and any other relevant documents and to certify the certificate of exemption for submission to the internal auditor

Having reviewed and approved the Q4 statement and accompanying financial report councillors confirmed their approval of the draft annual governance statement, draft accounting statement and to certify the certificate of exemption. The Chairman signed both draft documents on behalf of the Council. The Clerk confirmed all paperwork having been prepared would be submitted to the Internal Auditor.

5747) Planning (see planning schedule)

(a) To note any responses to planning applications since the last meeting

None

(b) To deal with any planning applications, including those received after the date of this notice

PL/25/0556/FA - Harvest House Parrotts Lane Cholesbury Bucks HP23 6NY – no comment  
PL/25/0593/NMA - Hill Farm Rossway Berkhamsted Herts HP4 3UB – already determined

(c) To receive decisions from Buckinghamshire Council

See schedule

(d) To receive notice of appeals

See schedule

(e) To receive an update on enforcement matters

See schedule

5748) To consider matters relating to Highways and Rights of Way

Covered under Chairman's Report

5749) To consider matters relating to the Green at Buckland Common, Springall Hill Allotments and other maintenance matters

Arrangements are being made for The Green to be cut.

The request for a polytunnel from one allotment tenant was approved, with a review on a 12 month basis. The Clerk will notify the tenant.

5750) To note date of the next meetings:

- (iv) Tuesday, 13<sup>th</sup> May 2025 at 6.30pm – Annual Parish Meeting
- (v) Tuesday, 13<sup>th</sup> May 2025 at 7.00pm - Parish Council Meeting

Helen has attended the Turpins trust meetings – looking for new trustees to join them but also no one has come forward from area. Could do with advertising this again.

Application No	Address	Description of Proposal	Date Submitted	Parish Council Response	Status / Additional Comments
<b>New</b>					
PL/24/3586/FA	Hayford, Parrotts Lane Cholesbury Buckinghamshire HP23 6ND	New front porch	3 <sup>rd</sup> Jan	Jan 2025 No comment	Conditional Permission
PL/24/3691/FA	Land at Holmwood Cholesbury Lane Buckland Common Buckinghamshire HP23 6NQ	Creation of highways crossover and associated hardstanding for vehicles, to serve existing paddock	19 <sup>th</sup> Dec	Jan 2025 No comment	